

STREET OR ALLEY ABANDONMENT APPLICATION

Updated: September 2025



CONTACT INFORMATION

Applicant's Name		Property Owner	
Company		Company	
Applicant's Mailing Address		Owner's Mailing Address	
Applicant's Phone #		Owner's Phone #	
Applicant's Email		Owner's Email	

PROPERTY INFORMATION

Address(es) of Proposed Abandonment: _____

Legal Description: Lot _____ Block _____ Subdivision _____

NOTE: Alleys and Streets will be abandoned only in whole segments (between intersecting streets or terminus)

Type of Abandonment

☐ **Alley:** Length: _____ Width: _____
(No Appraisal Required)

☐ **Street:** Length: _____ Width: _____
(Appraisal Required)

AUTHORIZATION

I certify that the information on this application is complete and accurate. I understand the fees and the process for this application. I understand my responsibility, as the applicant, to be present at meetings regarding this request.

Filing Fee \$1,260

Technology Fee \$15

Total Cost \$1,275

Submittal of this digital Application shall constitute as acknowledgment and authorization to process this request.

Apply Online at [MGOCONNECT.ORG](https://mgoconnect.org)



CHECKLIST FOR ALLEY OR STREET ABANDONMENT APPLICATION

The following items are requested for consideration of this application. These and additional items may be required, at the request of the Department, in order to determine the application complete and filed.		Comments
☐	Pre-development meeting with staff is <u>required</u> unless waived by the Responsible Official Please visit http://sanmarcostx.gov/1123/Pre-Development-Meetings to schedule, or email planninginfo@sanmarcostx.gov with any questions.	
☐	Completed Application for Alley or Street Abandonment	
☐	Site Plan illustrating the area to be abandoned	
☐	Letters of Consent from all property owners abutting the area to be abandoned	
☐	Application Filing Fee \$1,260 Technology Fee \$15	
**San Marcos Development Code Section 2.3.1.1(C): “Every application accepted by the responsible official for filing shall be subject to a determination of completeness...the responsible official is not required to review an application unless it is complete...”		

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