



APPLICATION FOR ONE-DAY ALCOHOL LICENSE

Date of **Application**: _____

INSTRUCTIONS: Every question must be fully answered, typewritten or printed in ink. If the space **provided** is not sufficient, answer the questions on a **separate** sheet and indicate in the **space provided** that such separate sheet is attached. When **completed**, it must be dated, signed, and verified, under oath by the applicant and filed with the Finance Department, City of Bainbridge, 101 South Broad Street, Bainbridge, Georgia 39817, together with all supporting papers and a money order, cashiers or certified check for the exact fee.

LICENSE FEE \$100.00

I. CHARITABLE ORGANIZATION

Name: _____

Address: _____

(Street, Road, RFD, Box Number)

City: _____ State: _____ Zip Code: _____ Phone: _____

- ☐ I.R.S Tax Exempt Number: _____
- ☐ Incorporated as a Nonprofit Corporation – please provide a copy of 501c3 form.
- ☐ Formal Organization, With Constitution/Bylaws, Board of Directors

President: _____

Vice President: _____

Secretary: _____

Treasurer: _____

II. ORGANIZATION REPRESENTATIVE (must be a resident of the City of Bainbridge)

Name: _____ Phone: _____

Address: _____

III. ACTIVITY

Type of Activity: _____

Name of Facility: _____

Address of Facility: _____

Date of Activity: _____ Time: _____ Est. # attending: _____

IV. CHARITABLE PURPOSE

- | | |
|--|--|
| ☐ Relief of the Indigent | ☐ Libraries |
| ☐ Zoos | ☐ Scientific Research & Development |
| ☐ Medical Research and/or provision of Med. Equip | ☐ Education; Including Youth Education |
| ☐ Historical Preservation | ☐ Crime Prevention & Rehabilitation |
| ☐ Fine Arts | ☐ Industrial and Commercial Recruitment |
| ☐ Community Development | ☐ Recreation |

V. ALCOHOLIC BEVERAGE – Consumption on Premises

- ☐ Distilled Spirits ☐ Beer ☐ Wine

VI. FINAL REPORT (Submitted 30 days after conclusion of activity)

Statement of Gross Receipts: _____

Expenses Paid: _____

Net Proceeds Remaining: _____

Statement of how, to whom, and for what purpose said net proceeds were distributed: _____

OATH

I (we) do solemnly swear, subject to criminal **penalties** for false swearing, that the statements and answers made to the foregoing questions in this application for a City License as a dealer in alcoholic beverages and liquors are true and complete and no false or fraudulent statement or answer is made herein to **procure** granting of license, that any license issued pursuant to this **application is conditioned upon** the truth of the answers and statements made herein and that any false answers and statements herein shall constitute cause for the suspension or **revocation** of any license pursuant to this **application**. **Should any** changes occur during the **year** for which a license is issued pursuant to this application, which would require a different answer to any question contained in this **application**, such changes must be reported as an **amendment** to this application within 2 days. The failure to make such amendment shall **be cause** for **revocation** of **any** license issued.

Sworn to and described before me

This _____ day of _____, 20____

Signature

Notary Public

FOR OFFICE USE ONLY

- 1.) Organization met all criteria: ☐ YES ☐ NO
2.) Location conforms to all regulations: ☐ YES ☐ NO

Review Committee: Date: _____

City Council: Date: _____

APPROVED: ☐ DISAPPROVED: ☐ RETURNED TO COMMITTEE: ☐

Mayor: _____ Date: _____

☐ Manager

☐ Owner

BAINBRIDGE PUBLIC SAFETY DEPARTMENT

PERSONAL INQUIRY WAIVER

AUTHORITY FOR RELEASE OF INFORMATION

****MUST BE COMPLETED BY OWNER AND MANAGER****

Applicant's Name: _____ SSN: _____

Date of Birth: _____ Sex: _____ Race: _____

I hereby authorize the Bainbridge Public Safety Department to collect all information they need concerning my character, reputation, and arrest records and reports, including all information of a confidential or privileged nature and photocopies of same, if possible. This information is to be used to assist the Bainbridge Public Safety Department in determining my qualifications and fitness for the Alcoholic Beverage License I am seeking.

I hereby release the City of Bainbridge and any other organization, or others, from any liability or damage that may result from furnishing the information requested above.

Applicant's Signature: _____ Date: _____

Address: _____

AFFIDAVIT

State of Georgia

City of Bainbridge

Before me personally appeared the said _____ who stated that he/she inspected the above instrument of his/her own free will and accord, the full knowledge of the purpose therefore.

Sworn and subscribed in my presence this _____ day of _____, 20_____.

Notary Public

Commission Expiration Date

Sec. 6-91. - One-day license for charitable organizations.

(a) Definitions.

(1) To qualify as a "charitable organization" as used herein, an organization must:

- a. Either be incorporated as a nonprofit corporation, or must be formally organized, with a constitution and bylaws, and with a central governing body such as a board of trustees or directors to be directly responsible for the one-day license; and
- b. Said organization must also have been granted approved tax-exempt status by United States Internal Revenue Service.

(2) The term "charitable purposes" as used herein shall include the following: relief of the indigent, medical research, provision of medical equipment, education, including youth education; historical preservation, preservation and encouragement of the fine arts; crime prevention and rehabilitation; libraries; zoos; scientific research and development; community development; industrial and commercial recruitment; and recreation.

(3) The term "proceeds" as used herein means the gross proceeds from the event in connection with which the license is issued after payment of all of the expenses of the event.

(b) *License; fee.* In addition to the other alcoholic beverage licenses provided for in this chapter, the city council may issue a consumption license valid for one day only to any charitable organization, authorizing the holder to dispense, at one location only, distilled spirits, alcoholic beverages, wines and malt beverages, by the drink for consumption only on the premises; provided, that:

(1) The proceeds from the event shall be used only for charitable purposes; and

(2) The city has permitted the event consistent with the event permit requirements of section 6-175 of this chapter; and

(3) No alcoholic beverages are sold at the event, i.e., open bar only as an emolument of the donation or fund-raising ticket received by the charitable organization.

If alcoholic beverages are to be sold at the event, then this section shall not apply.

The provisions of section 6-74 of this chapter shall apply with respect to license fees.

(c) *Application.* Any charitable organization desiring to obtain a one-day alcoholic beverage license shall make application with sufficient evidence to satisfy the city council that the organization is a nonprofit charitable organization and that the proceeds will be used for charitable purposes. The organization shall designate one person who is a resident of the city who shall be responsible for the lawful and proper conduct of the alcoholic beverage license, giving the name, address and other information sufficient to identify such person.

(d) *Excise tax not applicable.* The excise tax imposed by article V of this chapter shall not be applicable to the one-day license inasmuch as the sale of alcoholic beverages is not involved.

(e) *Final report.* Within 30 days after the conclusion of the event, the license holder shall file a final report and accounting with the city council, said report and accounting to include a statement of the gross receipts, the amount of expenses paid, the net proceeds remaining, and how and to whom and for what purpose said net proceeds are to be distributed. Failure to comply with this reporting requirement shall make such charitable organization ineligible for the issuance of any subsequent license.

(f) *Suspension or revocation.* The city manager shall have the right at any time to suspend or revoke the one-day license on any ground which constitutes a ground for suspension or revocation of licenses generally under sections 6-85 and 6-86 of this chapter. Any aggrieved organization shall have the right of appeal to the city council.

(g) *Applicability of chapter.* Except as otherwise provided in this section, the remaining provisions of this chapter shall be applicable to the one-day license. The charitable organization and the responsible person identified pursuant to subsection (c) hereinabove shall be in charge and responsible for the event and shall be subject to the laws of the State of Georgia and the City of Bainbridge with respect to any violation of any license or permit issued by the City of Bainbridge.

(h) *[One-day alcoholic beverage license.]* If a one-day alcoholic beverage license is issued following the full application review process involving the decision of city council, such qualified charitable organization may submit an application for an annual event renewal one-day alcoholic beverage license to the city manager or his designee who shall either grant such license or recommend denial. A staff recommendation to deny a renewal one-day alcoholic beverage license shall be reviewed and decided by city council.

(Ord. No. 616, 5-4-2010)