



Life Connected.

Promotional Event Application

*The City of Celina requires that promotional special events obtain a permit. Such events include **grand openings, parking lot sales, tent and sidewalk sales, and other similar events**. Generally, if exterior portions of a commercial site are impacted by temporary activities or structures, a promotional special event permit is required.*

Important to note, block parties are permitted through a separate process. Information can be found at "Celina-tx.gov/1481/Neighborhood-Block-Party."

Special events requiring the use of City facilities or parks are permitted through the Marketing & Communications Department. More information can be found at: celina-tx.gov/1112/Marketing-Communications

Event Information:

Event Name: _____
Event Location & Address: _____
Event Date & Duration: _____

Contact Information:

Primary Event Organizer: _____
On-Site Mobile Contact #: _____
Email: _____
Property Owner & Phone/Email: _____
Applicant & Phone/Email (if different from organizer): _____

Event Description: *Please describe the scope and operations of the event and any proposed activities. Include pertinent information about the event, such as potential impacts to traffic, estimated attendance, proposed sign requests, proposed structures and/or tents, entertainment plans, parking management, fire lane impacts, and if food will be included. If a department has further questions, the applicant will be contacted by that department for follow-up and clarification.*

Signature:

I CERTIFY THAT TO THE BEST OF MY KNOWLEDGE THE ABOVE IS A TRUE DESCRIPTION OF THE PROPOSED EVENT. I UNDERSTAND THAT I AM FULLY RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION PROVIDED.

Applicant Signature: _____ Date: _____
Owner Signature: _____ Date: _____