



TOWNSHIP OF BLOOMFIELD Engineering Department

One Municipal Plaza, Rm 203, Bloomfield, New Jersey 07003-3487

Paul D. Lasek, P.E., Township Engineer

STANDARD ENGINEERING PERMITS

- Exact cash or check only. No credit/debit.
- We will not process a payment without a completed form.
- You are required to submit all forms, documents and payments together. We will not accept an incomplete form missing: dates, signatures, information, etc.

REQUIRED DOCUMENTS:

Review the checklist before submitting.

****NOTE****

A bond may be required for your permit. A performance surety bond is issued by an insurance company or bonding agent to guarantee that a contractor will complete a project according to contract terms. It is the contractor's responsibility to secure the bond; Bloomfield Township can not accept a check in lieu of the performance surety bond.

PERMIT APPLICATION CHECKLIST

Right of Way Opening; Sidewalk/Curb/Apron

- | | |
|--|--|
| ☐ Completed Engineering Application Form. | ☐ Application Fee. |
| ☐ Detailed Plans (Major Projects Only). | ☐ Performance Bond. |

Sanitary Sewer Connection; Stormwater Discharge; Potable Water Connection

- | | |
|---|--|
| ☐ Completed Engineering Application Form. | |
| ☐ Detailed Plans (Major Projects Only- Three-Family Residential or Greater and Non-Residential). | |
| ☐ Engineer's Cost Estimate (Three-Family Residential or Greater and Non-Residential). | |
| ☐ Application Fee Calculation (Three-Family Residential or Greater and Non-Residential). | |
| ☐ Application Fee. | ☐ Performance Bond. |

Use of Municipal Hydrant

- | | |
|--|--|
| ☐ Completed Engineering Application Form. | ☐ Application Fee. |
| ☐ Location Map/Diagram of Proposed Hydrant. | ☐ Performance Bond. |

Review & Endorsement of NJDEP Treatment Works and Potable Water Applications

- | | |
|--|---|
| ☐ Completed Engineering Application Form. | ☐ Application Fee. |
| ☐ Copy of NDJEP Application Package including, but not limited to Final Design Drawings, Endorsement Forms, Engineer's Report, Design Specifications, Cost Estimates. | |



**Know what's below.
Call before you dig.
Call 811 or 1-800-272-1000**

PERMIT FEE & BOND SCHEDULE

Road Opening

Application Fee.....	\$50.00
Performance Bond.....	\$2,000.00

Road Opening Under Moratorium *(paved in the last 2 years)*

Application Fee.....	\$50.00
Performance Bond.....	\$20,000.00
Maintenance Bond.....	\$5,000.00

Sidewalk/Curb/Apron

Application Fee.....	\$25.00
Performance Bond.....	\$1,000.00

Sanitary Sewer Connection (Rev. 06-1-16)

Application Fee

Single & Two-Family Residential Units.....	\$75.00
Three-Family Residential or Greater.....	\$2.00 per gpd*
Non-Residential Uses.....	\$2.00 per gpd* max fee of \$2,500

Performance Bond

Single & Two-Family Residential Units.....	\$5,000
Three-Family Residential or Greater and Non- Residential Units.....	120% of estimated cost of Construction of the connection**, Or a minimum of \$10,000. whichever is greater.

Stormwater Discharge

Application Fee

Roof Leader to Gutter.....	\$50.00 per connection
Storm Sewer to Catch Basin or Gutter.....	\$75.00 per connection
Storm Sewer to Main.....	\$100.00 per connection

Use of a Municipal Hydrant

Application Fee	\$500.00 initial fee***, \$250.00 per day
Performance Bond	\$5,000.00

Potable Water Connection (Rev. 06-1-16)

Application Fee

Single & Two-Family Residential Units.....	\$75.00 per connection
Three-Family Residential or Greater.....	\$2.00 per gpd*
Non-Residential Uses.....	\$2.00 per gpd* max fee of \$2,500

Performance Bond

Single & Two-Family Residential Units.....	\$5,000
Three-Family Residential or Greater and Non- Residential Units.....	120% of estimated cost of Construction of the connection**, Or a minimum of \$10,000. whichever is greater.

Review/Endorsement of NJDEP Applications

Potable Water Permit.....	\$500.00
Sanitary Sewer Treatment Works Approval.....	\$500.00

*Gallons per Day. Flow estimates shall be based upon the criteria specified in NJAC 7:14A-23.3 – Projected Flow Criteria

** Estimate of Construction Costs shall be provided by the applicant and shall be certified by a Licensed Professional Engineer in the State of New Jersey

*** Applicant is required to submit fee for two days. If hydrant is used for only one day, a one day fee of \$250.00 will be refunded.

ENGINEERING DEPARTMENT
ONE MUNICIPAL PLAZA, RM 203
Paul D. Lasek, P.E.
Township Engineer

T: (973) 680-4009 F: (973) 860-3520
engineering@bloomfieldtnj.com
www.bloomfieldtnj.com



Permit # _____

Type: _____ Date: _____

Amount: _____ Mode: _____

Location: _____

TOWNSHIP OF BLOOMFIELD
Bloomfield, New Jersey 07003-3487

**STANDARD APPLICATION FOR
ENGINEERING DEPARTMENT PERMITS**

CHECK ALL THAT APPLY. APPLICATION FEE IS NON-REFUNDABLE. CASH OR CHECK ONLY.

- | | | |
|---|--|--|
| ☐ Right-of-Way Opening | ☐ Stormwater Discharge | ☐ Potable Water Connection |
| ☐ Right-of-Way Opening
(Under Moratorium) | ☐ Use of Municipal Hydrant | ☐ Review/Endorsement of NJDEP Potable
(Endorsement of Application) |
| ☐ Sidewalk/Curb/Apron | ☐ Sanitary Sewer Connection | ☐ Review/Endorsement of NJDEP Treatment
Works Approval Permit (Endorsement of Application) |

Note: The above Engineering Permits are for work performed only within the public right-of-way of the Township of Bloomfield.
Any construction within private property will require permits from the Bloomfield Department of Inspections.

CONTRACTOR INFORMATION

ALL CONTRACTOR'S MUST SUBMIT A COPY OF THEIR INSURANCE WITH APPLICATION

Contractor Making Application: _____ Date _____

Contractor's Address _____ Phone # _____

License # _____ E-mail _____

***REQUIRED**

GENERAL APPLICATION INFORMATION

Checklist on page 3 must be completed before submitting application.

Application for a permit for major installations shall be accompanied by two (2) sets of plans drawn to scale including detailed information.
Submission requirements for detailed plans shall be at the discretion of the Township Engineer or as required by the Township Code.

Location of Work _____ Block _____ Lot _____

Property Owner's Name _____ E-mail _____

Property Owner's Address _____ Phone # _____

Excavation/Work Details:

***REQUIRED**

Width _____ Length _____ Sq. Footage _____ Work will start on _____ Will be completed on _____

Remarks/Comments/Special Conditions _____

STANDARD ENGINEERING PERMIT

(All application fees & bonding shall be in accordance with the attached fee schedule)

Location _____ Permit Type _____ Permit Fee _____

Bond Amount _____ Bond # _____ Expiration Date _____

Contractor must have certification of notification to all utilities prior to excavation. The applicant agrees to comply with all terms, regulations and conditions of the application as specified in the Township Code or as amended. A copy of this permit and supporting plan shall be available on the project site at all times. The amount kept on deposit (file) will cover the full cost of the restoration and maintenance for one year as applicable.

The applicant, owner or agent responsible for this permit certifies that all information provided with this application is true and accurate to the best of their knowledge. Submission of inaccurate, false and/or misleading information will result in fines or penalties as specified in the Township Code.

Applicant's Signature _____ Print Name _____ Date _____

Contractor's Signature _____ Print Name _____ Date _____

Permit Approved By _____ Date _____
(Township Engineer)

Permit Approved By _____ Date _____
(Engineering Dept.)



TOWNSHIP OF BLOOMFIELD
ENGINEERING DEPARTMENT
ONE MUNICIPAL PLAZA, RM 203
BLOOMFIELD, NJ 07003

Permit # _____

INSPECTION PROCESS CALL 973-680-4009 TO SCHEDULE INSPECTION
YOU MUST RECEIVE APPROVAL PRIOR TO POURING CONCRETE OR CLOSING THE ROAD.

SIDEWALK, APRON & CURBING

TWO (2) Inspections are required.

1. First inspection to be scheduled once the work site has been excavated and framed out. The contractor shall demonstrate proper preparation of compacted subgrade and framing.
2. A second inspection is required after $\frac{3}{4}$ " crushed stone or granular subbase and expansion joints have been installed.

RIGHT OF WAY, SANITARY SEWER CONNECTION, POTABLE WATER CONNECTION, STORMWATER DISCHARGE

TWO (2) Inspections are required.

1. First inspection must be performed before road or ROW can be backfilled and restored.
2. Inspection photos must then be emailed once the road or ROW is restored. engineering@bloomfieldtpnj.com