

TOWN OF HANOVER
DEPARTMENT OF CODE ENFORCEMENT
68 Hanover Street. SILVER CREEK, N.Y. 14136
PHONE: (716) 934-2920 FAX: (716) 934-7991

BEFORE THE USE / USES DESCRIBED
IN THIS APPLICATION CAN BE
IMPLEMENTED A CERTIFICATE OF
COMPLIANCE MUST BE OBTAINED.

TO BE FILLED OUT BY BUILDING INSPECTOR

PERMIT NO. _____ HAMLET/VILLAGE _____
PERMIT DATE: _____ PERMIT EXPIRES: _____
ZONING DIST. _____ VALUE OF WORK: _____
APPROVED BY: _____ PERMIT FEE: _____

☐ VARIANCE REQUIRED ☐ GRANTED ☐ DENIED DATE: _____
☐ N.O.D

DECK OR PORCH PERMIT

OWNER: _____ ADDRESS: _____

PHONE _____

LOCATION: _____

TAX ID: SECTION _____ BLOCK _____ LOT: _____

ARE NEW YORK STATE LICENSED ARCHITECT / ENGINEER PLANS ACCOMPANYING
THIS APPLICATION? ☐ YES ☐ NO
IF NO, DETAILED SKETCH OF PROPOSED CONSTRUCTION MUST BE PROVIDED ON
ADDITIONAL SHEET.

NAME OF BUILDER: _____

ADDRESS: _____ PHONE: _____

☐ CERTIFICATE OF INSURANCE ON FILE ☐ CERTIFICATE OF INSURANCE NEEDED

DECK OR PORCH

☐ NEW DECK OR PORCH ☐ ADDITION TO DECK OR PORCH

☐ ROOF OVER DECK ☐ ENCLOSING EXISTING

☐ OTHER _____

SIZE: L: _____ X W: _____ X H: _____

☐ ATTACHED ☐ DETACHED (FLOATING)

DIG SAFELY NEW YORK * 1-800-962-7962 IT'S THE LAW CALL BEFORE YOU DIG

LOCATION: ☐ SIDE YARD ☐ REAR YARD

DISTANCE FROM PROPERTY LINES _____

KIND OF MATERIALS : ☐ WOOD ☐ VINYL ☐ COMPOSITE _____ OTHER _____

☐ WOOD FRAME ☐ METAL FRAME

FOUNDATION

DEPTH OF FOUNDATION WALLS OR POLES BELOW GRADE: _____

_____ POURED CONCRETE _____ CINDER BLOCK _____ POLE STYLE _____

ROOF

☐ SLOPE ☐ FLAT

MATERIALS: ☐ ASPHALT SHINGLE ☐ SINGLE PLY MEMBRANE
☐ ROLLED MINERAL ☐ CORRUGATED PLASTIC
☐ METAL ☐ WOOD SHAKE SHINGLE

EXTERIOR FINISH

☐ VINYL SIDING ☐ WOOD ☐ METAL ☐ OTHER: _____

TOTAL VALUE OF WORK: _____

I hereby apply under the Zoning Ordinance and the building Code of the Town / Village
of _____, New York for a permit to construct or alter an
accessory structures as set forth above, also that I am aware of my true property lines,
and I certify that the statements herein contained are true or to the best of my knowledge
and belief.

Signature of Applicant _____

Address _____ Phone _____

Date _____

The application of the above stated person (s) is hereby

☐ Approved ☐ Disapproved

Reasons for disapproval _____

Date: _____
Code Enforcement Officer

Use this sheet to lay out property with dimensions, or attach a copy of your survey.