



Brian J. Mulligan
Construction Official

Town of Morristown

BUILDING AND CONSTRUCTION
CODE ENFORCEMENT
200 SOUTH STREET PO BOX 914
MORRISTOWN, NEW JERSEY 07960

(973) 292-6711

Schedule of Inspections: All inspection requests (below, pg.2) must be submitted in writing, in accordance with CCC Volume 38, Number 1 (Spring 2026).

Requests can be made through any of the following:

- In person, 200 South Street, Morristown NJ 07960
- Through the SDL Portal, <https://www.sdlportal.com/login>

A minimum of 24 hours' notice is required for all inspections.

To schedule an inspection, you must provide the permit number, block, lot, and worksite address.

INSPECTIONS

BUILDING : MONDAY - FRIDAY
Between 7:00 AM and 12:00 PM

ELECTRIC: MONDAY - FRIDAY
Between 7:00 AM and 12:00 PM

PLUMBING/MECHANICAL:
MONDAY and WEDNESDAY
Between 7:00 AM and 3:00 PM
TUESDAY, THURSDAY AND FRIDAY
Between 7:00 AM and 12:00 PM

FIRE: TUESDAY-THURSDAY
Between 7:00 AM and 12:00 PM

ELEVATOR: By Appointment

**FAILURE TO COMPLY WITH
THE INSPECTIONS
REQUIRED AS INDICATED IN
N.J.A.C. 5:23-2.18 (LISTED TO
THE RIGHT) WILL RESULT
IN AN ADMINISTRATIVE
PENALTY OF NOT MORE
THAN \$2,000.00 AS
PERMITTED IN
N.J.A.C.5:23-2.31(b) & (e).**

REQUIRED INSPECTIONS PURSUANT TO N.J.A.C. 5.23-2.18 NEW BUILDINGS,
ALTERATIONS, ADDITIONS AND RENOVATIONS:

1. Footing Inspection, Bottom of Trench- Prior to pouring concrete
2. Foundation Inspection- Prior to placement of backfill

Note: A final approval of the foundation will not be made until an As-Built Location Survey of the foundation is prepared, signed and sealed by a licensed Land Surveyor is submitted for zoning review and approved. No framing shall be constructed until final approval of the foundation is given.

3. Slab Inspection- Prior to the placement of concrete
4. Electric Inspection- Rough wire
5. Plumbing Inspection- Rough installation
6. Fire Inspection- Rough fire alarms, sprinkler, HVAC
7. Framing/Sheathing Inspection- After rough plumbing, rough electric, & rough fire inspection but prior to insulation installation
8. Insulation Inspection- Prior to the Installation of sheetrock
9. Final Building, Electric, Plumbing and Fire Inspections- Finals can be completed in any order

INSPECTION REQUEST FORM

WORK SITE ADDRESS: _____

PERMIT#: _____

BLOCK/LOT/QUAL _____

CONTACT PERSON _____

PHONE#: _____

INSPECTION REQUEST DATE: _____

1ST ALTERNATE INSP DATE: _____

2ND ALTERNATE INSP DATE: _____

REQUESTED INSPECTION SUBCODE

- ☐ BUILDING
- ☐ ELECTRIC
- ☐ PLUMBING
- ☐ FIRE
- ☐ MECHANICAL

REQUESTED INSPECTION TYPE

- ☐ ROUGH
- ☐ FOOTING
- ☐ FOUNDATION
- ☐ FRAMING
- ☐ ABOVE CEILING
- ☐ SLAB
- ☐ BACKFILL
- ☐ INSULATION
- ☐ AIRTEST
- ☐ FINAL
- OTHER _____

OFFICE USE

DATE SCHEDULED &
CONFIRMED BY:

