

Real Estate Temporary Sign Agreement

Sign Permit Number: _____ **(filled in by City Staff)**

The following temporary sign is allowed without a permit when sized and placed in accordance with the Issaquah Sign Code ([Chapter 18.612](#)), as summarized in and documented by this Temporary Sign Agreement.

Please note that this Real Estate Temporary Sign Agreement is only valid for one year. Prior to expiration, the applicant can submit a new Temporary Sign Agreement for a 6-month extension and receive a new Sign Permit Number from the City of Issaquah.

Applicant Name: _____

Mailing Address: _____

Email Address: _____

Business Name: _____

Business Address: _____

Phone Number: _____

I acknowledge and affirm compliance with the following:

A Real Estate Sign must be placed in conformance with [Issaquah Municipal Code \(IMC\) 18.612 Article IV](#):

- The sign type proposed is allowed in the location indicated. (Project Real Estate Signs are allowed with the initial sale of Residential property in a subdivision or condominium; or with the sale, rent, or lease of a commercial property or building.)
- The temporary sign will be removed within 365 days or the applicant submits a new Temporary Sign Agreement for a 6-month extension and receives a new Sign Permit Number prior to the expiration of this agreement. The temporary sign will be removed within five days of the sale, rent, or lease of the property or building.
- The sign will not be internally illuminated. The sign will not include movement, noise, changing image features, or electronic elements. The sign is of durable material.
- The Real Estate Sign may have one or two faces. Each face of the sign may not exceed 32 square feet in size. The height of the sign or the sign structure may not be higher than 10 feet above finished grade.
- The sign must be located more than 10 feet from any adjoining property line and two feet behind the street property line. Commercial signs may be attached to the building or may be freestanding. Residential signs must be freestanding.
- The sign will be mounted entirely on private property and no part of the sign will enter any sidewalk, street, or driveway.
- I am aware of the size ([IMC 18.612.110](#)) and placement ([IMC 18.612.100.A\(7\)](#)) limitations for the sign type proposed and the sign conforms to standards.

By submitting, you agree to hold harmless the City of Issaquah as to any claim (including costs, expenses, and attorney's fees incurred in investigation and defense of such claim), which may be made by any person, including the undersigned, and filed against the City of Issaquah, but only where such claim arises out of the reliance of the City, including its officers

and employees, upon the accuracy of the information supplied to the City as a part of this application.

I have read and understand the applicable provisions of the sign code and agree to abide by those standards. I understand the restrictions that apply to my temporary sign(s). I understand that violation of the sign regulations may result in sign removal or monetary penalties.

I declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct:

Signature: _____

Date: _____

Print Name: _____

Process and Validity:

1. After signing this document, email it to TempSign-CPD@issaquahwa.gov to register your Temporary Sign Agreement.
2. Project Real Estate Temporary Sign Agreement is valid for 365 days from the date on which the applicant receives a Sign Permit Number from the City. The applicant may apply for one 6-month extension.
3. The Temporary Sign Agreement Sign Permit Number must be visible on the sign.
4. It is the applicant's responsibility to provide complete and accurate information in this Temporary Sign Agreement. Failure to do so may invalidate your Temporary Sign Agreement.