



TEMPORARY EVENT APPLICATION

City of Longview – Environmental Health, (903)237-1285
Submit in person at 410 S. High Street, Mail to P.O.Box 1952,
Longview, TX 75606, c/o Env. Health, or email to
Health@LongviewTexas.gov

**All applications must be submitted at least 5 days in advance
to avoid late fees.**

Date(s) of Event _____ Location: _____

Time Food will be set up: _____ Name of Concession: _____

Applicant's Name and Address: _____

Applicant's Phone # _____ Event Sponsor/Organization: _____

List all proposed food items to be served:

Restaurant/Store/Source food will come from:

TEMPORARY EVENT fee - \$52
FEES MAY BE PAID BY CASH, CHECK, M.O., VISA OR M/C
ALL FEES ARE NON-REFUNDABLE

OFFICE USE ONLY IN BOX

- ☐ Permit Required
☐ Non-Profit-No fee required
☐ No Permit Required

Amount Paid \$ _____
Received by _____
Check/MO/Cash _____
Visa/MC _____
Expiration _____ CVV _____ Zip _____

Temporary Event Permit-City of Longview, Texas

Event _____
Location _____
Name of Event Organizer _____
Event Organizer Phone Number _____

This application serves as your Temporary Event Permit for the operation of the concession listed above. No one may operate a Temporary Food Service Establishment without a valid permit issued for the date(s) of the event. The Temporary Food Service Permit must be conspicuously posted in view of the public. Failure to comply with requirements of the City of Longview Health Code may result in the filing of charges in court and/or suspension of your Temporary Event Permit.

**FOOD NOT APPROVED MAY NOT BE SERVED – NO HOME PREPARATION OR STORAGE IS ALLOWED FOR
TEMPORARY EVENTS THAT ARE PERMITTED BY THE ENVIRONMENTAL HEALTH DEPARTMENT.**

Health Authority _____ Date _____

Applicant Signature _____ Date _____