



CITY OF JAMAICA BEACH

5264 Jamaica Beach
Jamaica Beach, Texas 77554
www.jamaicabeachtx.gov



Plat Application

Project Address: _____

Galveston County Property Tax ID Numbers _____

Legal Description _____

Type of Plat (X one) _____ Preliminary Plat _____ Re-Plat _____ Final Plat

Legal Description (example lot consolidation, dividing into two parcels, etc.) _____

Applicant/Company Name _____

Contact Name _____

Contact Email Address _____

Contact Mailing Address _____

Owner Name(s) _____

Contact Email Address _____ Contact Phone _____

Mailing Address _____

Applicant Checklist

_____ Plat Plan Drawn to scale no less than 1 inch = 100 feet (preferably the scale 1 inch = 20 feet or 1 inch = 60 feet) with Existing Improvement Lines

_____ Current Tax Certification (Original is required for filing at the County Clerk's Office)

_____ Title Report (if purchased in the last 60 days)

_____ Agency Letter (if owner is not the applicant, the owner must sign below or provide a letter giving the applicant written authorization to submit this plat application on the owner's behalf)

Application Fees

_____ A filing fee of \$250.00 per plat shall be required for all plats.

_____ Once plats have acquired approval a \$500.00 Public Hearing Request Fee shall be paid.

_____ Once plats have acquired City Council approval an \$83.00 County filing fee shall be paid.

Applicant Certification

I affirm the statements contained in this application are true and correct to the best of my knowledge.

Signature of Owner _____ Date _____

Signature of Applicant _____ Date _____