



TOWN OF BLUFFTON
LETTER OF AUTHORIZATION
FOR CONTRACTORS

Growth Management Customer Service Center
20 Bridge Street
Bluffton, SC 29910
(843) 706-4500
www.townofbluffton.sc.gov
applicationfeedback@townofbluffton.com

Authorization for Residential Homebuilders, Residential Specialty, General Contractors, and Mechanical Contractors

This form will be used for the authorization of agents to sign in the absence of the license holder for the State License. In an effort to protect licensed contractors and citizens of the Town from unlawful and unlicensed contractors, this form will remain on file.

Date:

Company Name:

License Holder Name:

Address:

Phone #:

Email:

Business License #:

State License #:

Group #:

I give the following people permission to sign all corresponding documentation, paperwork, and inspections for permitting purposes in my absence and under my state license number referenced above. (Attach second page if needed).

Employee Name:

Phone #:

Email:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Certification

Print name

Signature of License Holder

Date

On this _____ day of _____, 20____ (License Holder) personally appeared before me

Notary Name

Notary Signature

Commission Expiration Date