

TOWN OF RED HOOK PLANNING BOARD

7340 SOUTH BROADWAY, RED HOOK, NY 12571
Tel: (845) 758-4613 E-mail: planning@redhookny.gov

Site Plan Application

This application requires a Zoning Enforcement Officer Determination Form completed by the Town of Red Hook Zoning Enforcement Officer.

Please contact the Building and Zoning office at 845-758-4603

Type of Approval Sought _____ Site Plan _____ Amended Site Plan

Project Name: _____

Applicant's Name: _____

Applicant Phone Number _____ Email: _____

Applicant Address: _____

Owner's Name (if not applicant) _____

*If Owner is not the Applicant, an Owner's Consent Form is Required

Owner's Phone Number _____ Email: _____

Owner's Address: _____

Address of Property (if different from addresses above): _____

Tax Parcel Number of Property: _____ Total Site Acreage: _____

Zoning District(s): _____

Current use of site: _____

Proposed use of site / Brief description of project: _____

Nature of Proposal (check all that apply):

_____ New project site; new construction and/or site improvements

_____ Modification of an existing building

_____ Modification of an existing developed site

_____ Change of use of an existing building or site.

Is the land, or any part thereof located in (check all that apply):

_____ A Regulated wetland

_____ A Wetland

_____ The Town Environmental Overlay District

_____ The Town Local Waterfront Revitalization Area

_____ A State or National Historic District

Is the land in, or within 500 feet of, a Certified Agricultural District Yes No _____

Site Plan Application Checklist

Application for Site Plan Review and Approval is made in accordance with Article VII of the Town of Red Hook Zoning Code. Applicants or their representatives should review Article VII and any other sections of the Zoning Code pertinent to the application.

To be considered for the next available meeting agenda, the items set forth on the sketch plan submission checklist must be submitted to the Planning Board Clerk by 12 noon ten calendar days prior to the next meeting.

All forms need to be submitted as both a hard copy **and** emailed to planning@redhookny.gov

_____ Completed Application Form

_____ Zoning Enforcement Officer Determination Form (to be completed by the ZEO. Contact the Building and Zoning office if needed 845-758-4603)

_____ Short Environmental Assessment Form

- _____ Agricultural and Data Statement
- _____ Owner Consent Form (if needed)
- _____ Copy of Property Deed
- _____ Copy of any Recorded Easements, Restrictions, Etc.
- _____ Copy of Survey or prior Filed Subdivision Map
- _____ Application Fee, Payable to the Town of Red Hook
- _____ Initial Escrow Deposit, Payable to the Town of Red Hook

Written statement and/or sketch plan describing what is proposed, including any or all the following, if applicable

- Title of Drawing
- North arrow, scale and date
- An area map keyed to the real property tax maps showing the parcel and all properties, subdivisions, streets and easements within 200 feet of the boundaries.
- Accurate boundaries of the property
- The names of all owners of record of lands adjacent to or directly opposite of the parcel
- Location of structures, uses and facilities on adjacent properties within 100 feet of the parcel
- Existing watercourses, wetlands and floodplains
- The location and boundaries of pertinent natural features
- Grading and drainage plan
- The location, dimensions, proposed use and height of all buildings, existing and proposed
- The location, design, and construction materials of all parking and truck-loading areas
- Provision for pedestrian access.
- The location of outdoor storage for equipment and materials, if any, and any solid waste-related facilities, including dumpsters and recycling bins
- The location, design, and construction materials of existing or proposed site improvements
- A description and location of the method of sewage disposal
- A description of the method of securing water supply
- The location of fire and other emergency zones
- The location, design, and construction materials of all energy distribution facilities including electrical, gas, and solar energy
- The location, design, and materials of all proposed signage
- The location and proposed development of all buffer areas
- The location design of outdoor lighting facilities
- Designation of the amount of building area proposed for retail sales
- A detailed landscaping plan and planting schedule
- Building elevations

I, the undersigned, do of my own personal knowledge certify the above information has been provided in support of the referenced application.

Applicant Name: _____

Applicant Signature: _____ Date: _____