

Floodplain Permit

Date: _____



Department of Public Works
PO BOX 1600

Ashland, Virginia 23005

(804) 752-6875

publicworks@ashlandva.gov

www.ashlandva.gov

Property Owner Information

Name: _____ Phone: _____

Address: _____ Email: _____

Engineer Information

Name: _____ Phone: _____

Company: _____

Address: _____ Email: _____

Proposal Information

Floodplain/SFHA zone: ☐ A ☐ AE

GPIN(s): _____ Acreage: _____ Zoning: _____

Proposed Improvements: _____

A scaled drawing that is sealed and signed by the professional who prepared the plans, with an original signature, is required and must include the following:

- ☐ The elevation of the base flood for the site.
- ☐ The elevation of the lowest floor (including basement).
- ☐ For structures to be flood-proofed (non-residential only), the elevation to which the structure will be flood-proofed.
- ☐ Topographic information showing existing and proposed ground elevations.
- ☐ Verification that improvements meet requirements of floodplain statement (see statement on next page).

Floodplain Statement

Under no circumstances shall any use, activity, and/or development adversely affect the capacity of the channels or floodways of any watercourse, drainage ditch, or any other drainage facility or system. All improvement within the floodplain/SFHA zones must conform to requirements detailed in Ashland Town Code Appendix B, Virginia Uniform Statewide Building Code, or applicable laws.

Floodplain Permitting Process

All uses, activities, or development, as defined by the Floodplain Ordinance or NFIP that occur within the floodplain, shall be undertaken only upon the issuance of a permit. Prior to the issuance of any such permit, the town staff shall require all applications to include compliance with all applicable state and federal laws and shall review all sites to assure they are reasonably safe from flooding. The required permit depends on the type of improvement proposed, as follows:

Site Plan = Any development which creates greater than 2,500 square feet of ground disturbance.

Building Permit = New or improved structure greater than 256 square feet or as required by Hanover County Building Department.

Floodplain Permit = Any development not covered by site plan or building permit. Examples include a small fence, earthen structure, or accessory structure not meeting the minimum square feet to require a building permit.

Staff Review

Elevation Certificate required? ☐ Yes ☐ No

Floodplain permit: ☐ Approved
 ☐ Not Approved
 Description:

Administrator: _____ (Name)

X. _____ Date: _____