



Hackettstown Recreation Department

Town of Hackettstown

P.O. Box 212

Hackettstown, New Jersey 07840

Phone: (908) 852-4095

Email Address: recreation@hackettstown.net

FACILITIES USE REQUEST

We _____ would like the use of the
(Please provide the name of your organization)

(Provide the name of the Facilities Requested & Purpose - See Facility List below)

On _____
(List dates here)

From _____
(List start and stop time here)

The Chairperson and/or Leader of our organization is _____
(Name)

Address: _____

Email: _____ Phone: _____

AFTER READING THE RULES AND REGULATIONS GOVERNING THE USE OF THE ABOVE MENTIONED FACILITIES, I/WE ACCEPT FULL RESPONSIBILITY FOR THE AREA USED.

(SIGNATURE)

(Provide your affiliation with the group here
ie; Chairperson, group member, etc.)

FACILITIES LIST:

Yellow Room Community Center (30 People)
Auditorium Community Center (100 People)
Teen Lounge (Basement) Community Center (50 People)
Senior Center (50 People)

Alumni Field
Riverfront Park Pavilion/Playground Area
Riverfront Park Basketball Court (#1 or #2)
Riverfront Park Soccer Field (#1, 2, 3, 4 or 5)
Sheldon Field
Doherty Field
Pool Field
Tannery Field

FACILITY RULES AND REGULATIONS

This agreement is made and entered into the date listed above by and between the owners of said facilities (hereinafter referred to as the Town) and User of the Hackettstown Community Center / Senior Center. The Facility will be used for the purpose of the activity listed above.

1. Subject to the terms and conditions hereof the User grants to and accepts from the Town the right and privilege to use the herein described facilities listed above.
2. The terms of this agreement shall be for the dates and times listed above only in accordance with Town scheduling policy governing the facility:
3. The User's use of the premises is subject in accordance to the Town Policy.
4. The premises shall be used for the purpose stated above and will follow the policies of the facility; no other use will be permitted.
5. The User of the facilities must be 18 years of age and a Town of Hackettstown Resident (Proof Required).
6. The sale, possession or use of liquor, beer, firearms, illegal drugs, tobacco products or other alcoholic beverages on the premises is expressly forbidden. Smoking is not permitted on or near the premises.
7. The User, at its expense, shall leave the premises clean and free of all trash and litter and all fixtures, if any, in good working condition. No alterations or additions shall be made to the premises. All food and drinks must be disposed of properly and removed from the building when leaving Facility.
8. The User, shall make sure that all persons exited the building & the Facility exterior doors are locked and secured after each usage. Failure to do so will revoke the Users privilege to utilized the Facility.
9. Parking is permitted only in designated areas and egress/ingress emergency access routes must remain unobstructed.
10. Persons engaged by the User to provide labor and service shall not be deemed or considered employees, agents or independent contractors of the Town. The User is responsible for collecting certificates of insurance from all subcontracted services if they come on the premises.
11. The User shall maintain and be responsible for the premises but only during the times previously specified when it will be occupying the premises. The User shall abide by all posted rules regarding the use of the facility.
12. The User shall ensure that the premises and all participants are adequately supervised at all times.
13. The User shall be responsible for the medical care and emergency transportation of all participants.
14. Throughout the term of this agreement, the User shall maintain insurance for bodily injury, death, or property damage occasioned by the reason of the User's use of the premises for the activity, which it is sponsoring with minimum limits of liability in the amount of \$1,000,000 per occurrence. The Town of Hackettstown shall be an additional insured on this policy but only with respect to claims or losses against it resulting from the negligence of the licensee. A certificate evidencing such insurance shall be furnished the Town before the User's activity can begin.
15. The User shall hold the Town, its agents, officers, employees, and board members harmless from and shall defend and indemnify them from and against all liability for injuries to or death of persons or damage to property arising from the activities of the User. User agrees to indemnify the Town from any and all costs, including legal fees incurred as a result of any and all claims against the Town made by User or Users guests, agents, contractors, employees or assigns or participants or their representatives, in relation to the subject matter of this agreement.
16. The User's insurance company must waive its right of subrogation against the Town should a claim arise.
17. The User made not assign any right, privilege or license conferred by this agreement.
18. This agreement may not be modified except by a written agreement signed by both parties.