

Borough of Little Silver

Settled 1667

Incorporated 1923



DRIVEWAYS

A **Development Permit** (zoning review) is **required** for the installation, expansion, or relocation of **all** driveways.

The Development Permit Application fee is \$300. Two checks: \$50 and \$250

A grading plan and additional \$300 grading fee is **required for all expansions of 200 square feet or more. Two checks: \$50 and \$250**

A **Building Permit** is **not required**.

For Zoning Approval:

Submit the correct fee, Original completed signed Application for Development Permit including a detailed written description of the proposed development, Authorization form signed/notarized and a plan **(to scale survey/grading plan showing the proposed installation, expansion or relocation)** which clearly shows the location, dimensions, curb cuts, new apron, etc., if any.

A **breakdown of existing and proposed impervious surface (including but not limited to structures, patios, driveways, walkways, pavers, etc.) must be provided.**

Driveways must be located at **least 5 feet from any property line by Ordinance.**

After Zoning Approval:

Please have your contractor contact the Borough Engineer, Leon S. Avakian, Inc. at 732-922-9229 for a pre-construction meeting **prior** to the commencement of work and again **after** the work has been completed for a final inspection.

Final Inspection is **required** upon completion of installation. **Failure to schedule an inspection will result in Code Enforcement Action.**

Department of Planning & Zoning

December 2022

16.A- 8.25

- D. Apron construction.** Reinforced concrete aprons shall be constructed at all driveways between the concrete curb and the concrete sidewalk. Such aprons shall be (6) inches thick for residential uses and all drives to parking areas of less than fifty (50) spaces and to eight (8) inches for other uses and shall be reinforced with welded wire fabric (66-1212), or an equivalent approved by the Borough Engineer. Concrete shall be class B air-entrained (4500 psi). The width of apron at the curb line shall be not less than the width of the driveway plus two (10) feet or a minimum of twenty (20) feet, whichever is greater.
- E. Driveway Depressions.** At each driveway without curb return radii, the concrete curb shall be depressed to form a driveway opening. The depression shall be equal in length to the width of the driveway plus ten (10) feet but not less than twenty (20) feet. At driveways with curb return the curb depression shall accommodate the exterior limits of the radii. The depression shall be smoothly formed to maintain a lowered curb face across the depression of a least one (1) inch, but not more than two (2) inches. The bottom of the curb shall be lowered to maintain full curb depth across the depression.

APPLICATION FOR DEVELOPMENT PERMIT

DPA#

1. Name of Applicant(s):		2. Telephone:	
		E-Mail:	
3. Mailing Address:			Zip:
4. Agent for Service and Notice if other than Applicant:		5. Telephone:	
		E-mail:	
6. Agents Mailing Address:			Zip:

DEVELOPMENT

7. Location – Street Address:			
8A. Lot(s) and Block(s) number(s):		8B. Zone:	8C. Current Use:
9. Owner's Name and Address (If different from Applicant)			
10. Describe Proposed Development (Attach Plans, Maps, Statements and other information to describe development.)			
11. Development Name (If any):			
12. Check (✓) If Proposed	A. New Building ☐ Construction	B. Interior ☐ Renovations	C. Exterior ☐ Renovations
D. Subdivision ☐	E. Site Improvements or Revisions ☐	F. Driveway ☐	G. Fence ☐
H. Removal or ☐ Demolition	I. Change in ☐ Occupancy	J. Walkway ☐	K. Other ☐ Attach Descriptions
L. Pod			
Signature of Applicant or Agent:			Date:
Type or Print Name of Applicant or Agent:			

ZONING OFFICER REVIEW

13. Action Required	A. Planning Board ☐	B. Board of Adjustment ☐	C. Board Action ☐ Not Required
14. Applications Required:	☐	F. Appeals	☐
A. Minor Subdivision	☐	G. Interpretations	☐
B. Major Subdivision	☐	H. Bulk Variance (s)	☐
C. Site Plan	☐	I. Use Variance	☐
D. Conditional Use	☐	J. Direction for Building Permit Insurance	☐
Permit			
E. Sign			
Note: Planning Board may not grant more than one area variance.			
15. Notice of Public Hearing required ☐		Fee is \$	16. Fee Paid ☐
17. Other required approvals (or comments).			

MUST BE SIGNED IN FRONT OF A NOTARY

Authorization is hereby given to the Borough of Little Silver, its agents, employees and representatives to inspect all or any part of the above property, whether interior or exterior, at any reasonable hour of the day, with respect to any matters relating to the Application for Development, within the judgment of the Borough or such representatives related thereto. This Authorization shall permit representatives to take photographs and to make sketches and notes with respect to the subject property.

CHECK WHICHEVER IS APPLICABLE

_____ I/We am/are the Owner(s) of record of the above referenced property and concur with the Application for Development submitted to the Borough of Little Silver.

_____ I/We certify that I/we have the permission of the owner(s) of the above referenced property to make this application for development and present these plans to the Borough of Little Silver.

_____, of full age, being duly sworn, according to law, upon my oath, depose and say that I am authorized to make this application and that all of the statements and information contained in the application, plans, attachments and other documents submitted herewith are true.

Applicant's Signature

Sworn and Subscribed to before
me this day of , 20 .

Notary Public