

APPLICATION FOR FENCE PERMIT

APPROVED

YES ☐ NO ☐

OFFICIAL USE ONLY



PERMIT NUMBER 2025 -

DATE / /

CONTRACTOR INFORMATION☐ \$20 PERMIT FEE

CONTRACTOR _____ PHONE _____

CONTRACTOR ADDRESS _____ EMAIL _____

CITY BUSINESS LICENSE # _____ WAINS# _____

WA CONTRACTOR LICENSE # _____ EXPIRATION DATE / /

☐ NEW FENCE ☐ FENCE REPAIR ☐ RESIDENTIAL ☐ OWNER / LANDLORD ☐ COMMERCIAL**FENCE PERMIT APPLICATION CONTACT INFORMATION**

SITE ADDRESS		PARCEL #	VALUE
PROJECT CONTACT	PHONE	EMAIL	
PROPERTY OWNER	PHONE	EMAIL	
PROPERTY OWNER PHYSICAL ADDRESS		PROPERTY OWNER MAILING ADDRESS	

FENCING MATERIAL INFORMATION

FENCE MATERIAL ☐ WOOD ☐ METAL ☐ VINYL ☐ STONE ☐ OTHER
ZONING ☐ R-1 ☐ R-2 ☐ R-3 ☐ R-4 ☐ C-1 ☐ C-2 ☐ M-1

GENERAL INFORMATION

- A site plan showing property lines, building locations, fence locations and fence heights is required
- Upon completion of construction a final inspection is required by call 509-246-1211
- Property line location is the RESPONSIBILITY of the property owner
- Fencing shall not obscure sight distance at intersections
- Electric and barbwire fences are PROHIBITED

HIGHT INFORMATION

- In residential zones a fence shall not exceed four (4) feet above finished ground in the front yard or corner lot exterior side yard nor exceed six(6) feet on any interior side or rear yard.
- If a retaining wall or other structure is placed along or near a property line, the height of that wall or structure shall be included within the height calculation of any fence located on or near the same property.

NOTICE

Separate permits and approvals may be required for this project. Every permit issued by the City of Soap Lake under the provisions of the Soap Lake Municipal Code shall expire by limitation and become null and void if the work authorized by such permit is not commenced within 180 days from date of issuance of such permit, or if the work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of 189 days. All provisions of laws and ordinances governing the type of project shall be complied with whether specified herein or not. The granting of a permit or an approval does not presume to give authority to violate or cancel the provision of any other federal, state or local laws regulating construction, the performance of construction, and/or operation of the project. I hereby certify that as a contractor I am currently registered and properly licensed as defined in RCW 18.27 or as a property owner. I am exempt from the requirements of the contractor registration and will do all my own work or use properly licensed subcontractors in connection with the work to be performed under this permit. I hereby certify that I have read and examined this application and know the same to be true and correct, and if any of the information provided is incorrect, the permit or approval may be revoked.

X APPLICANT SIGNATURE

X PRINT NAME

DATE

Return Application to:

City Of Soap Lake 239 2nd Ave SE, PO Box 1270, Soap Lake WA 98851 website@soaplakewa.govwww.soaplakewa.gov

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- ☐ PROPERTY LINE ☐ STREET NAMES & LOCATION ☐ GROUND PLAN OF ALL BUILDINGS ☐ MEASUREMENTS
☐ MINIMUM DISTANCES TO PROPERTY LINES & STREETS ☐ LOCATION OF ACCESS ROAD APPROACH

FENCE PERMIT APPLICATION SKETCH

N

S

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