



RESIDENTIAL REMODEL/REPAIR BUILDING PERMIT APPLICATION

www.troyil.us

OFFICE WILL ASSIGN:

Permit #: _____ Date: _____

JOBSITE

COMPLETE PAGES 1 - 4 BEFORE SUBMITTAL

Address: _____

INSPECTION PROCESS

Email: buildingzoning@troyil.us

**INCLUDE: ADDRESS, TYPE of inspection
& APPROXIMATE TIME desired.**

PART 1 – OWNER INFORMATION:

Name _____

Mailing Address _____

Phone # _____

Email _____

PART 2 – APPLICANT/ CONTRACTOR INFORMATION:

Name _____ Business Name _____

Mailing Address _____

Phone# _____ Email _____

PART 3 – CONSTRUCTION INFORMATION:

<u>Sub-Contractors</u>	<u>Name</u>	<u>Phone/Cell No.</u>	<u>License No.</u>
Concrete			N/A
Drywall/Plaster			N/A
Dumpster Company			N/A
Electrical			N/A
Framing			N/A
HVAC			
Insulation			N/A
Plumbing			055-
Roofing			

PART 4 – PROJECT INFORMATION:

Type and Size of Home: (Check all that apply): ☐ Ranch ☐ Two-Story ☐ Raised Ranch or Split Foyer

☐ Lookout Basement ☐ Walkout Basement

Remodel / Repair Type: (Check all that apply): ☐ Remodel ☐ Repair / Replace ☐ Fire Damage

☐ Wind Damage ☐ Other

Please Describe your project in Greater Detail:

BUILDING PERMIT FEES ARE NON-REFUNDABLE

PART 5 – CONSTRUCTION INFORMATION

Please provide the following information on how this project will be constructed:

Structural Frame: (Check all that apply) ☐ Concrete ☐ Masonry ☐ Steel ☐ Wood ☐ Other: _____

Exterior Wall Finish: (Check all that apply) ☐ Concrete ☐ Masonry ☐ Steel ☐ Wood ☐ Other: _____

Structural Assemblies: Are there any **structural assemblies** fabricated off-site? _____
☐ Floor ☐ Roof ☐ Walls ☐ Other: _____

Electrical: Total Amps: _____ # of Arc-fault Circuits: _____ # of GFCI Circuits: _____
of Small Appliance Circuits: _____ # of Major Appliance (Dedicated) Circuits: _____

Plumbing: Public Sewer: ☐ No ☐ Yes Sump Pump: ☐ No ☐ Yes Ejector Pump: ☐ No ☐ Yes

Are there going to be new bedrooms or bathrooms with this project?

Bedrooms, # of new:	Egress Windows, # of:
Bathrooms, # of new:	Basement Egress Windows, # of:
Est. Start Date:	Est. Finish Date:
Estimated Cost of Construction:	

PART 6 – MINIMUM CODE REQUIREMENTS

- ☒ Compliance with the latest adopted *City of Troy Zoning Ordinance*.
- ☒ Compliance with the latest adopted edition of the *National Electrical Code Standard NFPA #70*.
- ☒ Compliance with the latest adopted editions of *The International Residential and Energy Codes*.
- ☒ State of Illinois law requires compliance with the latest adopted edition of the *Illinois Plumbing Code*.

PART 7 – ACKNOWLEDGEMENT & CERTIFICATION OF OWNER

In making this application, I represent all submitted statements and any attached drawings to be a true description of the proposed new or altered uses and/or buildings. I understand that any permit issued is subject to an immediate stop work order, revocation without notice, and/or citation if my sub-contractors or I breach representations, conditions, codes, policies, or inspection requirements.

I understand and agree that I am responsible for full compliance with all of the codes, policies, and inspection requirements, and to provide this information to all subcontractors and material suppliers to make sure they are aware of these codes, policies, and inspection requirements. I agree that it is also my responsibility to comply with any subdivision covenants and restrictions that may also apply to this proposed construction.

I agree to notify the Building and Zoning for inspections as improvements progress and not to allow a person to use or occupy the structure before a final inspection has been made and approved.

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record, and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction and any applicable State of Illinois codes and regulations that may be more stringent. In addition, if a permit for work described in this application is issued, I certify that the Code Official or the Code Official's authorized representatives shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit. Furthermore, approval of this building permit application and issuance of a building permit does not permit the violation of the City of Troy's building and zoning codes.

SIGNATURES:

Applicant/ Property Owner/ Owner's Representative / Contractor	Date	Phone
Contact Person in Charge of Work (Title)	Phone	Cell Phone

SPECIFICATION SHEET

Fill in the missing information or write "OK" on each line and sign at the bottom.

Roof covering
Minimum 20 year, 3 tab shingles, 15 lb felt

Roof Sheathing (1/2" minimum or equal)
Ply-clips shall be used - as required for spacing

Roof Trusses @ centers
If manufactured, roof framing plan required

Number of Roof Vents
Not less than 1 to 150 ratio

Double Top Plate (Typ.)

Interior Wall/Ceiling Finish (Minimum 1/2" sheetrock
Fire separation required between house and garage)

Wall Studs @ centers

Interior Sheathing (Minimum 7/16" plywood or equal)

Exterior Wall Finish
All plumbing materials to comply with the latest adopted
edition of the Illinois State Plumbing Code
Service line from meter pit to main shutoff in building shall
be min. 200 psi. rated approved potable water pipe.

Subfloor (3/4" tongue and groove minimum)

Band Board

Floor Joist (Manufactured joists require floor framing plan)

Type used:

Size:

Longest Span:

Spacing:

Support Beam (not shown)

Type and Size used:

Longest Span:

Termite Shield (Metallic)

Anchor Bolts 1/2"Ø (spa. 1'-0" from corners min. 6'-0" centers)
Provide anchor bolts on both sides of door openings

Exterior Grade 32" Min. above top of
footing and sloped to drain

Foundation:

Minimum thickness:

Frame - 8"

Brick/veneer - 9"

Foundation Height

Vertical Reinforcement

according to the most recent adopted code

Waterproofing/Damp Proofing:

Four inch plastic drain tile inside and outside foundation
walls covered with rock and building paper.
Properly installed form-a-drain acceptable.

Footing: 32" Minimum cover to top of footing
minimum 8" Deep. Twice the width of the
foundation wall.

2 -#4 Bars (1/2") continuous

Provide crushed aggregate as follows:
2" bottom and sides

SIGN BELOW



Signature of Contractor/Owner

4" min. floor thickness w/
approved vapor barrier

CERTIFICATION OF PLUMBING INSTALLATION

Note: This form must be filled out completely, **signed before a Notary Public**, and submitted to the Building & Zoning Department for approval before permit will be issued.

I certify that the plumbing installation located at _____,
conforms to the requirements of the State of Illinois Plumbing Code as defined in 77 Illinois
Administrative Code, Part 890 of the latest edition of the State of Illinois Plumbing Code.

Sign in person before a Notary Public:

Signature of Certified Plumber

Date

Name of Company (if applicable)

Address of Individual/Company

Phone Number

055-

Illinois Plumbing Contractor's License

058-

Illinois Plumbing License

* * * * *

Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Seal

Notary Public

* * * * *

CERTIFICATION OF AWARENESS OF THE 2024 ILLINOIS ENERGY CONSERVATION CODE

Note: This form must be filled out completely, signed before a Notary Public, and submitted to the Building & Zoning Department for approval before permit will be issued.

Construction site address: _____

I certify that I am aware of the building requirements of the Illinois Energy Conservation Code and will have on record for the above address required documentation and testing reports in the following areas: Insulation ratings, glass and door U-factor ratings, heating and cooling equipment efficiency, building air leakage testing, duct tightness testing, and REScheck/REMrate/COMcheck results.

Sign in person before a Notary Public:

Signature of Contractor

Date

Name of Company (if applicable)

Mailing Address of Individual/Company

Phone Number

* * * * *

Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Public

Notary Seal

* * * * *

OFFICE USE ONLY:

Cost of Construction per ICC Valuation Date: _____

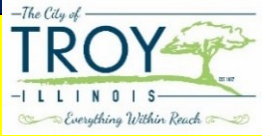
Building Permit Fee: _____

Comments: _____

Approved: _____ (Page 6 of 6: retained by owner)

Code Official

Date



IMPORTANT BUILDING INFORMATION

ALL inspections require 24-hour notice; however, every effort will be made to conduct same-day inspections for requests received BEFORE 8:30 a.m. Inspections will only be made between 8:00 a.m. and 1:30 p.m.

REQUIRED INSPECTIONS

1. **Footing Inspection** – This first inspection is made after all footing and frost walls are dug. Rock must be in place around the outside of the footing along with its drain system. Frost walls should wrap around the corners at least two feet. All footings and frost walls should be crumbed out and have no water or slop. All property pins must be exposed with string lines down the sides and reinforcing must either be in place or on-site.
2. **Pre-Pour Foundation Inspection** – Closer attention is given to the setback requirements on all sides. Again, all property pins must be exposed and string lines in place. Wall thickness and reinforcing are checked along with dowel pins and cleanliness of the footings for the walls. Foundations that stair-step down to a footing below (such as from a house to a garage), are checked closely for adequate support on footings. A 12-inch bridge is only permitted in that area with rebar installed properly. This usually is the time for thickened slab and beam post pad inspections. Note that any 'bearing' basement wall must have a thickened slab underneath for proper support.
3. **Post-Pour Foundation Inspection** – This inspection is made after foundation walls are poured and the damp-proofing is completed. Masonry walls shall have cement parging applied to the exterior of the foundation walls. All concrete or masonry foundation walls shall have an approved drainage system in place and anchor bolts properly spaced along the top of the foundation.
4. **Rough-In Inspection** – All roughs (electrical, mechanical, plumbing) must be completed before this inspection is scheduled. Special attention is given to the condition of roof and floor trusses after all subcontractors are finished. Inspections are also made on all headers, girders, beams, sheathing, and stairways along with clearances for fireplace chimneys and exhaust pipes. Arc-fault protection is required in all bedrooms. If the home is to include a deck, the piers and platform must also be inspected at this time. All decks are to be built self-standing and meet the specifications required by the City of Troy.
5. **Electric Service Inspection** – A 200-amp minimum service is required for all new construction with a means for service disconnection installed at a readily accessible location either outside of the building or inside the nearest point of entrance of service conductors.
6. **Drywall Inspection** – This is done when all drywall is hung but before it's plastered or mudded and taped. All drywall must be the proper thickness where required and nailed or screwed according to the fastener schedule **(and double thickness when required)**.
7. **Final Inspection** – Before the home is occupied, all construction and rough grades must be completed. This includes removal of all construction materials on the job site and adjacent lots. All mechanical, electrical and plumbing components and fixtures must also be completed.
8. **Final Inspection** – Before the home is occupied, all construction and rough grades must be completed. This includes **removal of all construction materials** (rebar, rocks, concrete, trash, etc.) on the job site and adjacent lots. All mechanical, electrical and plumbing components and fixtures must also be completed. **If applicable, lot shall be seeded/mulched at the minimum permanent rates defined below or sodded before an occupancy permit is issued. (Permanent seeding rates: Tall Fescue - 6.9 per 1000 sq. ft.; Smooth Brome – 4.6 lbs. per 1000 sq.ft.; Combined: Tall Fescue 3.4 lbs per 1000 sq.ft. – and Smooth Brome – 2.3 lbs per 1000 sq.ft.)**

OTHER INSPECTIONS AND REQUIREMENTS

- The City inspects all sewer taps checking for uniform support, rock, pipe size and type and location in relation to driveways and water lines.
- Erosion control or silt fence must be in place. The inspection will not be made if erosion control is not in place; a failed inspection will be noted on the permit files.
- Temporary rock driveways are also required until concrete is poured.
- Each jobsite shall maintain a construction dumpster of adequate size. If adjacent, up to three jobsites may share one dumpster of adequate size.
- The portion of a driveway through which the city sidewalk passes shall have a maximum slope of one inch. Roof and floor truss plans must be on every job site during the rough wire and framing inspection.

INSPECTION PROCESS

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