

ZONING HEARING BOARD APPLICATION

Permit must be submitted to:

Malvern Borough Administration

1 East First Avenue, Suite 3, Malvern, PA 19355

(Mon-Fri 9:00am-12:00pm, 1:00pm-5:00pm)

Remit Payment Online:

www.malvern.org

or by check

1. APPLICATION INFORMATION

Applicant Name:

First

Last

Mailing Address:

(if different than
property address)

Street

City

ZIP Code

Contact Information:

Phone

Email

Applicant's Attorney:

First

Last

Mailing Address:

Street

City

ZIP Code

Contact Information:

Phone

Email

2. PROPERTY INFORMATION

Property Address:

Street

Owner's Name:

First

Last

Applicant's Initials: _____

Mailing Address:

(if different than
property address)

Street

City

ZIP Code

Contact Information:

Phone

Email

Tax Parcel #: _____

Zoning District: _____

Property Description (example: 2.5 acres, located at 2525 Borough Rd., with a 3-story residence, adjacent to cemetery, etc.):

Property's Buildings and/or Other Structures Present:

Property's Current Use:

3. REASONS FOR HEARING

Check All that Apply:

☐ Variance ☐ Appeal from a determination of the Zoning Officer or Engineer
(attach a copy of determination being appealed)
☐ Special Exception ☐ Other relief as may be granted by the Board

Indicate by specific section(s) of the Borough Zoning Ordinance (from the Borough Code) that the applicant believes would allow the Board to approve the applicant's request.

If the applicant is appealing a determination of the Zoning Officer, attach a copy of the zoning officer's determination and explain the reasons that the applicant believes the Zoning Officer's determination is incorrect with reference to any applicable section(s) of the Borough Zoning Ordinance (from the Borough Code).

If applicant is changing the use of the property, describe the nature of the proposed use and explain why the use should be permitted, listing any sections of the Borough Zoning Ordinance (from the Borough Code) that it believes to be related to its proposal.

What additions to or improvements in the property does the applicant intend to make under this application, if any? (Describe as completely as possible, and attach a survey or plot plan of the property indicating size of the lot, size of the buildings or other structures now erected and size and location of those to be erected together with all other required plan details. If the plan submitted with this application does not meet requirements, additional plans may be submitted prior to the scheduled hearing or a continuance may be necessary.)

4. FEES AND SIGNATURE

Fees: \$1,000.00 for Residential Application \$2,000.00 for Commercial Application
\$400.00 per continuance

Applicant Signature: _____ **Date:** _____

OR

Attorney for Application Signature: _____ **Date:** _____

Reminder: Did you remember to initial all pages of the instructions and application?