



CITY OF PORT ORCHARD

Permit Center

Office located at 720 Prospect Street
Mailing address: 216 Prospect Street
Port Orchard, WA 98366
(360) 874-5533 • permitcenter@portorchardwa.gov

BUILDING PERMIT EXTENSION or APPLICATION EXTENSION REQUEST

Incomplete requests will not be accepted.

Your signature is required.

Email the completed form to: permitcenter@portorchardwa.gov

Request is for:	☐ Issued Building Permit	☐ Building Permit Application
Permit #(s):		
Site Address:		
Tax Parcel #(s):		
Permit Type:		
Scope of Work:		
Current Level of Completion:		
Justifiable Cause for Extension: <i>Use a separate sheet if you need more space to write.</i>		
Work expected to commence:	Work expected to be completed:	
	date	date
Permit Holder's Signature*:	Date:	
Print Name:		
Mailing Address:		
City, State, Zip:		
Phone Number:		
Email Address:		

**The electronic signature is equivalent to a handwritten signature and is binding for all purposes*