

TOWN OF ELMA, NEW YORK
Application for "Special Use" Permit

Date: _____

- (1) Application for "Special Use" for property located at _____
- (2) Owner of Record: Name _____
Address _____
- (3) Applicant/Company seeking Use of Premises _____
(a) Letter of Consent of Use _____
- (4) Special Use Requested _____
(a) Define Use of Site _____

- (5) Zoning – (a) Road Frontage _____ (b) Location of Use _____
(c) Adjacent Properties
N. _____ S. _____
E. _____ W. _____
- (6) Area of Parcel (Acres/Footage) _____
(a) Area of Special use _____
- (7) Structure's (New) Type & Define Use (a) _____
(b) _____
(c) _____
- (8) Structure's Existing & Use (a) _____
(b) _____
- (9) Define Type of Structures as to General Construction
(a) _____
(b) _____
- Use as Defined by NYS Fire Protection & Building Code
(a) Construction Type _____
(b) Occupancy _____
(c) Hazard _____
- (10) Fire Protection of Structures
(a) Hydrant (ft. to) _____
(b) Suppression System _____
(c) Storage of or Use of any Flammable Materials _____
(d) Any hazard's on site which may be harmful to the Environment or Adjoining Residents _____

- (11) Lavatories for this Use _____
- (12) Parking Spaces Provided _____
- (13) Advertising on Site _____ Size _____ Permit No. _____

(14) Hours of Operation _____

(15) Application shall be accompanied by all Drawings, Studies, and Plot Plans as Code requires. Consult Zoning Office and Town Clerk.

Any Structure in excess of 60' above grade shall comply with a rendering from each direction done to scale no less than 600' from site or closest roadway showing all Building/New & Existing; Trees, Skyline or any other visual impact. Distance from improvement shall equal width of rendering. Wide angle photograph w/improvement drawn is acceptable.

SEQR review required: Yes ☐ No ☐ Type _____

Appropriate Fees received prior to hearing for Special Use Permit 10 days in advance.

Any and all Fees incidental to secure a Special Use Permit shall be paid 3 days in advance. These could involve Engineering, Publishing notices, Special Consultants notices, SEOR, Rezoning, Public hearings, etc.

Application shall be accompanied by all other documents required or as circumstance requires for Permit – Application Review by Town Board.

Signature of Owner or Applicant _____

Phone #

DO NOT WRITE BELOW THIS LINE

Restrictions on this “Use”

Reviewed by Building Department _____ Date _____

Approval of Town Board: Yes [] No [] Date _____