



City of San Juan Capistrano

Development Services Department

32400 Paseo Adelanto

San Juan Capistrano, CA 92675

building@sanjuancapistrano.org

www.sanjuancapistrano.org/building

**REQUEST FOR
ALTERNATE MEANS AND METHODS**

CHECK ONE OF THE FOLLOWING:

- ☐ Request for Modifications (2022 CBC Section 104.10)
- ☐ Request for Alternate Materials, Alternate Design and Methods of Construction (2022 CBC Section 104.11)

Under the administrative authority granted by the Code(s) designated on this form, the undersigned submits evidence with a request for favorable ruling by the building official.

REQUESTED BY:

- ☐ ARCHITECT
- ☐ ENGINEER
- ☐ CONTRACTOR
- ☐ PROPERTY OWNER

NAME: _____

ADDRESS: _____

PHONE #: _____

EMAIL: _____

CODE TITLE & EDITION: _____

SUBJECT OF ALTERNATE MEANS & METHOD:

ALTERNATE MEANS & METHOD PROPOSED:

JUSTIFICATION (Attach supportive data, diagrams, analogies, etc.):

FOR CITY USE ONLY

☐ APPROVED

☐ DENIED

BUILDING OFFICIAL

EXPLANATION OF APPROVAL/DENIAL:



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Guidelines for Approval of Alternative Materials, Design and Methods of Construction

In order to request the Building Official's review and approval of any Alternate Method(s) of Construction, the applicant and/or registered design professional shall fill out an *ALTERNATE MEANS AND METHODS FORMS*. The request must be accompanied by the necessary additional documentation and must:

1. Describe all elements of the *Alternative* (i.e., materials, products, and methods of construction) and explain why request is being submitted
2. Specify the code provision(s) for which the *Alternative* is requested
3. Compare the proposed *Alternative* with the code requirements in terms of suitability, effectiveness, quality, durability, fire resistance, safety, structural strength, and any other impacts affecting the building or users of the building.
4. Provide documentation for evaluation methods, test reports, recognized standards, and expert opinions utilized in the request.
5. Specify when and where special inspection and testing are required at the job site and describe the verification procedures for field acceptance for demonstrating compliance.
6. The Application and supporting documentation shall be dated, signed, and stamped by the registered design professional.
7. The registered design professional shall coordinate construction documents to reflect the alternative proposal and shall be responsible for incorporating all the specifics of the proposal and conditions of approval into the reproducible drawings.
8. The Building Official and/or Fire Marshal shall review the proposed *Alternative* and supporting documentation for conformance with the adopted codes, ordinances, and regulations. If the City Officials do not have the expertise on staff to make a thorough and competent review, a third party or peer review process may be utilized. The cost of any such review shall be paid by the applicant, as specified in the City of San Juan Capistrano Fee Schedule.