

Pre-Application, Pre-App Waiver Application (PIR)

Email completed application to: eplans@cityofvancouver.us

☐ PRE-APPLICATION		☐ PRE-APPLICATION WAIVER		☐ SECOND PRE-APP (within 1 year)	
Note: Pre-application conferences are <u>only held virtual</u> (not in person) when requested. Whether a virtual pre-application conference is held or not, the pre-application reports will be available in the City's ePlans system the day before the pre-application is scheduled to be held.					
Request a virtual (Microsoft Teams) pre-application conference ☐ YES ☐ NO					
OCCUPANCY TYPE					
☐ Middle Housing (1-6 Dwelling units)	☐ Commercial	☐ Multi-family (7 + dwelling units)	☐ Mixed Use (commercial with multi-family)	☐ Industrial	☐ Critical Area
ADDITIONAL INFORMATION					
Lot Acreage/Square footage:			Zoning:		
Proposed # of lots:			Proposed # of Dwelling Units:		
PROJECT SITE INFORMATION AND LOCATION					
Proposed project name:					
Project site address:			Parcel #(s):		
PROJECT DESCRIPTION					
(Briefly describe the proposed project. Provide a more detailed description in the project narrative)					
PRIMARY APPLICANT			CONTACT		
Business Name:			Business Name:		
Contact Name:			Contact Name:		
Address:			Address:		
City/State/Zip:			City/State/Zip:		
Phone:			Phone:		
Email:			Email:		
*ELECTRONIC PLANS SUBMITTER (required) (responsible for ePlans uploading and correspondence)			OWNER		
			(attached additional sheets for multiple owners)		
Name:			Name:		
Address:			Address:		
City/State/Zip:			City/State/Zip:		
Email (required):			Email:		
Phone:			Phone:		
REQUIRED SIGNATURES					
As evidenced by my signature below, I/we agree that City of Vancouver staff has my/our full permission to enter upon the subject property at any reasonable time to consider the merits of the application, to take photographs and to post public notices.					
Applicant Signature:				Date:	
Property Owner Signature:				Date:	

QUESTIONS FOR COMMERCIAL, INDUSTRIAL & MULTI-FAMILY PROJECTS
Do you anticipate managing/storing any chemicals, petroleum products or automotive fluids on the site? If yes, please describe:
Will this facility discharge process wastewater to the sanitary sewer system? If so, please describe:
PROJECT QUESTIONS Please list specific questions and/or issues you wish to have answered at the Pre-application Conference:
1.
2.
3.
PRE-APPLICATION & WAIVER SUBMITTAL REQUIREMENTS
☐ Fee
☐ Signed and Dated Application Form
☐ Narrative - Complete and accurate depiction of the proposal.
☐ Preliminary Site Plan or Plat drawn to-scale and legible. The plan shall include sufficient information to allow city departments to make an adequate determination as to the potential impacts and development standards required for the proposal and respond accordingly.