



24 Analomink Street, East Stroudsburg, PA 18301
Phone: 570.421.8300 / **Fax:** 570.421.5575
Web: www.eaststroudsburgboro.org

Zoning Determination Application Fee:
\$500 Cash _____ Credit _____ Check _____
Applicant billed for legal & advertising fees

APPLICATION FOR ZONING DETERMINATION LETTER

IMPORTANT – APPLICANT MUST COMPLETE ALL ITEMS IN APPLICATION

I. IDENTIFICATION & LOCATION OF PROPERTY

Property Address:	Tax Map #:
Applicant Name:	Phone:
Address:	Email:

II. EXISTING & PROPOSED USE

Current Owner's Name:
Existing Use:
Existing Structures:
Any known nonconformances and/or variances:
Explain in detail the proposed use of the property (please attach a separate page if needed):

Site Plan Attached: ____ YES ____ NO

A Site Plan should be to scale, include property boundaries, existing structures, impervious surfaces, & proposed improvements. Dimensions should be shown on all plan items, as well as setbacks.

Additional Documents Enclosed: ____ YES ____ NO

Please list documents:

I hereby certify that the information and materials provided in this application for a Zoning Determination Letter are true, complete, and accurate to the best of my knowledge and belief. I understand that any misrepresentation or omission may result in the revocation of this determination.

Furthermore, I acknowledge that this zoning determination is based on the specific scope and details of the proposed project in this application. I understand and agree that any material change to the scope, use, design, or configuration of the proposed project may render this determination null and void, and may require the submission of a new application for further review and evaluation.

SIGNATURE OF APPLICANT: _____ DATE: _____

PRINTED NAME: _____

OFFICE USE ONLY

Date Received: _____	Application #: _____
Application Fee: _____	Date Issued: _____
Advertising Fees: _____	
Legal Fees: _____	
Total Fees: _____	

Borough Manager – Kelly Lewis
Mayor – Victor Brozusky
Solicitor – John C. Prevostnik, Esquire
Engineer – UTRS, C.E.E.
Engineer, Sewer – UTRS, C.E.E.

President of Council – Sonia C. Wolbert (1st Ward)
Council Vice President – Carrie Panepinto (4th Ward)
Council Member – Charles A. Garris (3rd Ward)
Council Member – Paul Shemansky (2nd Ward)
Council Member – Jane Gagliardo (5th Ward)
Council Member – Lauren Peterson (6th Ward)

Finance Director – Layla Richard-Rau
DPW Director – Lee Philips
Zoning Officer – Michael P. Manter
Health Officer – Tom Detweiler
Building Code Official – Municipal Code Solutions