



VILLAGE OF IRVINGTON – FILMING PERMIT

Chapter 115 of the Village Code – <https://ecode360.com/11798438>

This permit is issued to the applicant to film or televise or take still photographs on streets or property subject to the jurisdiction of the Village of Irvington at the times and locations designated below. This permit must be in the possession of the applicant at all times while on location. For additional information, please call the Village Administrator's office at (914) 591-4356.

APPLICANT INFORMATION:

Film or Videotape Company: _____

Address: _____

Office Telephone: _____

Cellphone #: _____

Director: _____

Title of Film: _____

Production Contact Person & Cellphone: _____
(available 24 hours a day)

FILM DESCRIPTION:

Place or Address Where Filming: _____

Property Owner Name & Address: _____

Date(s) of Shoot: _____

Time of Shoot: (start & finish time)

**allowed filming time – 8AM to 7PM*

TYPE OF PRODUCTION:

Feature film _____

Student Film _____

TV Movie _____

TV Special _____

TV Series _____

Other _____

Please describe filming **in detail** (including if any structure – temporary or permanent – will be constructed on site):

Expected adverse impacts on neighboring properties and their occupants as well as on public facilities and services (night lighting, noise, congestion, etc.):

Describe plan to notify neighbors:

CREW AND EQUIPMENT:

in Cast and Crew _____

List of Production Equipment _____

of Vehicles _____

of Trucks and Vans and size _____

of Other vehicles and size _____

of Generators and size _____

Lighting description _____

Music:

Yes _____ No _____

If yes, describe type and length of time _____

Use of Animals:

Yes _____ No _____

If yes, describe _____

Catering Services:

Yes _____ No _____

If yes, describe _____

Street Closures:

Yes _____ No _____

If yes, describe _____

Additional documents REQUIRED and to be submitted with this application.

- Detailed plans showing days, hours and parking plans during day/days of filming for vehicles, trucks, catering, etc.
- Props used for film shoot – i.e., explosives, weapons, etc.
- Certificate of Insurance naming the Village of Irvington, NY as an additional insured
Limits \$1,000,000/\$3,000,000.
- Hold Harmless and indemnification agreement.

PAYMENT: Fee due upon approval of permit

- * Daily permit fee charged for each day of set up, filming and wrap up
 - \$1,000 per day on private property
 - \$5,000 per day on public property
- * Should Police assistance be needed, an additional fee of \$194.00 will be charged per hour for each Police Officer at the site. This will be billed separately and due upon receipt.

ALL INFORMATION PROVIDED HEREIN IS TRUE AND CORRECT TO THE BEST OF THE APPLICANT'S KNOWLEDGE, INFORMATION AND BELIEF

Date _____ Signature of applicant: _____ Print Name: _____
Title: _____

Date Submitted _____ Insurance received _____ Hold Harmless received _____ Fee paid _____
Village Administrator approval _____ Police Chief approval _____
Board of Trustees approval _____

HOLD HARMLESS/INDEMNIFICATION AGREEMENT

To the fullest extent permitted by law, _____, agrees to defend (including reasonable attorney's fees), pay on behalf of, indemnify, and hold harmless the Village of Irvington, its elected and appointed officials, employees and volunteers and others working on behalf of the Village of Irvington against any and all claims, demands, suits or loss, including all reasonable costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Village of Irvington, its elected and appointed officials, employees, volunteers or others working on behalf of the Village of Irvington (hereinafter, "Village Indemnitees"), by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with filming by _____, except to the extent caused by the negligence or willful misconduct of the Village Indemnitees.

Signed:

Printed Name

Signature

Date