



BUILDING PERMIT APPLICATION

City of Valley Mills, Texas 76689 254.932.6146

Applicant's Name: _____

Owner's Name: _____

Mailing Address: _____

City, State, Zip: _____

Phone No: _____ Email: _____

Date: _____ Site Address: _____

Permits may require drawings/plans to be submitted prior to permit issuance.

General Contractor: _____

Address: _____ City: _____ State: _____

Phone No: _____ License: _____

Plumbing Contractor: _____

Address: _____ City: _____ State: _____

Phone No: _____ License: _____

Electrical Contractor: _____

Address: _____ City: _____ State: _____

Phone No: _____ License: _____

HVAC Contractor: _____

Address: _____ City: _____ State: _____

Phone No: _____ License: _____

PERMIT USE:

☐ NEW ☐ ADDITION ☐ POOL ☐ OTHER _____

☐ SIGN ☐ APPROACH ☐ STORAGE BLD. ☐ OTHER _____

☐ REPAIR ☐ FENCE ☐ ALTERATION ☐ OTHER _____

☐ MOVE ☐ REMOVE ☐ PARKING LOT ☐ OTHER _____

Square Feet: New: _____ Addition: _____ Valuation of Work: _____

Applicant's Signature: _____

Approved by: _____

Getting a Permit from the City of Valley Mills, TX

Plans must be submitted to the City prior to starting the project. The Chief of Police and City Inspector must approve the plans.

A Building Permit Application must be filled out.

Once the City approves the plans the fee must be paid to the City for a Building Permit. At the time of issuing the building permit, the inspection fees must be paid up front as well. For remodels, the City requires at least four (4) inspections. For new construction, the City requires approximately seven (7) inspections. Each inspection is \$150.00. If you fail the inspection, an additional fee will be required for the re-inspection.

For any inspection that is missed the General Contractor could face a civil penalty of \$250.00 each.

Inspection Procedures

Contact City Hall @ 254-932-6146 ext. 102 to request inspection.

Water meter boxes are NOT ALLOWED in driveways or sidewalks.

1. Rule number "1" is the "Cover Up" rule: DON'T. All work must be inspected BEFORE it is covered up. For example: electrical, plumbing and framing must be inspected prior to insulation being installed that covers it up.
2. Temporary Power: Any time after obtaining building permit. The temporary power requires an inspection. (New Construction)
3. Plumbing Rough In: Shall be inspected prior to foundation. (New Construction)
4. Piers and Foundation: All piers and foundation preparation shall be inspected prior to concrete pour. (New Construction)
5. Framing: plumbing top out, gas piping, electrical rough in and HVAC shall be inspected together. (New Construction and Remodels)
6. Insulation: No inspection required on insulation.
7. Electrical: Will need a final inspection. (New Construction and Remodels)
8. Final Inspection and Certificate of Occupancy inspections shall be grouped together. (New Construction and Remodels)
9. Concrete Flatwork: Sidewalks, driveways, approaches at any time. All flatwork requires pre-pour inspection. (New Construction and Remodels)

Exhibit A Building Permit Fees

New Construction and Existing Residential and/or Commercial Permit Fees

Residential and/or Commercial Remodels, Repairs, Alterations Permit Fees:

1. Residential and/or Commercial dwelling base permits shall be calculated at \$150.00 each with renewal at 90 days if not completed.
2. Residential and/or Commercial Remodels, Repairs, Alterations, Demolitions and all other permit fees required are as listed below.

<u><i>Square Footage</i></u>	<u><i>Fee</i></u>
up to 2500	\$150.00
over 2500	\$200.00

Exhibit B Building Inspection Fees

New Construction and Existing Residential Inspection Fees

Residential Remodel, Repair, Alterations Inspection Fees:

1. Residential and/or Commercial dwelling base inspections shall be calculated at \$150.00 each with renewal at 90 days if not completed.