



CITY OF BUELLTON
Finance Department

Government Employee Exemption Claim Form

TRANSIENT OCCUPANCY TAX (TOT) AND SANTA YNEZ VALLEY TOURISM BUSINESS
IMPROVEMENT DISTRICT (SYVTBID) EXEMPTION

(Guest Complete) ALL AREAS OF THE FORM MUST BE COMPLETED

Government Employee Name Claiming Exemption:	
Agency Address:	
Work Phone: ()	Home Phone ()
Level of Government Agency: State Federal Foreign Government	
Government Agency Name:	
<i>I certify that the occupancy of the room noted below has been (or will be) furnished for my exclusive use, and that I am the officer or employee of the governmental agency named above, and that such charges are incurred in the performance of my official duties for said governmental agency.</i>	
<i>I declare under penalty of perjury that the foregoing is true and correct. Executed this _____ day of _____, 20_____</i>	
Signature of hotel guest claiming exemption : _____	
(Lodging Personnel Only)	
Hotel Name:	
Hotel Address:	
Check in date:	Check out date:
Total Rent Paid:	\$
Type of documentation obtained to prove guest is on government business ____ Travel orders from the government employer ____ A government warrant issued to pay for the occupancy ____ A government credit card to pay for the occupancy ____ A government exemption certificate	
Lodging Personnel Signature:	Date: