



TOWN OF WARRENTON

Department of Community Development

PO BOX 341
WARRENTON, VIRGINIA 20188
<http://www.warrentonva.gov>
Permittech@warrentonva.gov
(540) 347-2405

LAND DISTURBANCE PERMIT APPLICATION **SUBMISSION REQUIREMENTS FOR PROJECTS WITH** **MORE THAN 1 ACRE OF DISTURBANCE or** **MORE THAN 10,000 SQUARE FEET OF IMPERVIOUS**

Submitted items:

- ☐ Land Disturbance Permit Application with original signatures
 - ☐ Registration Statement for Construction General Permit
 - ☐ Engineered Erosion and Stormwater plan is required.
 - ☐ Responsible Land Disturber Certification
 - ☐ Five (5) copies of the Erosion & Sediment Control and Stormwater Plan
 - ☐ Permits for Wetland Impacts or Pond/stream work
 - ☐ Conditional Letter of Map Revision / FEMA Map / No-Rise Certificate(s) for floodplain impacts
 - ☐ Flash drive containing individual PDFs of all submission materials
 - ☐ Fees (Per Current Adopted Fee Schedule)
 - Plan Review - \$200 + \$50.00/ per acre = \$ _____
 - State Permit Fee: per fee schedule/total acreage disturbed = \$ _____
 - Work without a permit = \$100.00 = \$ _____
 - Modification/Transfer (state permit) Fees = per fee schedule = \$ _____
 - Permit Maintenance (state permit) Fees = annual fee per fee schedule = \$ _____
 - E&S Compliance Inspection = 50% of the total fee or \$1500.00 = \$ _____
- Total Amount Due:** = \$ _____

Prior to LDP issuance submission requirements:

- ☐ Confirmation of Construction General Coverage
- ☐ VDOT entrance permit (if applicable)
- ☐ Town ROW permit
- ☐ Stormwater Pollution Prevention Plan
- ☐ Bond and agreement submitted and posted
- ☐ Maintenance Agreement Recorded

Applicant Signature

Date

Owner Signature

Date



TOWN OF WARRENTON

Department of Community Development

PO BOX 341
WARRENTON, VIRGINIA 20188
<http://www.warrentonva.gov>
Permittech@warrentonva.gov
(540) 347-2405

LAND DISTURBANCE PERMIT APPLICATION

Land Disturbing Permit #: _____

Application is hereby made for a land disturbance permit in accordance with the description of work and for the purposes set forth in this application, and in accordance with the Town of Warrenton Zoning, Floodplain Management, Erosion & Stormwater Management Ordinances, as amended, and the state Minimum Standards for stormwater management and erosion and sediment control.

Check all that apply:

____ Land Disturbance Permit ____ Supplemental Land Disturbance Plan ____ Stop Work Reinstatement
____ Zoning Permit ____ Amendment to LDP # _____ ____ Annual LDP Maintenance Renewal Fee

Project Name: _____

Project Location (Rte. /St#): _____ GPIN #(s): _____

Site Plan No.: _____ Acreage to be Disturbed: _____ Project Completion Date: _____

Provide a brief description of the type of work (ex: building a road or driveway, site preparation for commercial project) and the land area involved (square feet, acres, length of road):

DESIGNATED RESPONSIBLE LAND DISTURBER	
Name: _____	Certificate #: _____
Address: _____	Phone: _____
_____	Email: _____
Signature _____	Date _____
Please provide copy of VA Registered Land Disturber's Certificate	

As owner, I hereby certify that:

- ☐ I have read and examined this application and know the information provided is true and correct.
- ☐ I agree to comply with the Erosion and Sediment Control Plan, approved by the Town's staff, and in accordance with the adopted Erosion and Stormwater Management Ordinance.
- ☐ I further grant right-of-entry onto the property described above and in that attached plan, to the agents and employees of the Town of Warrenton for purposes of inspection or monitoring of the installation or re-installation, of erosion and sediment control measures.
- ☐ I further agree to comply with all provisions of the Town of Warrenton Zoning Ordinance and Erosion and Stormwater Management Ordinance for the purposes of satisfying all applicable permitting and approval requirements for stormwater, erosion & sediment control, floodplain management, and land disturbance for properties in the Town.

I understand that the issuance of this Land Disturbing Permit under the provisions herein in no way guarantees or vests me with any other type of administrative or legislative permit approval in regard to this property, which is the subject of the Land Disturbing Permit. I agree to comply with the inspection and monitoring report schedule that has been/or will be set for me during the Erosion and Sediment Control Plan review process.

TOWN OF WARRENTON: Land Disturbance Permit

Signature Page

OWNER	
Name:	Organization/Co.:
Address:	Phone:
Email address:	Alt. Phone:
Owner's Signature	Date
APPLICANT	
Name:	Organization/Co.:
Address:	Phone:
Email address:	Alt. Phone:
Applicant's Signature	Date

****(If applicant is other than the property owner, applicant must submit proof of authority to act as agent for the owner for the purposes of this application)***

FOR OFFICIAL USE ONLY:	
Land Disturbing Permit #	Zoning Designation:
Required Setbacks – Front: Rear: Left Side:	SUP/Entitlements? Y / N Case #:
Do the following apply to the property? Floodplain: ☐ No ☐ Yes	Wetlands? ☐ No ☐ Yes
Notes/ Comments/Conditions for the Permit:	
Signature: _____ Zoning Administrator	Date:
Signature: _____ Program Administrator	Date:

EROSION & SEDIMENT CONTROL PLANS CHECKLIST

_____ **Minimum Standards** - All applicable Minimum Standards must be addressed.

PROJECT NARRATIVE

_____ **Project description.** Briefly describe the nature and purpose of the land-disturbing activity (Chapter 6, VSMH).

- ☐ Total acreage of site
- ☐ Total disturbed acreage
- ☐ Include how many acres will be in permanent seed.
- ☐ Include all utility work (storm sewer and waterline)
- ☐ Include work in live streams as defined by DEQ

_____ **Existing site conditions.** A description of the existing topography, vegetation and drainage (Chapter 6, VSMH).

- ☐ Wetland type vegetation
- ☐ Shrubs/tree line
- ☐ Include all drainage swales
- ☐ Identify any existing structures

_____ **Adjacent areas.** A description of neighboring areas such as streams, lakes, residential areas, roads, etc., which might be affected by the land disturbance (Chapter 6, VSMH).

- ☐ Include all adjacent sensitive areas such as wetlands, steep slopes, or water bodies
- ☐ Address any possible traffic issues
- ☐ Does current GIS map reflect actual conditions?
- ☐ Identify off-site staging areas

_____ **Off-site-areas.** Describe any off-site land-disturbing activities that will occur (including borrow sites, waste or surplus areas, etc.) (9VAC25-875-240, Chapter 4, VSMH, and Construction General Permit).

- ☐ Does the site balance in regards to amount of cut and fill?
- ☐ Will offsite areas be used as a borrow area or stockpile?
- ☐ Include a note that the borrow area & stockpile location has not been identified with this plan, that a plan amendment will be required along with a bond estimate for the new disturbance if the borrow area & stockpile location is not permitted.
- ☐ Offsite Soil Tracking Form

_____ **Soils.** A brief description of the soils on the site giving such information as (Chapter 6, VSMH):

- ☐ Soil name
- ☐ Mapping unit
- ☐ Erodibility Permeability Depth Texture Soil structure
- ☐ Type 1 Soil Map provided
- ☐ Specify micaceous or hydric soils, or soils that may contain hydric inclusions Reference soils information in narrative to plan sheet
- ☐ Specify high water table soils

_____ **Critical areas** - A description of areas on the site which have potentially serious erosion problems (Chapter 6, VSMH).

- ☐ Drainfields
- ☐ Offsite SWM facility
- ☐ Micaceous soils -highly erodible soils

- ☐ Wetlands or water bodies
- ☐ Steep slopes
- ☐ Wet weather/underground springs
- ☐ Channels
- ☐ Traffic issues

Erosion and sediment control measures - A description of the methods which will be used to control erosion and sedimentation on the site. (Controls should meet the specifications in Chapter 7, VSMH)

- ☐ Controls used should be specific to the project
- ☐ List E&S controls to be used- Reference to VSMH
- ☐ Provide detail for each control -Reference to VSMH
- ☐ Include the statement that "the E&S inspector has the authority to add or delete E&S controls as necessary in the field as site conditions change. In addition, no sediment basin or trap can be removed without written authorization.
- ☐ Stream Crossing Installation (MS-12 thru 15, C-ENV-03)
 - Type of diversion needs to be provided
 - How will the work be done in the dry?
 - What type of crossing will be used?
 - Removal process? Stabilization?

Coordinate a Pre-Construction Conference with the Stormwater Division after receiving the Land Disturbing Permit.

Management Strategies (Chapter 4 of the VSMH) Discuss E&S Phase 1 and Phase 2

- ☐ Perimeter sediment trapping measures to be installed as a first step.
- ☐ Include the phasing of removal for each sediment basin & sediment trap, until all upslope areas are stabilized. Take in consideration of utility installation, roadways, building locations, etc.
- ☐ Discuss conversion of sediment basins to its permanent storm water facility for both wet and dry ponds.
 - **Procedure for Converting Dry Ponds: (MS-3)**
 - Consult with the erosion and sediment control inspector prior to beginning the conversion from sediment basin to dry pond to ensure that the timing is appropriate for the conversion to take place.
 - Pump down basin -use approved dewatering measures. Effluent must be filtered.
 - Remove accumulated sediment (as needed) to establish the final grade of the pond. Sediment must be disposed of in an approved area.
 - Grade and roughen the bottom of the pond to prepare it for seeding.
 - Install debris/trash rack device on the low-flow orifice to prevent clogging.
 - Seed, mulch, and tack jute mesh or other suitable matting to the bottom of the pond.
 - After the conversion is complete, prepare and submit as-built plans of the pond(s) to the Department of Community Development in conjunction with the bond release request
 - **Procedure for Converting Wet Ponds: (MS-3)**
 - Consult with the erosion and sediment control inspector prior to beginning the conversion from sediment basin to wet pond to ensure that the timing is appropriate for the conversion to take place.
 - Pump down basin- use approved dewatering measures. Effluent must be filtered.
 - Remove accumulated sediment (as needed) to establish the final grade of the pond. Sediment must be disposed of in an approved area.
 - Grade and roughen the bank of the pond to prepare it for seeding.

Permanent stabilization - A brief description, including specifications, of how the site will be stabilized after construction is completed (MS-1 thru 3 & 5, and Chapter 7, VSMH).

- ☐ Specify type of seeding, matting, sod or other types of stabilization that may be used
- ☐ Include table Table C-SSM-09-3 (temporary seeding guidelines) Include table C-SSM-10-7(permanent seeding guidelines) Include table C-SSM-11-5 (mulching guidelines)

____ **Storm water runoff considerations**- Will the development site cause an increase in peak runoff rates? Will the increase in runoff cause flooding or channel degradation downstream? Describe the strategy to control stormwater runoff (MS-19) .

- ☐ The first paragraph of MS-19 has been included
- ☐ List what type of permanent stormwater facility that will be installed on the project

____ **Calculations** - Detailed calculations for the design of temporary sediment basins, permanent stormwater detention basins, diversions, channels, etc. Include calculations for pre- and post • development runoff (9VAC25-875-560, MS- 19 and Chapter 4, VSMH).

The following information must be submitted when a Temporary Sediment Basin (C-SCM-12, MS-6) is proposed for a project:

- ☐ Temporary Sediment Basin Design Data Sheets
- ☐ Time of Concentration flow path (broken up into sheet, shallow concentrated and channel flow). When a Tc of 5 minutes is used, the flow path is not required.
- ☐ Stage/storage elevation information in graph format
- ☐ When using TR-55, all worksheets must be included in submittal.
- ☐ When using the Modified Rational method (for drainage areas less than 20 acres) a "C" factor of 0.6 must be used.
- ☐ A schematic for each sediment basin must be provided showing dimensions and elevations.
- ☐ Show the length of the flow path from the inflow at the wet pool to the outflow to ensure that the length to width ratio is adequate.
- ☐ Emergency spillway dimensions and calculations.
- ☐ Include this note that a stake or spray paint marker on riser for cleanout elevation will need to be in place for sediment basins & sediment traps

The following information must be submitted with a Temporary Sediment Trap (C-SCM-11, MS-6) is proposed for a project.

- ☐ Embankments heights (H), Outlet Height (Ho), and Minimum Top Widths (W), Weir Length
- ☐ One detail for multiple traps is sufficient
- ☐ Provide dimensions for wet & dry storage
- ☐ Provide wet & dry storage elevations
- ☐ Provide cleanout elevation
- ☐ Include this note that a stake or spray paint marker on riser for cleanout elevation will need to be in place for sediment basins & sediment traps

The following information must be submitted with a Temporary Stream Crossing (C-ENV-03, MS 12- 15)

- ☐ If a crossing is to remain in place up to 14 days, must carry a 2 year storm
- ☐ If a crossing is to remain in place for 14 days to 1 year, it must be sized to carry a 10 year storm
- ☐ A profile of the crossing and all calculations used must be submitted Drainage size shown
- ☐ Does pipe diameter provided coincide with drainage area?
- ☐ Temporary culvert crossing should not exceed 40 ft

____ **Maintenance** - A schedule of regular inspections and repair of erosion and sediment control structures should be set forth. Please include maintenance information for each control proposed to be used. (9VAC25-875-560)

SITE PLAN:

Vicinity map - A small map locating the site in relation to the surrounding area. Include any land marks which might assist in locating the site. (Chapter 4, VSMH)

Directions –

_____ **Indicate north** - The direction of north in relation to the site. This is to be shown on each plan sheet, including vicinity map

_____ The E&S plan should be at a scale of at least 1"=50'.

_____ **Limits of clearing and grading** - Areas which are to be cleared and graded. All areas involved in the construction of the project should be included.

- ☐ Construction entrances must be included at all access points
- ☐ Include 'staging areas'
- ☐ Include stockpile/borrow areas
- ☐ Areas that may have safety fence but will not be disturbed
- ☐ Phase I E&S controls-give spot elevation to show drainage
- ☐ Offsite stockpile areas
- ☐ Trails
- ☐ Well installation
- ☐ Storm sewer installation
- ☐ Waterline installation
- ☐ Power line installation
- ☐ Stream crossings
- ☐ Drainfields
- ☐ Drip lines for trees to be retained

_____ **Existing contours** - The existing contours of the site. (Chapter 6, VSMH)

- ☐ Does this reflect the actual current condition of the site?
- ☐ Show sufficient elevations

_____ **Final contours** - Changes to the existing contours, including final drainage patterns. (Chapter 6, VSMH)

_____ **Existing vegetation** - The existing tree lines, grassed areas, or unique vegetation. (Chapter 6, VSMH)

- ☐ Does this reflect the actual current condition of the site?

_____ **Soils** - The boundaries of different soil types. (Chapter 4, VSMH)

- ☐ Show on the E&S Phase 1.

_____ **Existing drainage patterns** - The dividing lines and the direction of flow for the different drainage areas. Include the size (acreage) of each drainage area. (Chapter 6, VSMH)

- ☐ Show drainage areas & acreage for pre-development on phase 1
- ☐ Show drainage areas & acreage for post-development on phase 2

_____ **Critical erosion areas** -Areas with potentially serious erosion problems. (See Chapter 6 for criteria)

- ☐ Identify critical areas with * on the Phase 1 & 2 E&S plan.

Site Development- Show all improvements such as buildings, parking lots, access roads, utility construction, etc. (Chapter 6, VSMH)

**On smaller subdivisions where lots are to be sold to individuals prior to home construction and individual contractors are obtained by the homeowners, then the buildings and driveways do not need to be shown on the plans.*

- *The following information needs to be included in the plan and on each plat. "At the time of building permit application, the individual/lot owner is responsible for preparing an erosion and sediment control plan for review or applying for an agreement-in-lieu-of at the discretion of the Town prior to any land disturbing activities beyond what is shown and bonded on the approved final construction plans".*
- *The following language needs to be included in the construction plan. "No erosion and sediment control plan review was done for the individual lot improvements beyond what is shown on the approved final construction plans. At time of building permit application, the individual lot owner is responsible for preparing an erosion and sediment control plan for review or applying for an agreement-in-lieu-of at the discretion of the Town prior to any land disturbing activities".*

- ☐ Sediment basins & sediment traps need to stay in place until upslope areas are stabilized, take in consideration of utility installation, lots, and buildings
- ☐ Roads & Lots need to be shown on phase 1 & 2
- ☐ Actual lot numbers & road names need to be shown on phase 2
- ☐ Target areas to be stabilized ASAP Consider phasing of a project
- ☐ All engineered plans require a phase 1 & 2 E&S plan
- ☐ Sanitary sewer, water line and storm sewer must be shown on the Phase 2 E&S plan. Structure numbers must also be shown. While these are not required to be shown on the Phase 1 E&S plan, the perimeter E&S controls for Phase 1 must take the construction of these utilities into account.
- ☐ Keep all of phase 1 E&S controls on phase 2 E&S plans
- ☐ Show stockpiles - with appropriate E&S controls
- ☐ Are stockpiles located above sensitive areas?

Location of practices - The locations of erosion and sediment controls and stormwater management practices used on the site. Use the standard symbols and abbreviations in Chapter 7 of the Virginia Stormwater Management Handbook.

- ☐ Use standard symbols to identify controls
- ☐ Provide a legend
- ☐ When micaceous soils are found on a site, rock check dams and silt fence should be used in conjunction with sediment traps and sediment basins in those areas.

Off-site areas - Identify any off-site land-disturbing activities (e.g., borrow sites, waste areas, etc.) (9VAC25-875-240, Chapter 4, VSMH).

- ☐ Does the site balance in regards to the amount of cut and fill required?
- ☐ Is it on the same property as the project? If so, it needs to be included in the LOC. Show access.
- ☐ Show offsite stockpile
- ☐ Show location of erosion controls. Offsite Soil Tracking Form

Detail drawings - Any structural practices used that are referenced to the E&S handbook or local handbooks should be explained and illustrated with detail drawings. (Chapter 7, VSMH)

- ☐ Include details of structural practices and reference them to the VSMH.
- ☐ If any E&S structural practices are proposed that are not included in the VSMH, then a detail and a request for a variance must be submitted to the Town (plan approval authority).

Provide Comment Response letter. Please provide a comment-response letter identifying how each comment is addressed with the current plan submission. This will greatly assist in the review of all future plan submissions.

**VIRGINIA DEPARTMENT OF ENVIRONMENTAL QUALITY
GENERAL VPDES PERMIT FOR DISCHARGES OF
STORMWATER FROM CONSTRUCTION ACTIVITIES (VAR10)
REGISTRATION STATEMENT 2024**

PERMIT #:	_____
PLAN/ID #:	_____

Application type. ☐ NEW PERMIT ISSUANCE
(CHOOSE ONE) ☐ MODIFICATION **WITH** ACREAGE INCREASE: Permit # _____
☐ MODIFICATION **WITHOUT** ACREAGE INCREASE: Permit # _____
☐ EXISTING PERMIT REISSUANCE: Permit # _____

Section I. Operator/Permittee/Billing Information.

A. Construction Activity Operator (Permittee). The person or entity that is applying for permit coverage and will have operational control over construction activities to ensure compliance with the general permit. A person with signatory authority for this operator must sign the certification in Section V (per Part III.K of the VAR10 Permit).	
Operator Name:	_____
Contact person:	_____
Address:	_____
City, State and Zip Code:	_____
Phone Number:	_____
Primary and CC Email(s):	_____
State Corporation Commission Entity Number (if applicable):	_____
B. Electronic correspondence. To receive an emailed coverage letter or to pay by credit card, you must choose YES and include a valid email. May we transmit correspondence electronically? YES ☐ NO ☐	

Section II. Construction Activity Information.

A. Include a legible site map showing the location of the existing or proposed land-disturbing activities for which the operator is seeking permit coverage, the limits of land disturbance, construction entrances, construction support activities, and all waterbodies receiving stormwater discharges from the construction site.	
B. Project site location information.	
Construction Activity Name:	_____
Address:	_____
City and/or County and Zip Code:	_____
Construction Activity Entrance Location (description or street address):	_____
Latitude and Longitude (6-digit, decimal degrees format, e.g. 37.1234, -78.1234):	_____
C. Acreage totals for all land-disturbing activities to be included under this permit coverage. Report to the nearest one-hundredth of an acre.	
Total area of the construction site (including off-site area):	_____
Estimated area to be disturbed by the construction activity (on-site only):	_____
Off-site estimated area to be disturbed (if applicable; please also refer to Section III):	_____
D. Construction Activity Status:	FEDERAL ☐ STATE ☐ PUBLIC ☐ PRIVATE ☐
E. Nature of the Construction Activity Description (i.e. commercial, industrial, residential, agricultural, utility, solar, linear, stream restoration, etc.):	_____

CONSTRUCTION GENERAL PERMIT (VAR10) REGISTRATION STATEMENT 2024

F. Municipal Separate Storm Sewer System (MS4) name(s) (if the construction activity is discharging to an MS4):	
G. Estimated Construction Activity Dates.	
Start Date:	
Completion Date:	
H. Is this construction activity part of a larger common Plan of development or sale?	YES ☐ NO ☐
I. 6 th Order Hydrologic Unit Code (HUC) and Receiving Water Name(s). Include additional areas on a separate page.	
HUC	NAME(S) OF RECEIVING WATER WATERBODY

Section III. Off-site Support Activity Location Information.

List all off-site support activities and excavated material disposal areas being utilized for this project. Include additional areas on a separate page.	
Off-site Activity Name:	
Address:	
City or County:	
Off-site Activity Entrance Location (description or street address):	
Latitude and Longitude (6-digit, decimal degrees format, e.g., 37.1234, -78.1234):	
Is this off-site activity an excavated material disposal area?	YES ☐ NO ☐
If this off-site activity is an excavated material disposal area, list the contents of the excavated fill material:	
Will a separate VPDES permit cover this off-site activity?	YES ☐ Permit # _____ NO ☐

Section IV. Other Information.

A. A Stormwater Pollution Prevention Plan (SWPPP) must be prepared in accordance with the requirements of the General VPDES Permit for Discharges of Stormwater from construction activities <u>prior to</u> submitting the registration statement. By signing the registration statement, the operator certifies the SWPPP has been prepared.	
B. Has an Erosion and Sediment Control Plan been submitted to the VESC Authority for review?	YES ☐ NO ☐
Erosion and Sediment Control Plan Approval Date: (for the estimated area to be disturbed; MM/DD/YYYY)	
C. Has land-disturbance commenced?	YES ☐ NO ☐
D. Standards and Specifications. If this project is utilizing approved Standards and Specifications (S&S), attach the completed S&S Entity Form.	
E. Will nutrient credits be used to comply with the water quality design criteria requirements (9VAC25-875-580)? YES ☐ NO ☐ (If yes, please include a copy of the letter of availability from an appropriate nutrient bank that nonpoint source nutrient credits are available.)	

CONSTRUCTION GENERAL PERMIT (VAR10) REGISTRATION STATEMENT 2024

Section V. Certification. A person representing the operator as identified in Section I.A and meeting the requirements of Part III.K of 9VAC25-880-70 must physically sign this certification. A typed signature is not acceptable. Please note that operator is defined in 9VAC25-875-20 as follows:

“Operator” means the owner or operator of any facility or activity subject to the VESMA and this chapter. In the context of stormwater associated with a large or small construction activity, “operator” means any person associated with a construction project that meets either of the following two criteria: (i) the person has direct operational control over construction plans and specifications, including the ability to make modifications to those plans and specifications or (ii) the person has day-to-day operational control of those activities at a project that are necessary to ensure compliance with a stormwater pollution prevention plan for the site or other permit or VESMP authority permit conditions (i.e., the person is authorized to direct workers at a site to carry out activities required by the stormwater pollution prevention plan or comply with other permit conditions). In the context of stormwater discharges from an MS4, “operator” means the operator of the regulated MS4 system.

9VAC25-880-70. Part III.K. Signatory requirements. All registration statements shall be signed as follows:

- a. *“For a corporation: by a responsible corporate officer. For the purpose of this chapter, a responsible corporate officer means: (i) a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy-making or decision-making functions for the corporation; or (ii) the manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long-term compliance with environmental laws and regulations; the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures;*
- b. *For a partnership or sole proprietorship: by a general partner or the proprietor, respectively; or*
- c. *For a municipality, state, federal, or other public agency: by either a principal executive officer or ranking elected official. For purposes of this chapter, a principal executive officer of a public agency includes (i) the chief executive officer of the agency or (ii) a senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency.”*

Certification: "I certify under penalty of law that I have read and understand this registration statement and that this document and all attachments were prepared in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

Printed Name: _____

Signature (signed in ink): _____

Date Signed: _____

Section VI. Submittal Instructions. Submit this form to the VESMP Authority. If the locality is the VESMP Authority, please send your registration statement submittal directly to the locality; do NOT send this form to DEQ. A list of local VESMP Authorities is available here: [VESMP Authorities](#).

If DEQ is the VESMP Authority, please send to:

**Department of Environmental Quality
Office of Stormwater Management Suite 1400
PO Box 1105
Richmond VA 23218
constructiongn@deq.virginia.gov**

If the locality is the VESMP Authority, please send to:

The Local VESMP Authority (insert address below):

Town of Warrenton
21 Main Street
PO Box 341
Warrenton, VA 20188
permittech@warrentonva.gov

CONSTRUCTION GENERAL PERMIT (VAR10) REGISTRATION STATEMENT 2024

INSTRUCTIONS

PLEASE DO NOT PRINT OR SUBMIT

This registration statement is for coverage under the General Virginia Pollutant Discharge Elimination System (VPDES) Permit for Discharges of Stormwater from Construction Activities (also referred to as the Construction General Permit). This form covers the following permit actions: new permit issuance, existing permit modification with an increase in acreage, existing permit modifications that result in a plan modification but do not result in an increase in disturbed acreage, and reissuance of an active permit coverage.

Application type. Select **NEW PERMIT ISSUANCE** to obtain a new permit coverage. Modifications are for modifying an existing, active permit coverage. Select **MODIFICATION WITH ACREAGE INCREASE** when the previously approved acreage(s) increases (permit modifications are not performed for decreases in acreage unless they result in plan changes – see Modification WITHOUT Acreage Increase). Select **MODIFICATION WITHOUT ACREAGE INCREASE** when there is a change to the site design resulting in a change to the approved plans with no increase in acreage(s). Select **EXISTING PERMIT REISSUANCE** to extend an expiring permit coverage for the next permit cycle and include the existing permit number.

Section I. Operator/Permittee/Billing Information.

A. Construction Activity Operator (Permittee). The person or entity that is applying for permit coverage and will have operational control over construction activities to ensure compliance with the general permit. For companies, use the complete, active, legal entity name as registered with a state corporation commission. Entities that are considered operators commonly consist of the property owner, developer of a project (the party with control of project plans and specifications), or general contractor (the party with day-to-day operational control of the activities at the project site that are necessary to ensure compliance with the general permit). If an individual person is listed as the operator, that person (or a legal representative of) must sign the certification in Section V. An operator may be one of the following:

9VAC25-875-20. Definitions.

“Operator” means the owner or operator of any facility or activity subject to the VESMA and this chapter. In the context of stormwater associated with a large or small construction activity, “operator” means any person associated with a construction project that meets either of the following two criteria: (i) the person has direct operational control over construction plans and specifications, including the ability to make modifications to those plans and specifications or (ii) the person has day-to-day operational control of those activities at a project that are necessary to ensure compliance with a stormwater pollution prevention plan for the site or other permit or VESMP authority permit conditions (i.e., the person is authorized to direct workers at a site to carry out activities required by the stormwater pollution prevention plan or comply with other permit conditions). In the context of stormwater discharges from an MS4, “operator” means the operator of the regulated MS4 system.

“Owner” means the same as that term as defined in § 62.1-44.3 of the Code of Virginia. For a regulated land-disturbing activity that does not require a permit, “owner” also means the owner of the freehold of the premises of lesser estate therein, mortgagee or vendee in possession, assignee of rents, receiver, executor, trustee, lessee, or other person, firm or corporation in control of a property.

“Person” means any individual, partnership, firm, association, joint venture, public or state corporation, trust, estate, commission, board, public or private institution, utility, cooperative, county, city, town, or other political subdivision of the Commonwealth, governmental body, including a federal or state entity as applicable, any interstate body or any other legal entity.

B. May we transmit correspondence electronically? If you choose **YES** to this question and provide an email address in Section I. A., all correspondence, forms, invoices and notifications will be transmitted by email to the operator. This will also give the operator the ability to pay by credit card and to receive permit coverage approval letters immediately upon permit approval.

Section II. Construction Activity Information.

A. A legible site map showing the location of the existing or proposed land-disturbing activities for which the operator is seeking permit coverage, the limits of land disturbance, construction entrances, construction support activities, and all water bodies receiving stormwater discharges from the construction site must be included with the submittal of this form. Aerial imagery maps or topographic maps showing the required items are acceptable. Plan sheet sized site maps are not required. Please consult your VESMP authority if you have additional questions regarding site map requirements.

B. Construction Activity Name and location. Provide a descriptive name of the construction activity to be covered under the general permit (it is helpful to use the same naming convention as listed on the Stormwater Management plans), 911 street address (if available), city/county of the construction activity, and the 6-digit latitude and longitude in decimal degrees format for the centroid, main construction entrance or start and end points for linear projects (i.e., 37.1234, -77.1234).

C. Acreage totals for all construction site activities, on- and off-site, to be included under this permit. Acreages are to be reported to the nearest one-hundredth acre (two decimal places, i.e., 1.15 acres). Provide the total acreage of the construction site as approved on the Stormwater Management Plans and the estimated on-site acreage to be disturbed by the construction activity as approved under the Erosion and Sediment Control Plans. The off-site estimated area to be disturbed is the sum of the disturbed acreages for all off-site support activities to be covered under this general permit. The total area of the construction site includes the construction support activities located on-site and off-site. Permit fees are calculated based on your disturbed acreage total for all on- and off-site areas being disturbed under this permit coverage (the sum of all on-site and off-site disturbed acreages).

D. Construction activity owner status. The status of the construction activity property owner. Any property not owned by a government entity or agency (i.e. federal, state or local governments) is **PRIVATE**.

E. Nature of the construction activity description. Choose the designation that best describes the post-construction use of this project (you may choose more than one). (i.e. commercial, industrial, residential, agricultural, utility, solar, linear, stream restoration, etc.). Describe the post-construction use of the project (i.e. commercial – one new office building and associated parking and utilities; transportation – linear roads, sidewalks and utilities; agricultural – three poultry houses, etc.).

F. Municipal Separate Storm Sewer System (MS4) name(s) if discharging to an MS4. If stormwater is discharged through an MS4 (either partially or completely), provide the name of the MS4(s) that will be receiving water from this construction activity. The MS4 name is typically the town, city, county, institute, or federal facility where the construction activity is located.

G. Estimated construction activity dates. Provide the estimated construction activity start date and completion date in Month/Day/Year or MM/DD/YYYY format (i.e. 07/30/2019).

H. Is this construction activity is part of a larger common plan of development or sale? Per 9VAC25-875-20, “common plan of development or sale” means a contiguous area where separate and distinct construction activities may be taking place at different times on different schedules (i.e. a subdivision, commercial development, business park, etc.).

I. Sixth (6th) Order Hydrologic Unit Code (HUC) and associated Receiving Water Name(s). Provide all 6th order HUCs and receiving waterbody names, for the primary site and any off-site areas included under this permit coverage, that could potentially receive stormwater runoff discharging from this activity. The HUC can be either a 12-digit number (i.e., 0208010101) or 2-letter, 2-number code (i.e., JL52). Include additional HUCs or receiving waters on a separate page. You may utilize DEQ’s web-based GIS application to obtain this information.

- DEQ Environmental Data Mapper (EDM) application link: [Environmental Data Mapper](#)
- Instructions, help and resources for using DEQ’s EDM application link: [EDM Help & Resources](#)

Section III. Off-site Support Activity Location Information.

This general permit also authorizes stormwater discharges from support activities (e.g., concrete or asphalt batch plants, equipment staging yards, material storage areas, excavated material disposal areas, borrow areas, etc.) located on-site or off-site provided that (i) the support activity specifically supports the construction activity that is required to have general permit coverage; (ii) the support activity is not a commercial operation, nor does it serve multiple unrelated construction activities by different operators; (iii) the support activity does not operate beyond the completion of the construction activity it supports; (iv) the support activity is identified in the registration statement at the time of general permit coverage; (v) appropriate control measures are identified in a SWPPP and implemented to address the discharges from the support activity areas; and (vi) all applicable state, federal, and local approvals are obtained for the support activity.

Off-site activity name and location information. Provide a descriptive off-site project name, 911 street address (if available), construction entrance location (address or description), city/county and the 6-digit latitude and longitude in decimal degrees (i.e., 37.1234, -77.1234) of all off-site support activities. Indicate whether the off-site support activity will be covered under this general permit or a separate VPDES permit.

If excavated material (i.e., fill) will be transported off-site for disposal, the name and physical location address, when available, of all off-site excavated material disposal areas including city or county; 6-digit latitude and longitude in decimal degrees (i.e., 37.1234, -77.1234) and the contents of the excavated material.

List additional off-site areas to be included under this permit coverage on a separate page. Off-site areas not included on this registration will need to obtain coverage under a separate VPDES permit.

Section IV. Other Information.

A. A stormwater pollution prevention plan (SWPPP) must be prepared prior to submitting the registration statement per 9VAC25-880. See 9VAC25-880-70 Part II Of the General Permit for the SWPPP requirements.

B. If the Erosion and Sediment Control Plan for the estimated area to be disturbed listed in Section II. C has been submitted to the Virginia Erosion and Sediment Control Program (VESCP) Authority for review and approval, choose **YES**. If you are submitting this application to reissue an existing permit coverage, please provide the date that the VESCP Authority approved the Erosion and Sediment Control Plan for the estimated area to be disturbed. If land disturbance has commenced, choose **YES**. “Land disturbance” or “land-disturbing activity” means a man-made change to the land surface that may result in soil erosion or has the potential to change its runoff characteristics, including construction activity such as the clearing, grading, excavating, or filling of land.

D. If this project is using approved Standards and Specifications (S&S), attach the completed S&S Entity Form. If the S&S Entity is different from the operator identified in Section I.A., list the S&S Entity Name. The S&S entity is the entity or agency that holds the approved standards & specification. Please indicate if this project is also requesting a plan waiver.

- S&S Entity Form link: [Standards and Specifications Entity Information Form](#)

E. If nutrient credits will be used to comply with the water quality design criteria requirements (9VAC25-875-590), choose **YES**. In addition, include a copy of the letter of availability from an appropriate nutrient bank that nonpoint source nutrient credits are available. If nutrient credits will not be used, choose **NO**.

Section V. Certification.

A properly authorized individual associated with the operator identified in Section I.A. of the registration statement is responsible for certifying and signing the registration statement. A person must physically sign the certification, a typed signature is unacceptable. State statutes provide for severe penalties for submitting false information on the registration statement. State regulations require that the registration statement be signed as follows per 9VAC25-880-70 Part III.K.1:

“a. For a corporation: by a responsible corporate officer. For the purpose of this part, a responsible corporate officer means:

- (i) a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy-making or decision-making functions for the corporation; or*
- (ii) the manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long-term compliance with environmental laws and regulations; the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedure;*

b. For a partnership or sole proprietorship: by a general partner or the proprietor, respectively; or

c. For a municipality, state, federal, or other public agency: by either a principal executive officer or ranking elected official. For purposes of this part, a principal executive officer of a public agency includes:

- (i) the chief executive officer of the agency, or*
- (ii) a senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency.*

Section VI. Submittal Instructions.

Submit this completed signed form to the VESMP/VSMP authority that has jurisdiction for your construction activity. The appropriate authority may be either the local government your locality depending on the location and type of project or DEQ. If your project is under the jurisdiction of a local VESMP authority, please contact the locality for additional submittal instructions. A blank area is provided for the local VESMP authority's mailing address.

Who is the authority for my project? DEQ or the locality?

- **DEQ:** DEQ is the VSMP Authority and administers permit coverage for land-disturbing activities that are:
 - within a locality that is not a VESMP authority;
 - owned by the State or Federal government; or
 - utilizing approved Standards and Specifications.

Email the completed and signed form to: constructiongp@deq.virginia.gov

- **The Locality:** The local government (locality) is the VESMP authority and administers permit coverage for all other projects not covered by DEQ as listed above. For these projects, please submit permit forms directly to the local VESMP authority. A list of local VESMP authorities is available on DEQ's website here: [Local VESMP Authority List](#).

**VIRGINIA DEPARTMENT OF ENVIRONMENTAL QUALITY
GENERAL VPDES PERMIT FOR DISCHARGES OF
STORMWATER FROM CONSTRUCTION ACTIVITIES (VAR10)
NOTICE OF TERMINATION 2024**

Permit Coverage Number (VAR10####): _____

Section I. Operator/Permittee Information. The person or entity that has active permit coverage approval and operational control over construction activities to ensure compliance with the general permit. A person with signatory authority for this operator must sign the certification in Section VII (per Part III K of the VAR10 Permit).

Construction Activity Operator Name: _____

Contact Person: _____

Address: _____

City, State, Zip Code: _____

Phone Number: _____

Primary Email: _____

Section II. Construction Activity Location Information. Project site information.

Construction Activity Name: _____

Address: _____

City and/or County and Zip Code: _____

Latitude and Longitude (6-digit, decimal degrees format): _____

Section III. Requirements for Termination of general permit coverage. The operator of the construction activity shall submit a complete and accurate notice of termination, unless a registration statement was not required to be submitted in accordance with 9VAC25-880-50 A 1 c or A 2 b for a stormwater discharge associated with a small construction activity of a single family detached residential structure, within or outside of a common plan of development or sale, to the VESMP authority after one or more of the following conditions have been met:

- ☐ Necessary permanent control measures included in the SWPPP for the construction site are in place and functioning effectively **and** final stabilization has been achieved on all portions of the construction site for which the operator has operational control. When applicable, long-term responsibility and maintenance requirements for permanent control measures shall be recorded in the local land records prior to the submission of a complete and accurate notice of termination, and the construction record drawing prepared.
- ☐ Another operator has assumed control over all areas of the construction site that have not been finally stabilized and obtained coverage for the ongoing discharge.
- ☐ Coverage under an alternative VPDES permit or other applicable permit has been obtained.
- ☐ For individual lots in residential construction only, final stabilization as defined in 9VAC25-880-1 has been completed, including providing written notification to the homeowner and incorporating a copy of the notification and signed certification statement into the SWPPP, and the residence has been transferred to the homeowner.

CONSTRUCTION GENERAL PERMIT (VAR10) NOTICE OF TERMINATION 2024

Section IV. Participation in a Regional Stormwater Management Plan. If your site discharges to a regional stormwater management facility, provide information related to the regional stormwater management plan. Attach a separate list if discharging to multiple regional facilities.

Regional Stormwater Management Facility Type: _____

Address: _____

City, State, Zip Code: _____

Latitude and Longitude (6-digit, decimal degrees format): _____

Total Site Acres Treated by Regional Facility (report to one-hundredth of an acre): _____

Impervious Site Acres Treated by Regional Facility (report to one-hundredth of an acre): _____

Section V. Perpetual Nutrient Credits. If your site is utilizing nutrient credits, provide information related to the perpetual nutrient credits that were acquired in accordance with § 62.1-44.15:35 of the Code of Virginia. Attach a separate list if needed.

Nonpoint Nutrient Credit Generating Entity (Bank Name): _____

Perpetual Nutrient Credits Acquired (pounds/acres/year): _____

*An affidavit of sale is required for all nutrient credits acquired.

Section VI. Permanent Control Measures. If applicable, list the permanent stormwater management facilities or best management practices (BMPs) that were constructed and installed as part of this activity to comply with the stormwater management water quality and water quantity technical criteria (structural and nonstructural, on-site and off-site). Attach a separate list if needed.

Was a permanent control measure constructed and installed to comply with the stormwater management water quality and water quantity technical criteria? ☐ YES ☐ NO

If you have permanent control measures, the following items are required to be submitted with this form to complete your Notice of Termination submittal:

- ☐ A. [Engineer's Certification Statement](#)
- ☐ B. As-built plans (construction record drawings) – digital
- ☐ C. Stormwater Management Plans - digital
- ☐ D. [BMP Maintenance Agreement](#) (notarized original for projects where DEQ is the VSMP Authority)
- ☐ E. BMP Maintenance Agreement Court Receipt
- ☐ F. Affidavit of Sale for any nutrient credit purchases

Stormwater Management Facility Types (please choose from the following bmp types):

Part V, Article 4 (previously Part IIC) BMPs

Bioretention basin
Bioretention filter
Constructed wetlands
Extended detention (2 x WQ Vol)
Extended detention basin-enhanced
Grassed swale
Infiltration (1 x WQ Vol)
Infiltration (2 x WQ Vol)
Retention basin I (3 x WQ Vol)
Retention basin II (4 x WQ Vol)
Retention basin III (4 x WQ Vol with aquatic bench)
Sand filter
Vegetated filter strip
Other:

- Detention Only BMP
- Forest/Open Space
- Manufactured Treatment Device – Filtering
- Manufactured Treatment Device – Hydrodynamic
- Etc.

Part V, Article 3 (previously Part IIB) BMPs

Bioretention 1
Bioretention 2
Constructed Wetland 1
Constructed Wetland 2
Dry Swale 1
Dry Swale 2
Extended Detention Pond
Extended Detention Pond 2
Filtering Practice 1
Filtering Practice 2
Grass Channel
Infiltration 1
Infiltration 2
Permeable Pavement 1
Permeable Pavement 2
Rooftop Disconnection
Sheet flow to Vegetated Filter or Conserved Open Space 1
Sheet flow to Vegetated Filter or Conserved Open Space 2
Urban Bioretention
Vegetated Roof 1
Vegetated Roof 2
Wet Pond 1
Wet Pond 2
Wet Swale 1
Wet Swale 2
Other:

- Detention Only BMP
- Forest
- Manufactured Treatment Device – Biofilter
- Manufactured Treatment Device – Filtering
- Manufactured Treatment Device – Hydrodynamic
- Regenerative Stormwater Conveyance 1
- Regenerative Stormwater Conveyance 2
- Tree BMP over Impervious
- Tree BMP over Pervious, A/B Soils
- Tree BMP over Pervious, C/D Soils
- Etc.

CONSTRUCTION GENERAL PERMIT (VAR10) NOTICE OF TERMINATION 2024

Stormwater Management Facility #1 BMP Type:	
Date BMP Became Functional:	
Address (if available):	
City and/or County and Zip Code:	
Latitude and Longitude (6-digit, decimal degrees format):	
Receiving Water(s) (outfall discharge):	
Total Acres Treated (report to one-hundredth of an acre):	
Impervious Acres Treated (report to one-hundredth of an acre):	
Stormwater Management Facility #2 BMP Type:	
Date BMP Became Functional:	
Address (if available):	
City and/or County and Zip Code:	
Latitude and Longitude (6-digit, decimal degrees format):	
Receiving Water(s) (outfall discharge):	
Total Acres Treated (report to one-hundredth of an acre):	
Impervious Acres Treated (report to one-hundredth of an acre):	
Stormwater Management Facility #3 BMP Type:	
Date BMP Became Functional:	
Address (if available):	
City and/or County and Zip Code:	
Latitude and Longitude (6-digit, decimal degrees format):	
Receiving Water(s) (outfall discharge):	
Total Acres Treated (report to one-hundredth of an acre):	
Impervious Acres Treated (report to one-hundredth of an acre):	

CONSTRUCTION GENERAL PERMIT (VAR10) NOTICE OF TERMINATION 2024

Section VII. Certification. This Certification must be signed by a person representing the operator identified in Section I. and meeting the requirements of Part III K of 9VAC25-880-70.

Certification: "I certify under penalty of law that I have read and understand this notice of termination and that this document and all attachments were prepared in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

Printed Name: _____

Signature (signed in ink): _____

Date: _____

Section VIII. Submittal Instructions. Please submit this form to the appropriate Virginia Erosion and Stormwater Management Program (VESMP) authority that has jurisdiction for your construction activity or to DEQ where DEQ serves as the Virginia Stormwater Management Program (VSMP) authority. If the locality is the VESMP Authority, please submit your form directly to the locality; do NOT send this form to DEQ. A list of local VESMP Authorities is available here: [VESMP Authorities](#).

If DEQ is the VSMP Authority, please send to:

**Department of Environmental Quality
Office of Stormwater Management Suite 1400
PO Box 1105
Richmond VA 23218
constructiongp@deq.virginia.gov**

If the locality is the VESMP Authority, please send to:

Local VESMP Authority *(insert address below)*

Town of Warrenton 21 Main Street PO Box 341 Warrenton, VA 20188 Permittech@warrentonva.gov
--

**Permit terminations may be delayed if there are outstanding Annual
Maintenance Fee balances.**

CONSTRUCTION GENERAL PERMIT (VAR10) NOTICE OF TERMINATION 2024 INSTRUCTIONS
PLEASE DO NOT PRINT OR SUBMIT

A complete and accurate notice of termination is required for terminating coverage under the General VPDES Permit for Discharges of Stormwater from Construction Activities. Termination shall become effective upon notification from the department that the provisions of termination have been met or 90 days after receipt of a complete and accurate notice of termination, whichever occurs first, unless otherwise notified by the VESMP authority or the department. With terminating coverage, the operator shall submit all permit fees including all outstanding permit maintenance fees in accordance with 9VAC25-875-1290 unless not required.

Permit Coverage Number. Include your existing, active permit coverage number. Example: VAR10####.

Section I. Operator/Permittee Information. The construction activity operator (permittee). The permittee with active permit coverage and that has operational control over the construction activities to ensure compliance with the general permit. For companies, use the complete, active, legal entity name as registered with a state corporation commission. Entities that are considered operators commonly consist of the property owner, developer of a project (the party with direct operational control of construction plans and specifications), or general contractor (the party with day-to-day operational control of the activities at the project site that are necessary to ensure compliance with the general permit). If an individual person is named as the operator, that person (or a representative of) must sign the certification in Section VII.

Section II. Construction Activity Location Information. Project site information. Complete this section with the same information as listed on the current registration statement. A list of active permits and location information is available on the DEQ website.

Section III. Reason for Terminating Coverage under the General Permit. The operator shall submit the notice of termination in accordance with 9VAC25-880-60, unless a registration statement was not required to be submitted in accordance with 9VAC25-880-50 A 1 c or A 2 b for single-family detached residential structures, to the VESMP authority after one or more of the following conditions being met:

1. Necessary permanent control measures included in the SWPPP for the construction site are in place and functioning effectively and final stabilization has been achieved on all portions of the construction site for which the operator has operational control. When applicable, long-term responsibility and maintenance requirements for permanent control measures shall be recorded in the local land records prior to the submission of a complete and accurate notice of termination and the construction record drawing prepared;
2. Another operator has assumed control over all areas of the construction site that have not been finally stabilized and obtained coverage for the ongoing discharge;
3. Coverage under an alternative VPDES permit or other applicable permit has been obtained; or
4. For individual lots in residential construction only, final stabilization as defined in 9VAC25-880-1 has been completed, including providing written notification to the homeowner and incorporating a copy of the notification and signed certification statement into the SWPPP, and the residence has been transferred to the homeowner.

The notice of termination shall be submitted no later than 30 days after one of the above conditions is met. Termination of authorization to discharge shall become effective upon notification of the department of the provisions of this section have been met or 90 days after receipt of a complete and accurate notice of termination, in accordance with 9VAC25-880-60 C, whichever occurs first, unless otherwise notified by the VESMP authority or the department.

Section IV. Participation in a Regional Stormwater Management Plan. Where applicable, include information for each regional stormwater management facility to which this site contributes. If your site is contributing to more than one regional facility, please include the information for each facility in a separate list.

CONSTRUCTION GENERAL PERMIT (VAR10) NOTICE OF TERMINATION 2024 INSTRUCTIONS
PLEASE DO NOT PRINT OR SUBMIT

The following information shall be included for each regional stormwater management facility installed:

- The type of regional facility to which the site contributes (see the list of facility types on page 3 of the notice of termination).
- The location of the facility, including city or county, and latitude and longitude in decimal degrees.
- The number of total and impervious site acres treated by the regional facility to the nearest one-hundredth of an acre.

Section V. Perpetual Nutrient Credits. Where application, the following information related to perpetual nutrient credits that were acquired in accordance with § 62.1-44.15:35 of the Code of Virginia:

- The name of the nonpoint nutrient credit generating entity from which perpetual nutrient credits were acquired, and
- The number of perpetual nutrient credits acquired (pounds per acre per year).

Attach the affidavit(s) of sale for the purchase of all nutrient credits acquired for this activity.

Section VI. Permanent Control Measures. Where applicable, a list of the on-site and off-site permanent control measures (both structural and nonstructural) that were installed to comply with the stormwater management water quality and water quantity technical criteria. Clearly indicate if a permanent control measure was constructed and installed by selecting yes or no. For each permanent measure that was installed, the following information shall be included. Choose the type from the list provided in the notice of termination form Section VI. If you have multiple BMPs, attach a separate list if needed.

The following information shall be included for each permanent control measure installed:

- the type of permanent control measure installed and the date that it became functional as a permanent control measure;
- the location of the permanent control measure, including city or county, and latitude and longitude in decimal degrees (i.e., 37.1234, -77.1234);
- the receiving water(s) to which the permanent control measure discharges; and
- the number of total and impervious acres treated by the permanent control measures to the nearest one-hundredth of an acre.

The following items are required to be submitted with the Notice of Termination if you have permanent control measures:

- [Engineer's Certification Statement](#): Signed by a professional registered in the Commonwealth of Virginia, certifying that the stormwater management facilities were constructed in accordance with the approved plan;
- Construction record drawing(s) (as-built plan) in a format as specified by the VESMP authority for long-term stormwater management facilities in accordance with 9VAC25-875-535 appropriately sealed and signed by a professional registered in the Commonwealth of Virginia, certifying that the stormwater management facilities have been constructed in accordance with the approved plan;
- Stormwater management plans (digital); and
- [BMP Maintenance Agreement](#). Where applicable, evidence that the signed Stormwater Maintenance Agreement has been recorded in an instrument within the local land records; *Termination is not final until you submit the local court record of receipt to DEQ showing that the signed Stormwater Management Maintenance Agreement was recorded with the land deed.*

Section VII. Certification. This Certification must be signed by a person representing the operator identified in Section I and meeting the requirements of Part III K of 9VAC25-880-70.

CONSTRUCTION GENERAL PERMIT (VAR10) NOTICE OF TERMINATION 2024 INSTRUCTIONS
PLEASE DO NOT PRINT OR SUBMIT

Section VIII. Submittal Instructions. Submit this form to the VESMP authority that has jurisdiction for your construction activity. Depending on the location and type of project, the appropriate authority may be either your locality or DEQ where DEQ serves as the VSMP authority. If your project is under the jurisdiction of a local VESMP authority, please contact the locality for additional submittal instructions. A blank area is provided for the local VESMP authority to include their mailing address.

Who is the appropriate stormwater management authority for my project? DEQ or the locality?

DEQ: DEQ is the VSMP Authority and administers permit coverage for land-disturbing activities that are:

- within a locality that is not a VESMP Authority;
- owned by the State or Federal government; or
- utilizing approved Standards and Specifications.

Email the completed and signed form to: constructiongp@deq.virginia.gov

The Locality: The local government (locality) is the VESMP Authority and administers permit coverage for all other projects not covered by DEQ as listed above. For these projects, please submit permit forms directly to the Local VESMP Authority. A list of Local VESMP Authorities is available on DEQ's website here: [Local VESMP Authority List](#).

For assistance or questions about the termination process, email constructiongp@deq.virginia.gov.