

City of San Juan Capistrano

Development Services

32400 Paseo Adelanto

San Juan Capistrano, CA 92675

Phone: (949) 443-6347

Email: building@sanjuancapistrano.orgwww.sanjuancapistrano.org/building**RESIDENTIAL RE-ROOF QUESTIONNAIRE****ONE- AND TWO-FAMILY DWELLINGS (NOT INCLUDING MULTI-FAMILY
OR TOWNHOMES)**

COMPANY NAME		PROJECT ADDRESS	
COMPANY CONTACT NAME	PHONE	PERMIT NUMBER	
PROPERTY OWNER NAME	PHONE	SQUARE FOOTAGE	VALUATION

MATERIAL SPECIFICATION

1. Does this application constitute a change in type of material from existing construction? ☐ YES ☐ NO
2. Indicate type of **existing** roofing material: _____
3. Provide the following information:
 - a. **Manufacturer/type** of new material: _____ Weight PSF: _____
 - b. Full Re-Roof or Partial Re-Roof? FULL ☐ PARTIAL ☐
(describe if less than full re-roof): _____
 - c. Roof Classification (Class A required for re-roof) unless re-roof is a repair in-kind of: _____
 - d. Roof slope: _____

ENGINEERING DETERMINATION

1. New roofing material to be installed as follows: (Check one)
 - a. Over existing roofing material ☐ YES ☐ NO
If answer to question 1a is YES:
 - i. How many layers? _____
 - ii. What type of material? _____
 - b. Installing new underlayment material ☐ YES ☐ NO
If answer to question 1b is YES:
 - i. Describe type and thickness of underlayment _____
2. Is the additional weight on roof structure more than 4 psf? ☐ YES ☐ NO
3. If the answer to question 2 is YES, please provide the following:
 - a. A drawing which shows roof slope and the framing of all rafters and roof support members
 - b. Size, span, and location of all supporting roof rafters and shearwalls
 - c. Engineering calculations justifying the structure for additional weight
 - d. Drawing and calculations signed by California registered civil engineer, structural engineer or architect.

RESIDENTIAL RE-ROOF QUESTIONNAIRE

COOL ROOF AND INSULATION REQUIREMENTS

Is the replacement of existing roofs, including adding new on top of the existing surface, more than 50% of the roof?

YES

NO

If **NO**, this requirement is not applicable.

If **YES**, the new roofing shall comply with Roof Covering Requirements of the 2022 California Energy Code Section 150.2.I(ii). See section below.

ROOF COVERING REQUIREMENTS

Low-sloped roofs less than 2:12 shall have a minimum aged solar reflectance of 0.63 or greater and thermal emittance equal or greater of 0.75 or a minimum SRI of 75.

Steep sloped roofs, 2:12 or greater, shall have a minimum aged solar reflectance of 0.20 or greater and a minimum thermal resistance of 0.75, or a minimum SRI of 16.

SMOKE DETECTOR AND CARBON MONOXIDE ALARM REQUIREMENTS FOR RE-ROOFING PERMIT

The 2025 California Building Code (CBC) and the 2025 California Residential Code (CRC), effective on January 1, 2026, require smoke detectors (Code references: CBC Sections 907.2.11.5 and CRC Section R314) and carbon monoxide alarms (Code references: CBC Sections 420.4 and CRC Section R315) to be installed in prescribed locations as part of a permitted residential construction project valued at \$1,000 or more. See Informational Bulletin 285 (IB-285) for more information.

SIGNATURE

PRINT CONTRACTOR/OWNER/AUTHORIZED OWNER'S AGENT NAME