

# REZONING APPLICATION



**Department of Planning and Development**

Planning Division

535 Telfair Street, Suite 300

Augusta, GA. 30901

706.821.1796

**Only Completed Applications will be accepted**



## Parking or Land Subdivision Regulation Variance Application

Application Date: \_\_\_\_\_

| Applicant Information              | Owner Information       |
|------------------------------------|-------------------------|
| Name: _____                        | Name: _____             |
| Address: _____                     | Address: _____          |
| City: _____                        | City: _____             |
| State: _____ Zip: _____            | State: _____ Zip: _____ |
| Phone: _____                       | Phone: _____            |
| Contact Person: _____ Phone: _____ |                         |
| Contact's e-mail: _____            |                         |

I hereby request a Variance for: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant is the: ☐ Owner ☐ Petitioner ☐ Contractor ☐ Purchaser ☐ Other

|                                             |
|---------------------------------------------|
| Property Address: _____                     |
| Present zoning _____ Requested Zoning _____ |
| Map/ Parcel #: _____                        |
| Proposed Development: _____                 |

I certify that I am the legal owner of the property for which this application is being made and that I have identified all individuals and business entities having an ownership interest in the real property in question on the space below.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Petitioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Subscribed and affirmed before me in the county of \_\_\_\_\_, State of Georgia,

this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
(Notary's official signature)

Notary Seal



## Rezoning Application

An application to amend the official Zoning Map of Augusta, GA.

Application Date: \_\_\_\_\_

| Applicant Information              | Owner Information       |
|------------------------------------|-------------------------|
| Name: _____                        | Name: _____             |
| Address: _____                     | Address: _____          |
| City: _____                        | City: _____             |
| State: _____ Zip: _____            | State: _____ Zip: _____ |
| Phone: _____                       | Phone: _____            |
| Contact Person: _____ Phone: _____ |                         |
| Contact's e-mail: _____            |                         |

I hereby request a Rezoning for the purpose of: \_\_\_\_\_

I hereby request a Variance for: \_\_\_\_\_

Applicant is the: ☐ Owner ☐ Petitioner ☐ Contractor ☐ Purchaser ☐ Other

|                                             |
|---------------------------------------------|
| Property Address: _____                     |
| Present zoning _____ Requested Zoning _____ |
| Map/ Parcel #: _____                        |
| Proposed Development: _____                 |

I certify that I am the legal owner of the property for which this application is being made and that I have identified all individuals and business entities having an ownership interest in the real property in question on the space below.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Petitioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Subscribed and affirmed before me in the county of \_\_\_\_\_, State of Georgia,

this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
(Notary's official signature)

\_\_\_\_\_  
(Commission Expiration)

**Notary Seal**



## Standards Governing the Exercise of the Zoning Power

The following standards are used by staff to determine whether a proposed rezoning will:

- a) Will permit a use that is suitable in view of the use and development of adjacent and nearby property;
- b) Adversely affect the existing use or usability of adjacent or nearby property;
- c) Will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools;
- d) Be in conformity with the policy and intent of the Comprehensive Land Use Plan;
- e) Are there other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposed rezoning:

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**In order to make an application to the Planning Commission you must submit the following:  
Completed application including all supporting documentation listed in this packet.**

**A pre-application meeting is required preceding submission of this application or the application will be deemed incomplete – call 706-821-1796**

1. The following fees made payable to Augusta Planning and Development Department as of  
March 24, 2014

|                                                                    |            |
|--------------------------------------------------------------------|------------|
| a) Rezoning A (Agriculture) and R-1 (One-family Residential) Zones | \$800.00   |
| b) All other Zones for applications under 10 acres                 | \$1000.00  |
| c) All other Zones for applications over 10 acres                  | \$1,250.00 |
| d) Special Exceptions                                              | \$800.00   |
| e) Subdivision Variance                                            | \$500.00   |
| f) Parking Variance                                                | \$300.00   |

- 2. If you are not the property owner, you must attach a signed statement of consent from the property owner.
- 3. The Planning Commission meets on the first Monday of each month at 3:00 p.m. unless otherwise advertised due to a holiday. The calendar dates for said meetings are included in this application packet.
- 4. The Planning Commission is a recommending body and their decision is forwarded to the Augusta Commission for a final decision. The Augusta Commission meets on the third Tuesday of each month at 2:00 p.m. unless otherwise advertised.

**The undersigned below is authorized to make this application. Section 35-8 states if the zoning decision of a local government is for the rezoning of property and the amendment to the Zoning Ordinance to accomplish the rezoning is defeated by the local government, then the same property may not again be considered for rezoning until the expiration of at least six (6) months immediately following the defeat of the rezoning by the local government pursuant to O.C.G.A. 36-66-4-(c) (2012).**

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**Signature of Applicant**

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**Date**

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**Print Name and Title**



## Disclosure of Campaign Contributions

Have you, within the two years immediately preceding the filing of this application, made campaign contributions aggregating **\$250.00** or more to a local government official who will consider this application.

☐ Yes ☐ No

Applicant's Name: \_\_\_\_\_

| Name and Official position of Government official | Contributions made: (List all which aggregate to \$250 or more) | Date Contribution was Made: (in the last two years) |
|---------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------|
|                                                   |                                                                 |                                                     |
|                                                   |                                                                 |                                                     |

**If necessary, attach additional sheets to disclose or describe all contributions.**

## Rezoning and Special Exception Checklist

The following is a checklist of information required for submission of a Rezoning application. The Planning and Development Department on behalf of the Planning Commission reserves the right to reject any incomplete applications.

- ☐ **Pre-Application Meeting**
- ☐ Application Form
- ☐ Deed (Legal Description)
- ☐ Prepared Boundary Survey
- ☐ (4) Four Site Plans or concept plans 24" x 36" drawn to scale  
Requests involving a single family lot must provide an 11" x 17" scale plan  
\* Note: Additional site plan requirements may be deemed necessary
- ☐ Letter of Intent (explanation of proposed use)
- ☐ Conflict of Interest Certification / Campaign Contributions
- ☐ Application Fee – payable to Augusta Planning and Development Department
- ☐ Photographs
- ☐ Community Meeting (Strongly Recommended)
- ☐ Located within local Historic Preservation District (Summerville, Downtown or Olde Town)

### Additional Exhibits that may be required (as necessary):

- ☐ Traffic Study
- ☐ Review Form for Development of Regional Impact

**Signature of Staff Member accepting application:** \_\_\_\_\_



If an applicant is submitting a request as (petitioner) and not owner to WITHDRAW an application it is necessary to have agreement/signature of the property owner to WITHDRAW, the application.

\_\_\_\_ Withdraw Application

\_\_\_\_ Postpone Application

**Reason:**

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**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Property Owner:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Augusta Municipal Building, Room 260  
535 Telfair Street • Augusta, GA  
Meeting Time: 3:pm  
Pre-meeting begins at 2:00p.