

2026 Application for License to Operate Food Establishment Renewal

Fee for the Establishment	Date of Issue	License Number
Late Fee \$100.00 (Starting March 1, 2026)	Type:	Date Paid:
Total Fee \$ FEES ARE NON-REFUNDABLE	Cash/Check/MO	Date License Issued:

The undersigned hereby applies for the specified License for the period ending December 31, 2026.

1. Name of Establishment: _____

2. Establishment Address: _____

3. Establishment Phone: _____ Emergency Phone# _____ Fax _____

4. Make and Model/License Plate: (Mobile Ice Cream Truck) _____

5. Name of Owner: _____

6. Owner's Address: _____

7. Owner's Phone #: _____ Email Address: _____

8. If premises are leased/rented, property owner's name & address: _____

9. Establishment Square Feet (including storage, dining and outdoor eating) _____

10. Establishment Seating Capacity (including bar & outdoor eating) _____

11. Name of Address of Exterminator: _____

12. Name and Phone Number of Waste Disposal Service _____

13. Name & Address of Shellfish Supplier _____

14. List of Types of Food & Beverages Sold or Served (attach menu) _____

15. All type 3 and 4 establishments must provide a Food Manager's Certificate from Serv Safe Food Manager's Program (N.J.A.C.8:24-2.1)

16. Must attach Gov't Issued Photo ID

17. **Submission of Plans/Pre-Operational Inspection:**

Whenever a Retail Food Establishment is constructed or extensively remodeled and whenever a structure is converted for use as a Retail Food Establishment, three sets of plans and specifications pertaining to the health and sanitary aspects of the operation (including equipment layout and design, construction material of all surfaces, overview of operation, etc.) shall be submitted directly to the Health Department for review and approval before construction or remodeling can begin. A pre-operational by the Health Department is required to the operation of any new or remodeled establishment.

18. **Expiration/Renewal of License**

The license period runs from January 1, 2026 to December 31, 2026. Applications for renewal shall be submitted with the required fee before March 1st of each year. A \$100.00 late fee will be charged to all applications received starting March 1st.

Please Note Application Fees are NON-REFUNDABLE

19. **Change of Ownership Inspection**

Retail Food Establishment Licenses are **NOT TRANSFERABLE**. All Retail Food Establishments which change ownership including re-incorporation, are required to obtain a new license and be inspected by the Health Department before the new owners may begin operation.

20. I understand that this establishment is being licensed under the Township of Orange #12-2010 and #21-2012. In consideration of such license, I hereby agree to at all times to conduct business within the said premises in conformance with the proposed intent and provisions of City of Orange Township. Ordinance #12-2010 Chapter 98 of the New Jersey State Sanitary Code, and other Ordinances, amendments and supplements thereto and other Ordinances of the municipality and statutory laws of the State of New Jersey relating to the conduct of such business.

I have read and understand all the above requirements and agree to abide by them as conditions of this license.

Applicant's Name (please print)

Signature of Applicant

Title of Applicant