

**CITY OF MORTON HOME OCCUPATION BUSINESS
LICENSE APPLICATION FORM**

BUSINESS LICENSE # _____	DATE ISSUED _____
Special conditions, if any: _____	

(FOR OFFICE USE ONLY)

Business Name: _____

Street Address: _____

Telephone No. _____

Mailing Address _____

WA State Labor & Industries # _____

WA State Tax Identification # _____

Name of Owner _____

Is this a renewal? _____ If so, date business opened _____

(attach copy of state license)

PRINT NAME: _____ TITLE _____

SIGNATURE: _____ DATE _____

CITY OF MORTON
HOME OCCUPATION LICENSE QUESTIONNAIRE

I have been provided a copy of Morton City Ordinance No. 01-2, regulating home occupations and understand the regulations. ☐ Yes ☐ No

Explain in detail, the business you will be conducting at this address:

Will there be any outside storage of goods? ☐ Yes ☐ No

What is the total square feet that your business will or does occupy, including storage? _____

Marking of the boxes preceding the statements will indicate a positive Response. Leave box vacant if it does not apply to you or if your response is negative.

1. Do you propose to have any of the following at your home?

- ☐ Auto repair & rebuild
- ☐ Day Care
- ☐ Personal service shop
- ☐ Music & Dancing Studio
- ☐ A home occupation that does not meet all requirements of Morton Ordinance NO. 01-2

2. Will the appearance of your home be changed by any of the following:

- ☐ Exterior display
 - ☐ Exterior building alteration
 - ☐ Additional parking
 - ☐ Exterior storage
 - ☐ Parking of commercial vehicles
 - ☐ Any other external indication of a home occupation
 - ☐ Will you have any persons employed at this residence
 - ☐ Other than immediate family residents
4. Will you have equipment at your residence:
- ☐ Other than that typically used for purely domestic, household purpose
 - ☐ Electric equipment that would change the fire rating, structure or
Create visible or audible interference in radio or television receivers
or cause fluctuations in line voltage outside the dwelling unit
5. Will your proposed business:
- ☐ Occupy more than 25% of the floor area of any building or more than
four hundred (400) square feet:
6. Will your business:
- ☐ Involve the use of commercial vehicles
 - ☐ Involve delivery of products or materials to and from the premises
7. Will your business:
- ☐ Have window displays
 - ☐ Have signs other than the one attached, non-illuminated four(4) square
Ft. allowed sign.
8. Will your business have merchandise stored within the dwelling or
Appurtenant premises except that amount and type which is reasonably
Required for a home hobby and not a business: ☐ Yes ☐ No
9. Will your business be conducted in such a manner that:
- ☐ The residence will differ from its residential character, either by the
Use of colors, materials, construction, lighting or signs

- ☐ The emission of sound, noises, vibrations, or odors which would Adversely affect the residential qualities of adjacent properties

10. Will your business involve maintaining of more animals on the premises Than are permitted: ☐ Yes ☐ No

If you have answered yes to any of the above questions, you will need to apply for a variance from the Morton Planning Commissions.

If your license for this proposed home occupation is granted:

- ☐ Will flammable liquids be used in your business
- ☐ Will you provide a minimum rated 2-a-10c fire extinguisher
- ☐ Will you make your premises available for inspection during normal Working hours for the purpose of ascertaining and causing to be corrected, any condition which would reasonably tend to cause fire Or contribute to its spread as per the Uniform Fire Code
- ☐ Prior to commencing your business, will you meet with the Fire Marshall to determine whether your residence will meet all uniform Fire code requirements for the type of business being conducted
- ☐ Prior to any alterations to your home, will you obtain a permit from The Lewis County building department

AFFIDAVIT

I, _____, declare that I am the owner Of lessee of the property involved in this application and that the statements and answers herein contained and the information herewith submitted are in all respects true and correct to the best of my knowledge and belief.

Signature Date: _____

Return with completed application and check for \$50.00 to City of Morton,
PO Box 1089, Morton, WA 98356

17.40.070 Home occupations - permitted - residential districts

The following home occupations and other operations similar in nature may be operated as an accessory use to a dwelling unit:

- A. Custom dressmaking, millinery, tailoring, sewing of fabric for custom apparel and home furnishings;
- B. Teaching of piano, voice or dancing, limited to a total of six pupils simultaneously;
- C. Fine arts studio in which are created only individual works of art;
- D. Rooming and boarding of not more than four persons, exclusive of the resident family;
- E. Beauty salon staffed only by residents of the dwelling unit;
- F. Office staffed only by residents of the dwelling unit;
- G. Funeral home.

17.40.080 Home occupations-criteria-residential districts

All permitted home occupations shall comply with the following criteria:

- A. The home occupation shall be clearly incidental to the residential use of the dwelling;
- B. The operation is entirely within the confines of the main building and does not employ individuals other than those of the immediate family;
- C. There is no external or internal alteration affecting the residential character of the building and product displays visible from the street shall be no larger than acceptable signs;
- D. Entrance to the use is only from within the main building;
- E. The area of all such uses does not exceed twenty-five percent of the gross floor area of one story of the dwelling unit, or four hundred square feet, whichever is greater.
- F. One unlighted sign that is no larger than four square feet.