



(THIS IS NOT A CLAIM FORM)

CITY OF SAN LEANDRO
Engineering & Transportation Department
Civic Center, 835 East 14th Street
San Leandro, CA 94577
Phone: (510) 577-3428, Fax: (510) 577-3294

E _____ - _____
DATE: _____

**Attachment to Encroachment Permit
Sanitary Sewer Lateral Repair - Claim Intention Form**

OWNER: _____ LOCATION: _____

CONTRACTOR: _____

Property owner shall sign ONE of the following:

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To the best of the Property Owner's knowledge and belief, the work being performed under the permit **IS NOT** a result of damage caused by facilities of the City of San Leandro, including, but not limited to, street tree roots or underground utility pipelines. The Property Owner states that no claim for reimbursement for damages to the City of San Leandro is being sought at this time.

The Property Owner agrees that during the course of construction if evidence of damage is discovered that may result in the filing of a claim for loss to the City of San Leandro, work will be *immediately* suspended and the City of San Leandro will be notified to conduct an inspection of the suspected damage. Inspection of the work is made for the collection of information only and does not constitute an agreement to any potential claim.

Claims made for work performed without the aforementioned inspection will not be considered.

Property Owner Signature

Print Name

Date

- OR -

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The Property Owner states that the proposed work **IS** a result of damage caused by facilities of the City of San Leandro. It is the intention of the Property Owner to file a claim for reimbursement for all or part of the work.

The Property Owner agrees to make the work area available for inspection as needed to view the alleged damage and to determine the cause. If the repair is made by trenchless methods, a video of the existing pipeline must be provided prior to any work, and if requested by the City, the existing pipeline will be excavated to expose the suspected damage for inspection by the City. The inspection of the work is made for the collection of information only and does not constitute an agreement to any potential claim.

Claims made for work performed without the aforementioned inspection will not be considered.

Property Owner Signature

Print Name

Date

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