

Town of Kenly

Sign Application

Town of Kenly Planning Department
410 S. College Ave.
Kenly, NC 27542
919-588-5090

Submission Requirements (Effective January 11, 2021)

- Zoning Approval is required for all sign permit request. Please submit a preliminary sign site plan to the Town of Kenly Planning Department prior to contacting Johnston County Building Inspections.
- Each application must also include (2) sets of site plans. Site plans should show all setbacks, sign requirements and dimensions. All plans must bear the name, signature, and address of the designer of record. A complete sign application must be included in the submittal of all sign request.

Please contact the Town of Kenly Planning if you have any questions 919-588-5090.

Reference Ordinance: 156.403

Review Process

The review process generally takes 2 business days depending on the complexity of the plans. The individual listed in the contact information will be contacted with any comments.

- **Zoning Sign Approval Fee - \$100.00**

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Property Information

Business Name/Owner _____ Telephone _____
Address of Sign Location _____
Business Email/Owner Email _____
Parcel ID # _____

Contact Information

Contact Person _____ Telephone _____
Email _____
Mailing Address _____

I hereby certify that all the information in this application is correct and all work will comply with the North Carolina Building Codes and all other applicable State and Local Laws/Ordinances and Regulations.

- Please contact the Johnston County Building and Inspections Department for permitting at inspections@johnstonnc.com or 919-989-5060.
- Zoning Sign Approval Fee - \$100.00 payable to the Town of Kenly.

Signature of Applicant _____ Date _____

RETURN THIS PAGE TO THE KENLY PLANNING DEPARTMENT

For Staff Use Only:

Approved _____ Denied _____ Staff Signature _____
Amount Paid _____ Cash/Check/Credit _____ Date _____

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