

LICENSE APPLICATION SOLICITORS AND CANVASSERS

*Fee Schedule
\$100.00 per Company
+ an additional charge of \$100 for a Third-Party Company
\$50.00 per Employee Licensed
1 Year License / Expires December 31st of Year Issued
Vehicle Tag - \$15.00
☐ Fees Paid-Amount Paid _____
☐ Criminal Background Form- Date _____
☐ DMV Abstract for each driver

☐ Application Approved/License Issued Borough Clerk

- ☐ Drivers License
- ☐ Registration
- ☐ Automobile Insurance
- ☐ Two Photographs

● SBI and Megan’s Law - Police Department (☐ approved / ☐ not approved)

Hours of Operation – 10:00am through 7:00pm

● No charitable solicitors shall operate before 10:00am or after 7:00pm Monday through Saturday and All Solicitation is prohibited on Sundays and Federal holidays.

LICENSE APPLICATION

License applicants shall apply to the Borough Clerk on a sworn and written application, in duplicate, in a form to be provided by the Borough Clerk, as follows.

1. Name, age and description of the applicant.

2. Permanent home address, phone number and local address and phone number of the applicant.

3. Social Security Number.

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4. State and Driver License # of all applicants.
License plate #, make & model of motor vehicle being used in Borough.

5. A list of convictions or guilty pleas to motor vehicle offenses during the prior 10 years.

6. The name, address and telephone number of the employer of the applicant and any credentials establishing the employer employee relationship.

7. The name, address and telephone number of the third party employer of the applicant and any credentials establishing the employer employee relationship.

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8. Two photographs of the applicant, and employees, agents, assistants or helpers who may participate with the applicant in the Borough, not less than 2 inches by 3 inches, showing the head and shoulders of the applicant in a clear manner taken not more than 1 year prior to the application date.

9. A statement by the applicant as to whether the applicant, or any employee, assistant, agent or helper of the applicant, has been convicted of any crime, disorderly persons offense, petty disorderly persons offense or violation of any Borough ordinance, the nature of the offense, the punishment or penalty assessed and any statement the applicant may wish to make regarding same.

10. The names of any other municipality in New Jersey in which the applicant has solicited or canvassed for a period of 2 years prior to the application.

Violation of Federal, State, or Local Regulations Shall Be Reason For Revocation Of License

- No solicitor/canvasser shall have any exclusive right to any location nor shall the solicitor/canvasser be permitted to operate in any area which in the sole discretion of the Borough Police, is congested and which ay cause an impedance or inconvenience to the public or become a safety hazard to the solicitor/canvasser or others; nor shall any solicitor/canvasser use a fixed location on a public right-of-way unless the solicitor/canvasser has obtained a written authorization from the public body owning the right-of-way and further obtained any required approval from the appropriate land use board, including but not limited to site plan approval.
- No solicitor/canvasser shall use a fixed location on private property unless the solicitor/canvasser has obtained the written permission of the owner and further obtained any required approval for the appropriate land use board, including but not limited to site plan approval.
- The operation of solicitor/canvasser shall be regulated by the Borough Police, who may require any solicitor/canvasser to produce the required solicitor’s/canvasser’s license upon request. If a solicitor/canvasser cannot or does not produce the required license on request, the police shall require the solicitor/canvasser to cease operations until such license can be and is produced.
- No license granted under this article may be assigned or transferred by the licensee.
- All Solicitors/Canvassers and required to follow the “No Solicitors” list provided by the Borough and are also responsible to contact the Borough periodically for an updated list.

**Violations and penalties subject to fines

I have read and agree to comply with all requirements listed above.

Signature _____

Date_____

Notarized_____

Signature_____

