



CITY OF CAHOKIA HEIGHTS

ZONING BOARD OF APPEALS

103 MAIN ST

CAHOKIA HEIGHTS, IL. 62206

PARCEL SPLIT REQUEST

Procedure. Any person who proposes to subdivide any land into two or more parcels or lots in this municipality shall file an application on a prescribed form with the Zoning Administrator. A detailed letter must accompany the application advising the reason for the request along with a plat prepared by a State of Illinois Registered Land Surveyor, which includes a legal description of the proposed lots must be attached to this form. . A fee of \$35 shall accompany the application.

Have taxes been paid for the 20____ ☐ Yes ☐ No

Is there more than one building involved with this proposed split ☐ Yes ☐ No

Will there be any additional site addresses for the property being split ☐ Yes ☐ No

Parcel Number _____ Site Address _____

Owner's Name: _____

Mail to Name: _____

Mailing Address: _____ Zip code: _____

Phone#: _____

Owner's Signature: _____

Comments: _____

*Parcel Split is for the express purpose of property assessment and tax bill information. However, no split or combination can be approved which knowingly cause the land parcel to be in violation of local ordinance or law. _____ (Initial Here)

Please return this form to:

Zoning Administrator

4821 Bond Ave

Cahokia Heights, IL. 62207

Office Use Only

Decision Date _____ Approved Date _____

Process Date _____ Initials of Staff Member _____

All Paperwork Submitted: ☐ Yes ☐ No