

ZONING BOARD OF APPEALS

Village of Skaneateles

Instructions for Application for Interpretation to the Zoning Board of Appeals

- A. Please prepare this form for Appeal, Application for Interpretation via the Village online application portal, available at <https://www.villageofskaneateles.gov/codes-zoning/page/building-permits>.
- B. Please submit with your application and supporting documents the appropriate fee as set by the Village Board of Trustees, currently \$400 per section of the code interpreted*.

***Plus expert assistance expenses, professional fees**

The code defines this as “Expert assistance expenses. On any application or appeal, the applicant or appellant shall be obligated to pay for all reasonable expert assistance fees, including but not limited to engineering services, attorney services, architect services, surveyor services, and any other costs, fees or expenses which are deemed necessary in conjunction with said application or appeal, required by and as determined by the Zoning Board of Appeals”). The Village code provides for the cost of professional services to be paid by the person bringing the appeal through the funding of an escrow account. The estimated initial funded amount for an interpretation, including legal counsel, is \$5,000.

- C. Please attach to your interpretation application all information required by the provisions of Zoning Law of the Village of Skaneateles, (Local Law #2-1975) relating to your interpretation. A copy of the Zoning Law is available for viewing at the Village Office, or on the internet at <https://ecode360.com/SK1975>.
- D. Upon receipt of the complete “Notice of Interpretation Application” and the required fee, the clerk to the boards will forward to the Planning Board for recommendation, and then to the Zoning Board of Appeals. A legal notice of the Zoning Board of Appeals will be published in the *Skaneateles Press* or other declared legal publications 10 days before any public hearing. The process from a complete application to a decision generally will take several months.

[X] APPLICATION FOR INTERPRETATION

Date of Application July 16, 2026

To the Zoning Board of Appeals of the Village of Skaneateles, Onondaga County, New York

I/We ELR Development, LLC

Printed or Typed Name of Appellants(s) and/or Applicant(s)

Address 10 W Genesee St., Suite 6, Skaneateles, NY 13152

(1) I hereby apply for an Interpretation

This appeal or application relates to:

.....X..... Section or sections of the code requested for interpretation
..... Specific determination or determinations of Code Enforcement Officer (Include official documentation of determination, date of decision, affected parcel(s), building permit number, etc.)

Instructions:

1. You must refer to the specific provision of the code you would like to see interpreted.
2. It is not sufficient to argue against the code enforcement officers' determination. A complete interpretation application must contain a clear argument about why the applicant's position is correct, under the strict application of the code. Attach your narrative to the online application.
3. You should also attach to your application a full and detailed statement of what you think the correct determination would be. Your explanation should specifically refer to the specific sections of the Village of Skaneateles Law which support your case.
4. Code citations, clear arguments of the law, and illustrations of previous decisions supporting the interpretation advanced by the applicant must be attached to the application in narrative form. Arguments must be limited to the existing code, and not what the applicant thinks the code should be.
5. Background information is also helpful to the ZBA. If pictures of the property involved or maps of the property will help the ZBA to best understand why you think the CEO's decision is wrong, then you should provide those photos or maps to the ZBA as part of your appeal application.

ACKNOWLEDGEMENTS:

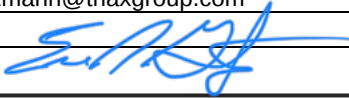
- I AM THE [X] OWNER [] AGENT OF OWNER AND AM AUTHORIZED TO MAKE THIS APPLICATION.

- The applicant and/or agent declares that the information contained in this application, and the plans, specifications and other supporting materials submitted in support of this application is true.

NAME of APPLICANT ELR Development, LLC PHONE # (315) 685-3808

ADDRESS 10 W. Genesee St., Suite 6, Skaneateles, NY 13152

EMAIL egoetzmänn@triaxgroup.com

SIGNED  DATE 7-15-20

Affidavit of Applicant or Agent

(To be completed if application is not made by the property owner)

STATE OF NEW YORK)

) SS:

COUNTY OF ONONDAGA)

On this _____ day of _____, 20____;

_____ personally appeared before me.

NOTARY PUBLIC