

RELEASE FROM EXTRATERRITORIAL JURISDICTION (ETJ)

Updated: June 2025



CONTACT INFORMATION

Applicant's Name		Property Owner	
Company		Company	
Applicant's Mailing Address		Owner's Mailing Address	
Applicant's Phone #		Owner's Phone #	
Applicant's Email		Owner's Email	

DESCRIPTION OF REQUEST

Number of properties within the area to be released: _____

General location of area to be released: _____

Total Acres Requesting to be Released from ETJ: _____ County of Request: _____

Do you have an existing planning case or permit in review with the City of San Marcos?

Yes No If yes, please indicate the permit/ case numbers: _____

The following items are required for consideration of this application. These and additional items may be required, at the request of the Department, in order to determine the application complete and filed.		Comments
☐	Completed Application for Release from ETJ (this page)	
☐	Exact Property description in the form of: 1) Sealed Metes and Bounds, or 2) Identification of the property on a Recorded Plat	
☐	Signed "Release from ETJ Petition" (see next page) 50% of all owners within the area to be released must provide a signature	
☐	If property is owned by an entity, estate, trust, etc. – provide proof of authority to sign on behalf of the entity, estate, trust, etc.	
☐	If current ownership differs from data available on the County Appraisal District website, provide deeds as proof of ownership.	

****San Marcos Development Code Section 2.3.1.1(C): "Every application accepted by the responsible official for filing shall be subject to a determination of completeness...the responsible official is not required to review an application unless it is complete..."**

AUTHORIZATION

Submittal of this digital Application shall constitute as acknowledgment authorization to process this request.

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CITY OF SAN MARCOS RELEASE FROM ETJ PETITION

By signing this petition, I hereby request to be removed from the City of San Marcos Extraterritorial Jurisdiction (ETJ). I hereby affirm that I am the legal owner of the property identified below.

Tax ID #	Physical Address	Property Owner's <i>Legibly</i> Printed Name	Property Owner's Signature	Property Owner's Mailing Address
<i>Of property to be released from the ETJ.</i>				<i>If not the same</i>

Provide additional “Petition” sheets if necessary

Apply Online at [MGOCONNECT.ORG](https://mgconnect.org)