

File with and make checks payable to: CITY OF READING INCOME TAX BUREAU 1000 Market Street Reading, Ohio 45215-3283 Phone: (513) 733-0300 Fax: (513) 842-1016 Website: www.readingohio.org	Business Tax Return 20__ FISCAL PERIOD ____ TO ____ Due on or before 4/15/____ or 15th day of the 4th month following the end of the fiscal year	THIS SPACE FOR TAX OFFICE USE ONLY
☐ C Corp ☐ S Corp ☐ LLC ☐ Partnership ☐ Sole Proprietor		Should your account be inactivated? ☐ YES ☐ NO If YES, please explain:
TAXPAYER'S BUSINESS NAME & ADDRESS:		FEDERAL ID # _____ TELEPHONE: _____ IF MOVED DURING CURRENT YEAR, PLEASE GIVE DATE: MOVED IN: _____ MOVED OUT: _____
If the information above is incorrect, please make corrections		Part year activity: Start date _____ End Date _____
PART A 20__ TAX CALCULATION		

- | | | |
|-----|--|----------|
| 1. | Adjusted Federal Taxable Income (attach copy of Federal return) from Form ____ Line ____ | \$ _____ |
| 2. | Adjustments (from Line L, Schedule X)..... | \$ _____ |
| 3. | Taxable income before apportionment (Line 1 plus / minus Line 2)..... | \$ _____ |
| 4. | Apportionment percentage (from Step 5, Schedule Y) _____ %..... | |
| 5. | Reading taxable income (multiply Line 3 by Line 4)..... | \$ _____ |
| 6. | Less allocable loss per previous income tax return(s) (attach schedule).... | \$ _____ |
| 7. | Amount subject to Reading income tax (Line 5 less Line 6)..... | \$ _____ |
| 8. | Reading income tax (multiply Line 7 by 2.0% [.020])..... | \$ _____ |
| 9a. | Estimates paid on this year's liability..... | \$ _____ |
| 9b. | Credits applied to this year's liability..... | \$ _____ |
| 10. | Total Payments and credits (Lines 9a + 9b)..... | \$ _____ |
| 11. | Tax due (subtract Line 10 from Line 8)..... | \$ _____ |
| 12. | Overpayment (Line 10 greater than Line 8)..... | \$ _____ |
| 13. | Amount to be refunded (amounts less than \$5 will not be refunded)..... | \$ _____ |
| 14. | Amount to be credited to next year..... | \$ _____ |

PART B DECLARATION OF ESTIMATED TAX FOR 20__

- | | | |
|-----|---|----------|
| 15. | Total estimated income subject to tax..... | \$ _____ |
| 16. | Reading income tax declared (multiply Line 15 by 2.0% [.020])..... | \$ _____ |
| 17. | Tax due before credits (at least 25% of Line 16)..... | \$ _____ |
| 18. | Less credits (from Line 14 above)..... | \$ _____ |
| 19. | Net estimated tax due if Line 17 minus Line 18 is greater than zero | \$ _____ |
| 20. | TOTAL AMOUNT DUE – Combine Line 11 with Line 19 | \$ _____ |

FOR TAX OFFICE USE ONLY				
Tax \$ _____	Penalty \$ _____	Interest \$ _____	Late _____ Months	Total Due \$ _____

☐ Check to give us permission to contact your tax practitioner directly if there are questions regarding the preparation of this return.

The undersigned declares that this return (and accompanying schedules) is a true, correct and complete return for the taxable period stated and that the figures used herein are the same as those used for Federal Income Tax purposes.

Signature of Person Preparing Return _____	Date _____	Signature of Officer or Agent _____	Date _____
Printed Name of Person Preparing Return _____	Date _____	Name and Title _____	Phone Number _____

SCHEDULE X – RECONCILIATION WITH FEDERAL INCOME TAX RETURN

ITEMS NOT DEDUCTIBLE	ADD	ITEMS NOT TAXABLE	DEDUCT
A. Capital Losses (Sec 1221 or 1231 included) \$ _____		H. Capital Gains..... \$ _____	
B. Taxes on or measured by Net Income _____		I. Intangible Income..... _____	
C. Guaranteed Payments to Partners, retired partners, members or other owners _____		J. Other Income exempt (Explain)... _____	
D. Expenses attributable to non-Taxable income (5% of Line I.) _____		_____	
E. Real Estate Investment Trust Distributions..... _____		_____	
F. Other..... _____		_____	
_____		_____	
G. Total additions..... \$ _____		K. Total deductions..... \$ _____	
L. Combine Lines G and K and enter net on Part A, Line 2 _____			

SCHEDULE Y – BUSINESS APPORTIONMENT FORMULA

	a. Located Everywhere	b. Located in Reading	Percentage (b / a)
STEP 1. Original cost of real and tangible personal property....	_____	_____	
Gross annual rentals paid multiplied by 8.....	_____	_____	
TOTAL STEP 1.....	_____	_____	_____ %
STEP 2. Wages, salaries, and other compensation paid See Schedule Y-1*.....	_____	_____	_____ %
STEP 3. Gross receipts from sales made and services performed.....	_____	_____	_____ %
STEP 4. Total percentages (add percentages from Steps 1-3)			_____ %
STEP 5. Average percentage (divide total percentage by number of percentages used—carry to Part A, Line 4)			_____ %

*SCHEDULE Y-1 RECONCILIATION TO FORM W-3 (WITHHOLDING RECONCILIATION)

Total wages allocated to Reading (from Federal Return or apportionment formula Schedule Y step 2)..... \$ _____

Total wages shown on Form W-3 (Withholding Reconciliation)..... \$ _____

Please explain any difference:

Are there any employees leased in the year covered by this return? _____ Yes _____ No

If YES, please provide the name, address and FID number of the leasing company.

Name: _____ Address: _____

FID Number: _____

NOTICE: Unless accompanied by copies of appropriate federal forms/schedules and by payment of the balance of tax Declared Due (Line 11) and at least 25% of the estimated tax due (Line 17), this form is not a legal final return or declaration.

NOTICE: Failure to file a required return and / or to pay taxes due by due date will result in imposition of penalty and interest.