

Township of Cranbury
Office of the Township Clerk
Mobile License Applications

HEALTH DEPT RULES RECEIVED: ☐

ANNUAL MOBILE FOOD LICENSE FEE: \$50.00 ☐

TEMPORARY LICENSE FEE: \$25.00 ☐

Business/Merchant Information:		Owner Information:	
Name of Establishment:		Owner Name:	
Base Address:		Owner Address:	
Address 2:		Address 2:	
City, State, Zip:		City, State, Zip:	
Phone Number:		Phone Number:	
		Email:	

Event Information:			
Event Name:		Event Date:	
Event Host:		Event Location:	

Menu/Items to Be Served/Sold:	
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Type: (Choose):	Ice Cream Truck ☐	Mobile Food Truck ☐	Catering Truck/Trailer ☐	Temporary Setup (Tent) ☐
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Mobile Vendors: Catering – Ice Cream – Food Truck:	
License Plate:	Vehicle Registered To:
Registration Address:	City, State, Zip

FOOD HANDLERS COURSE		
Certificate Copy: ☐	Name:	Date:
Servsafe Manager: ☐	MCOHS Food Handler: ☐	Other Food Handler: ☐

Commissary/Base of Operations Information: (Required)			
Agreement with Commercial Kitchen: ☐	Kitchen Name:		
Address:		City, Zip:	

I HEREBY CERTIFY THAT ALL PROVIDED INFORMATION IS TRUE AND TO THE BEST OF MY KNOWLEDGE:

Applicant Signature:		Date:	
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FOR TOWNSHIP USE ONLY APPROVALS		
Zoning Dept.: ☐	Signature:	Date:
Police Dept.: ☐	Signature:	Date:
Fire Official: ☐	Signature:	Date:
Health Official: ☐	Signature:	Date:

Please Make Out Payment To: Township of Cranbury	Date Issued:
Return Application and Payment To: Municipal Clerk's Office 23A NORTH MAIN STREET CRANBURY, NJ 08512	License Number:

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All Applicants:

Zoning:

- Contact our Zoning Official to confirm the location of the temporary event and that it is zoned accordingly. **This must be done first prior to completing the remaining steps and proof of confirmation must be provided.**

Registered Owner:

- By signing your name to the application you certify your responsibilities as an owner of a Retail Food Establishment. Therefore, any enforcement required but not limited to Summonses for Municipal Court, Fines, and/or Injunctions will be written to you as the owner. Any discrepancies and/or issues regarding ownership or legal matters are at the discretion of the court to make applicable changes.

Insurance and Registration:

- A copy of the vehicle/trailer registration and insurance that is current must be provided upon application submission.

Food Safety Certificates:

- All Retail Food Applicants shall provide an approved certificate in Food Safety. Approved courses include but not limited to ServSafe Food Handler and Middlesex County Office of Health Services Food Handlers Course.
- Food Safety Manager Certificates (ie Servsafe, etc.) will be accepted and honored for the timeframe they are valid. The Health Official shall deem this necessary per the risk rating of your establishment. A detailed list of courses and providers is available from the Health Official. These courses are approved by the NJ Department of Health.

Guidelines for Temporary Retail Food Applicants:

- Attached are the guidelines provided by the Middlesex County Office of Health Services. All rules are expected to be followed and failure to comply with any necessary codes may result in a revocation of the temporary license and/or removal from the event.

Base of Operations:

- Vendors should be established and operating out of an inspected commercial kitchen or be established in a commercial food truck with a commissary. Applicants shall supply a copy of their most recent inspection and placard to the Health Official.

Cottage Food License:

- Vendors who have a cottage food license from the New Jersey Department of Health shall provide a copy of their license to the Health Official.

Approvals:

- **All Temporary Event Vendors are subject to the location approval by the Zoning Official, the Police Department and inspection by the Health Official. A separate permit is required for cooking operations by the Fire Official.**

License Applications:

- All temporary licenses expire at the end of the event. Annual licenses expire on December 31st every year. Licenses must be re-applied for before any event. Any license application missing information or the Food Safety Certificate will be denied by the Health Official and/or the Zoning Officer.
- **At the discretion of the Township of Cranbury your license may be revoked or not renewed if found in violation of any provisions of the Licensing Chapter, Building, Zoning, Fire or Health Codes.**

I understand the above-mentioned information provided to me and all applicable regulations as provided by the Township of Cranbury and the State of New Jersey. I understand that the above-listed information are guidelines, and I may be subject to further applicable local and state regulations.

Name: _____

Date: _____