

Temporary Certificate of Occupancy Request Form



CITY OF
ISSAQUAH
WASHINGTON

Community Planning and Development
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Fill out all fields in this form and upload it to MyBuildingPermit.com. Select "TCO Request Form" as the document type on the file upload page. You will be invoiced for the relevant fees after form submittal.

1 Project Information

Permit Number:

Site Address:

Project Name:

Will safe access for tenants and emergency response be available through construction areas? Yes or No

Is partial occupancy of a building being requested? Yes or No

2 Contact

Applicant Name:

Phone:

Email:

3 TCO Final Inspection

Final Inspection Pass Date:

Inspector Name:

CO General Requirements (Informational purposes only)

For those seeking a Certificate of Occupancy (CO), please see below for a general list of requirements needed to obtain a CO.

- (1) All conditions from prior TCO need to be satisfied.
- (2) All associated permits need to be approved, issued, and finalized.
- (3) Any outstanding fees must be paid.

Note: Additional specific requirements for obtaining a CO will be provided on a case-by-case basis. The items listed above are general items required for COs.