



CITY OF
UNION GAP
1883

Community Development Department
102 W Ahtanum RD, Union Gap, WA 98903
(509)575-3638

Demolition Permit Process:

The work of demolishing a building or structure is subject to many variations of different hazards. The building code authorizes the Building Official to require the submission of plans and complete schedule of the demolition. For some multi-level buildings and for certain types of demolition operations, it may be necessary to temporarily close a public street, IBC Chapter 33.

WHEN IS A PERMIT REQUIRED?

All structures which have been designated to be demolished.

Any structure that required a permit to construct it.

Some structures may need a SEPA review and approval, in addition to compliance with this process.

Demolition Permit Application:

1. A completed Demo Permit application
2. Proof of Yakima Regional Clean Air Agency approval to demolish the structure.
3. A general Site Plan that includes the following:
 - a) Location(s) of structure(s) to be demolished.
 - b) Property lines
 - c) Tank/dispenser locations
 - d) Underground utilities
 - e) Street names
 - f) Identify all structures, tanks, conduit, pipe and other subsurface items such as; basement walls and floors, petroleum tanks, septic tanks, sewer/waste pipe, electrical underground conduit/wire, footings and foundation walls.

ADDITIONAL REQUIREMENTS:

Inspections are required to verify the area has been cleared of all construction debris, supportive equipment and other similar items. Progressive inspections shall be required as follows: 1) Site Cleanup; 2) Subterranean debris has been removed (this inspection must take place prior to any fill or cover), and 3) Type of fill material used.

Every abandoned building sewer, or part thereof, shall be plugged or capped in an approved manner within 5-feet of the property line. A plumbing permit must be obtained and an inspection scheduled with the Community Development office to confirm this has taken place.

NOTE: The construction of a building which required a SEPA prior to construction also requires a SEPA prior to its demolition. See Union Gap Municipal Code 2.52.120 for the list of Flexible Thresholds for Categorical Exemptions.

Demolition Permit Fee:

Demo of buildings with a floor area less than 10,000 sq. ft. - \$26.85 plus applicable state fees

Demo of buildings with a floor area greater than 10,000 sq. ft. - \$.03 per sq. ft. plus applicable state fees



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Demolition Permit Application

City of Union Gap Community
Development
102 W Ahtanum RD
Union Gap, WA 98903
Phone: 509.575.3638

PROJECT INFORMATION:

Site Address: _____ Parcel Number: _____

Zoning: ☐ R-1 ☐ R-2 ☐ R-3 ☐ R-4 ☐ C-1 ☐ C-2 ☐ CBD ☐ W/W ☐ L-I

Description:

Total Square Footage:

Was a SEPA required for construction of the building to be demolished? ☐ yes ☐ no

Is the building connected to City water and/or Sewer?

☐ yes ☐ no

Will fill be used after demolition? ☐ yes ☐ no

PROPERTY OWNER:

Property Owner Name: _____ Phone: _____

Address: _____ Mobile: _____

City: _____ State: _____ Zip: _____ Fax: _____

Signature: _____ Email: _____

APPLICANT: ☐ (check box if applicant is the same as property owner)

Applicant Name: _____ Phone: _____

Address: _____ Mobile: _____

City: _____ State: _____ Zip: _____ Fax: _____

Signature: _____ Email: _____

CONTRACTOR:

Contractor Name: _____ Phone: _____

Address: _____ Mobile: _____

City: _____ State: _____ Zip: _____ Fax: _____

License Number: _____ Email: _____

Signature: _____

This Section to Be Completed for Construction Permits Only

Pursuant to RCW 19.27.095 (2)(i-ii). The requirements for a fully completed construction application shall include.

1. The name, address, and phone number of the office of the lender administering the interim construction financing, if any; or
2. The name and address of the firm that has issued a payment bond, if any, on behalf of the prime contractor for the protection of the owner, if the bond is for an amount not less than 50% of the total amount of the construction project.

If for any reason the information requested below is not available at the time of the application, the applicant shall provide the information as soon as it can be reasonably obtained.

Lending Agency Name: _____ Phone: _____
Mailing Address: _____ City: _____ State: _____ Zip: _____

I acknowledge by checking this box that this project has no bonding agency.

If you are the Owner and Acting As your Own Contractor, please complete the following declaration:

I acknowledge that I am applying for a construction permit thru the Union Gap Community Development Department.

I also acknowledge that I am not a licensed contractor, specialty or general, or that I am not acting as a contractor and wish to be exempt from the requirements of the Washington State Contractor's Act, per RCW 18.27.090, and will abide by all provisions and conditions of the exemption as stated. I agree that if I use the assistance of any person(s) to provide labor and/or assistance, I will retain only contractors registered and currently licensed as required under the laws of the State of Washington.

I (print name) _____ certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Signature: _____ Date: _____