



CITY OF STATESBORO
50 E MAIN ST • P.O. BOX 348
STATESBORO, GA 30459
P: 912-764-5468 • F: 912-764-4691

Application for Catered Event Permit

30 day notice is required before the event

Fee- \$15

****The caterer MUST fill out form and have a valid alcohol & catering license****

Date of Application: _____

Name of the person hiring the caterer: _____

Name of Caterer: _____

Contact person for Caterer & phone number: _____

Location of catered event: _____

Date of catered event: _____

Times during which alcoholic beverages shall be served: _____

The nature of the function being catered, i.e. retirement dinner, wedding reception, private party:

Will the general public be allowed to purchase tickets at the door? _____

Number of expected guests at the catered event: _____

I will be serving: _____ Beer _____ Wine _____ Liquor

****NO ALCOHOL SHALL BE SOLD AT THE EVENT****

I, _____ (print caterer's name), solemnly swear and affirm under oath that the alcoholic beverages served off premises will be in connection with a particular function (i.e. retirement dinner, wedding reception, private party) and in compliance with O.C.G.A §3-11-1 et seq. and GAC 560-2-13 et seq.

Caterer signature: _____

Sworn and attested before me on this _____ day of _____ 20 _____

Notary Signature/Seal: _____