



COMMUNITY DEVELOPMENT DEPARTMENT
Building Division
221 West Pine St./PO Box 3006, Lodi, CA 95241-1910
(209) 333-6714

Request For Permit Refund Form

I hereby authorize and request the cancellation of the following building permit:

Project Address: _____

Permit Type: _____ Permit Number: _____

Reason for Cancellation: _____

Print Name: _____

Check One: ☐ Owner ☐ Contractor

Signature: _____ Date: _____

REQUEST FOR REFUND

I hereby request a refund of fees in accordance with CBC §109.6 or CRC §108.5. I understand that the fees are not refundable beginning 180 days after the date of application or date of issuance. I further understand that the maximum refund allowed is up to 80% of the permit fee paid, and that no refunds will be given for permits that have already received one or more inspections. Plan check fees are non-refundable. I certify that I am the individual or authorized agent who originally paid the permit fee.

Additional refund of fees not pertaining to fees described in CBC §109.6 or CRC §108.5 and the City of Lodi Fee Schedule, such as development fees will require supplementary approval from each individual department.

If refund is authorized, please mail to:

Name: _____ Phone Number: _____

Address: _____ City: _____ State: _____ ZIP: _____

Signature: _____ Date: _____

For Office Use:

Processed By: _____ Signature: _____ Date: _____

Approved Building Refund Amount: \$ _____ Development Fee Refund Amount (if applicable): \$ _____

Total Refund Amount: \$ _____

Chief Building Official Authorization: _____ Date: _____ (Building Fees Only)