



CITY OF WOODINVILLE

Development Services Department

425-489-2754 • 17301 133rd Avenue NE • Woodinville, WA 98072

Monday – Thursday 7:30am – 5:00pm • Friday 7:30am – 4:00pm

TREE REMOVAL PERMIT APPLICATION

PLEASE SUBMIT YOUR APPLICATION WITH THESE REQUIRED DOCUMENTS

• SITE PLAN

A site plan is required showing parcel dimensions and location of structures and trees. Trees to be removed shall be marked.

• ARBORIST REPORT.

An arborist report will be required if the tree removal is based on nuisance or hazard criteria.

A Risk Assessment form completed by a certified ISA Arborist for each hazard tree designation must be provided.

- **PLANTING PLAN.** If the site does not meet the minimum tree credit requirement, then a planting plan is required by Chapter 21.50 WMC. See the City of Woodinville Planting Plan Handout for more information.

- **PERMIT FEE.** A permit fee is due at the time of issuance.

WHERE CAN I FIND MORE INFORMATION?

Tree permit and tree code requirements can be found in Chapter 21.50 WMC. Contact Development Services at 425-489-2754 or planning@ci.woodinville.wa.us for more information.

- A property owner may remove up to **two healthy trees within a 12-month period** or four healthy trees within a 24-month period with a tree removal permit.
- There is **no limit on the number of hazard, dead, or nuisance trees** that may be removed; however, replanting may be required. An **arborist report will be required** if the tree removal is based on the nuisance or hazard criteria as specified in Woodinville Municipal Code (WMC) and the condition is not easily observed.

A. SITE & PROPERTY INFORMATION

PROPERTY ADDRESS:

PARCEL #:

APPLICANT INFORMATION: (check one) ☐ Property Owner ☐ Contractor ☐ Arborist

NAME:

ADDRESS:

PHONE NUMBER:

EMAIL ADDRESS:

CONTRACTOR NAME/
LICENSE NUMBER:

B. TREE EVALUATION

NUMBER OF
TREES ON THE
PROPERTY:

NUMBER OF
TREES TO BE
REMOVED:

NUMBER OF
TREES TO BE
PLANTED:

REQUIRED TREE DESCRIPTION TABLE: For each tree on the property, fill in the species, size in diameter at breast height and check off the corresponding box if the tree will be retained, removed, or is a new tree to be planted. The diameter size is measured by taking the diameter of the tree at 4.5 feet off the ground. *Attach additional pages if necessary.*

Tree #	Species (If Known)	Diameter Size (inches)	Retained	Removed	Planted
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

LOT SIZE (in square feet or acres):

SITE PLAN INSTRUCTIONS FOR TREE INVENTORIES

A site plan is required. At a minimum, the site plan must be drawn to scale and include property boundaries, building footprints, the driveway, and the approximate location of all existing trees numbered to correspond with the completed tree inventory.

- Show all structures to scale.
- Show and label all trees
- Show the street name.

WILL MY PROPERTY MEET WOODINVILLE'S TREE CODE?

Replanting is *not* required for the first 2 single-family residential tree removal permits issued on a property. After 2 permits, the property must meet the *minimum tree density* or replant at a rate of 3 trees per 1 tree removed.

Lots in the R-1 zone must have a *minimum tree density* of 70 tree credits per acre. Lots in the R-4 through R-8 zone must have 50 tree credits per acre.

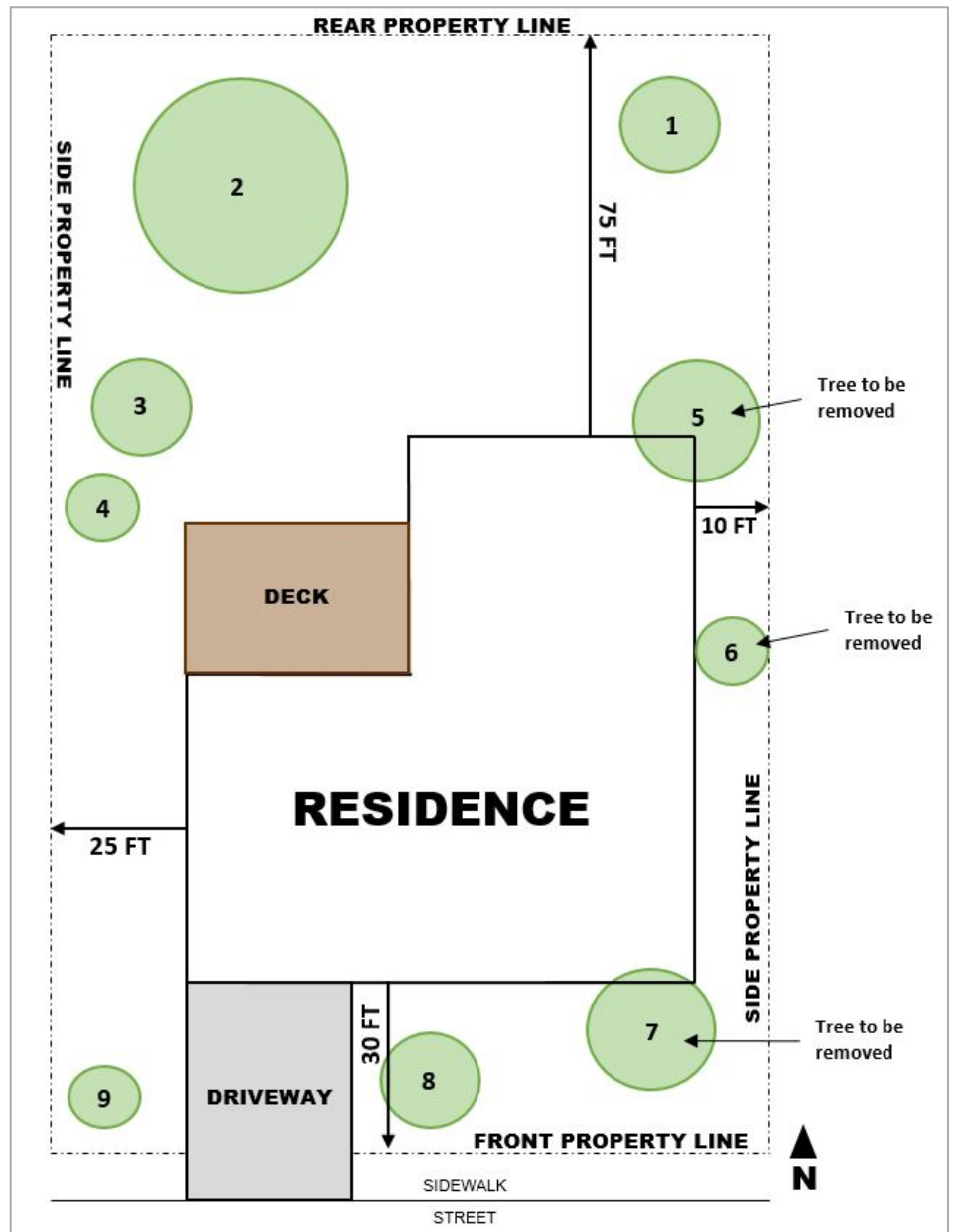
To determine if a property meets the minimum tree density, staff calculates tree credits of all trees on the site. Tree density is based off the diameter of the total number of retained or (re)planted trees.

WHAT IF MY LOT DOESN'T MEET WOODINVILLE'S TREE CODE?

If the site currently does not meet the minimum tree credits, replanting is

required. The property must replant 3 trees per each tree removed or plant trees to meet the *minimum tree density*. The tree species chosen for supplemental trees must either be trees of the same mix of species as the canopy that has been removed or as listed in the Woodinville Plant Species List. The trees must be a minimum of 2-inch caliper.

A planting plan would be required with the submittal of the permit to identify the number of trees, size, species, and location of the tree(s) to be planted. Additionally, when room is unavailable for planting the required trees on-site, or planting on-site would create nuisance or hazard trees, then they may be planted at another location or a payment of \$500 per tree credit may be made into the City Tree Fund.



C. SIGNATURE

I certify under penalty of perjury that I am the owner or authorized agent of the above property and the information furnished by me is true and correct to the best of my knowledge. I certify that all applicable federal, state, county, and City of Woodinville requirements for the work authorized by this permit shall be met. I grant permission for City staff to enter areas covered by this permit application for the sole purpose of inspecting work completed under this permit application and enforcing provisions related to the issuance or approval of the permit.

Owner / Owner's Agent

Date