



City of Reedley

Community Development Department
1733 Ninth Street
Reedley, CA 93654
(559) 637-4200
<http://www.reedley.com>

SIGN PERMIT APPLICATION (\$110 Processing Fee)

Check all that apply:

☐ Wall Sign	☐ Freestanding Sign	☐ Drive-Through Menu Board(s)
☐ Subdivision Sign	☐ Reader Board	☐ Canopy Awning Sign
☐ Directional Sign	☐ Pedestrian Sign	☐ Minor Deviation (add \$10)
☐ Existing Sign Change of Copy	☐ Open Air Sales Sign	☐ Other: _____

Name of Business: _____

Site Address: _____ APN: _____

Zoning: _____ Master Sign Program or Special Permit Number: _____

Submittal Requirements:

3 copies of each of the following shall be submitted on 8.5" x 11" size paper:

1. Site plan showing how the property is developed and location of the sign(s) with dimensions.
2. Elevation drawings showing dimensions of the building or sign(s) and location of each sign.
3. Drawing(s) of each sign showing dimensions, proposed content of the sign and the size of the lettering.
4. Drawing(s) showing methods of illumination and attachment.
5. Drawing(s) of engineered footing and foundation details (if applicable).

Sign Description: *For sign regulations, refer to Reedley Municipal Code Title 10, Chapter 14, available at [reedley.com](http://www.reedley.com)*

Number of proposed signs: _____

Sign 1. Sign Area: _____ sq ft	Occupancy Frontage: _____ ft	Illuminated	Y / N
Sign 2. Sign Area: _____ sq ft	Occupancy Frontage: _____ ft	Illuminated	Y / N
Sign 3. Sign Area: _____ sq ft	Occupancy Frontage: _____ ft	Illuminated	Y / N
Sign 4. Sign Area: _____ sq ft	Occupancy Frontage: _____ ft	Illuminated	Y / N

(Include occupancy frontage dimension for wall signs)

Contact Information:

Applicant/Representative: _____ Signature: _____

Mailing Address: _____

Day Phone: _____ E-mail Address: _____

Property Owner: _____ Signature: _____

Mailing Address: _____

Day Phone: _____ E-mail Address: _____

For Department Use Only

Sign Permit No. _____

Planning Dept. Approval: _____ Date: _____

Building Permit Required: ☐ Yes ☐ No Plan Check No. _____ ☐ Yes ☐ No