

WINTERVILLE PLANNING & ZONING BUILDING APPLICATION

P.O. BOX 306, WINTERVILLE, GA 30683
PHONE: 706-742-8600 FAX: 706-742-5476
E-MAIL: cityhall@cityofwinterville.com

Parcel Address _____

Tax Map No. _____

Zoning _____

Applicant Name _____

Applicant Address _____

Applicant Phone _____ E-mail _____

Applicant General Contractor Name _____ General Contractor's State License # _____

Business License # _____

Property Owner ☐ Same as applicant or Other: _____

New ☐ Addition ☐ Fence ☐ Accessory Structure ☐ Other (specify): _____

Remodeling ☐ Temporary Use (list) ☐ _____

Parking Lots / Pads ☐ *Developments that disturb or alter area greater than 10,000 square feet require a storm water management plan.*

Flood Plain ☐ Yes ☐ No

If yes, date of permit: _____

Work within parcels that contain riparian buffers (buffers around streams, rivers and other bodies of water) or flood plain requires a flood plain review. Some such work, including work that affects wetlands, may also require other local, state or federal permits.

Design Standards ☐ Yes ☐ No

If yes, site review file: _____

Construction of any new residential single family dwelling and any new construction, remodeled, or altered construction of single family dwellings in Winterville must conform to the applicable design standards.

Historic District ☐ Yes ☐ No

Must comply with the Historic District requirements for construction.

Comments: _____

On a separate sheet, please provide a plan drawn to scale with dimensions in feet. This rendering should be by a qualified professional. Distinguish between proposed and existing structures. In order to process this application, the drawing shall include as applicable:

- | | |
|--|--|
| ☐ Property Boundary Lines / Right-of-way lines | ☐ Parking Spaces |
| ☐ All Existing Structures and Buildings | ☐ Designated Flood Plain |
| ☐ Proposed Structures and Buildings | ☐ Percent of Impervious Surface |
| ☐ Distance between Structures and all Lot Lines | ☐ Sidewalks (existing and proposed) |
| ☐ Setbacks (Front Yard/Side Yard/Rear Yard) | ☐ Trees (existing and proposed) |
| ☐ All Roads (labeled) adjacent to the Property | ☐ Building Height & Mass |
| ☐ Proposed Driveways/New Curb Cuts | |

Any construction, addition, renovation of a single family residence in the City of Winterville requires the issuance of an Athens-Clarke County Building Permit.

Any accessory buildings requiring plumbing, HVAC, or electrical work require Athens-Clarke County Building Permits.

Any commercial construction in the City of Winterville requires an Athens-Clarke County Building Permit.

Athens-Clarke County Permit # _____

Upon review and signature of Winterville building permit by Planning and Zoning Chair, Athens-Clarke County will issue a building permit.

Permit number should be called in to Winterville City Hall for Winterville Building Permit to be valid.

All inspections will be conducted through Athens-Clarke County Building Inspections.

A copy of the final inspection certificate of Athens-Clark County must be submitted to obtain the Winterville Certificate of Occupancy.

Signature of Property Owner (if different from Applicant)

Print Name: _____ Signature: _____

Staff Use Only

Site Plan Attached ☐

Plans Review File Number: _____
COA Application Number: _____
Variance Application Number: _____

Not Approved ☐ Approved ☐

Comments: _____

Signature of Planning &
Zoning Chair or Designee _____ Date _____

Application Permits are valid for 12 months from the date of the approval.