

BOROUGH OF FOX CHAPEL

SUBDIVISION and LAND DEVELOPMENT APPLICATION

THIS APPLICATION IS FOR THE CONSIDERATION OF A: ____ **Sketch Plan** ____ **Preliminary** ____ **Final**
____ **Lot-Line Change** ____ **Planned Residential Development** ____ **Density** ____ **Land Development**

I. APPLICANT INFORMATION

Applicant Name: _____ Phone: _____
Contact Name: _____ Email: _____
Billing Address: _____ City: _____ State: _____ Zip Code: _____

NOTE: BILLING ADDRESS WILL BE USED FOR ALL INVOICING AND ESCROW REFUNDS

II. DEVELOPMENT INFORMATION

Development Name: _____
Location: _____ Parcel ID#: _____
Zoning District: _____ Proposed Use: _____
Description of Project: _____

III. PRIMARY ENGINEER INFORMATION

Name: _____ Phone: _____
Contact Name: _____ Contact Email: _____
Address: _____
City: _____ State: _____ Zip Code: _____

I HEREBY CERTIFY THAT ALL INFORMATION PROVIDED ON THIS FORM AND IN THE ATTACHED SUBMITTAL IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Signature: _____ Date: _____
I request to appear on: _____ **Initial Fee*:** _____ **Escrow*:** _____

*** REVIEW COSTS ARE APPLICABLE TO ALL APPLICATIONS AND ARE IN ADDITION TO THE APPLICATION FEES. ALL INVOICING AND ESCROW REFUNDS WILL BE MAILED TO THE BILLING ADDRESS.**

APPLICATIONS MUST BE COMPLETED AND RETURNED, ACCOMPANIED BY THE INITIAL FEES AND THE APPROPRIATE NUMBER OF COPIES OF THE PLANS AND REQUIRED SUBMITTAL ITEMS, PRIOR TO THE SCHEDULED PLANNING COMMISSION MEETING TO BE CONSIDERED AN AGENDA ITEM. PLEASE SEE THE BOROUGH CALENDAR ON THE WEBSITE FOR THE SUBMISSION DEADLINE.

PLAN AND SUBMISSION REQUIREMENTS ARE OUTLINED IN THE BOROUGH OF FOX CHAPEL SUBDIVISION AND LAND DEVELOPMENT ORDINANCES, WHICH ARE AVAILABLE ON THE BOROUGH'S WEBSITE.

TWENTY SETS OF PRINTS, INCLUDING TOPOGRAPHIC MAPS, MUST BE SUBMITTED AT A SIZE/SCALE IN ACCORDANCE WITH THE ORDINANCE FOLDED TO LETTER OR LEGAL SIZE.

PRELIMINARY APPLICATIONS

Subdivision Fee – Non-PRD:	\$200
Land Development Fee:	\$200
Subdivision Fee – PRD:	\$200 plus \$25/lot (or dwelling unit) in excess of ten (10)
Escrow Deposit – PRD:	To be determined at the time of application, plus the actual costs incurred by the Borough, including third-party inspections billed separately.
Escrow for Engineering/ Legal Fees	\$2,000

FINAL APPLICATIONS

Subdivision Fee – Non-PRD & PRD: \$50/lot, plus actual costs incurred by the Borough