

(847) 784-3551

VILLAGE OF NORTHFIELD

APPLICATION FOR ESTATE SALE, DEMOLITION SALE OR SHOWCASE HOME

Check one:

☐ **ESTATE SALE**

Fee: \$0

- 1) Application must be received 48 hours prior to sale.
- 2) Not more than one (1) sale may be conducted during a calendar year at any one (1) residence.
- 3) Sale shall be limited to not more than two (2) consecutive days.
- 4) Hours of operation shall be limited from 9:00 a.m. to 5:00 p.m.
- 5) It is illegal to sell merchandise that was brought in from elsewhere and was not owned by the property owner prior to the sale.
- 6) The personal property to be sold must have been owned by one or more persons residing in the residence on the property and which was acquired in the normal course of living in or maintaining the residence, rather than for the purpose of resale.
- 7) Bulk sales, the sale of multiple new items of the same description and the sale of consigned merchandise, merchandise brought to the premises for resale or for reconditioning for resale are prohibited.
- 8) The sale shall not include the sale of junk or antique items as a business activity by a person involved therein as a junk or antique dealer.
- 9) Name of person who will conduct sale: _____

☐ **DEMOLITION SALE**

Fee: \$100.00

- 1) Application must be received two (2) weeks prior to sale.
- 2) Same regulations as #2, #3 and #4 listed above in Estate Sale.
- 3) Property owners within 250 feet must be notified by certified mail one (1) week in advance.
- 4) Name of Certified Structural Engineer who will be on site during the sale: _____
- 5) Demolition Permit must be issued before sale can be held. Date issued: _____

☐ **SHOWCASE HOME**

Fee: \$2,800.00

- 1) Cash bond in the amount of \$3,000.00 or Security Bond in the amount of \$30,000 must be received.
- 2) Application must be received six (6) months before event.
- 3) Sponsor of event must conduct neighborhood meeting three (3) months in advance.
- 4) Property owners within 250 feet must be notified by certified mail two (2) weeks prior to neighborhood meeting.
- 5) Written approval by private road owners must be submitted when applicable.

===== **ALL APPLICANTS MUST COMPLETE BELOW** =====

Owner/Contact Name: _____ Phone #: _____

Address: _____ City: _____ Zip Code: _____

Address of Event: _____

Date(s) of Event: _____ Time: _____

Please provide details about the event: _____

I hereby acknowledge that I have received the appropriate regulations and am responsible for understanding what is expected in order to hold the above noted event. **PARKING IS ALLOWED ON ONE SIDE OF THE STREET ONLY. PLEASE CONTACT THE POLICE DEPARTMENT TO RECEIVE NO PARKING SIGNS FOR POSTING.**

Owner/Contact Name _____

Date _____

Account #01-000-4153 (BLD) (Rev. 11/25)

Approved by: _____ Date Approved: _____

Permit Number: _____ Permit Issued: _____ Amount Paid: _____

Route: Patrick Brennan, Village Manager; Mike Hutensky, Police Chief; Matt Huebner, PW Superintendent; Steve Gutierrez, Comm Dev Dir