

# ELECTRICAL PERMIT APPLICATION

PERMIT # E- \_\_\_\_\_

City of Memphis 35095 Potter Street P.O.Box 28  
Memphis, MI 48041 Phone (810) 392-2385 Fax (810) 392-3625

DATE \_\_\_\_\_

**For Inspections Call PAUL RAICEVICH (586) 873-2660**

Authority: 1972 PA 230

Penalty: Failure to provide information may result in denial of your request.

**I. PROJECT or FACILITY INFORMATION****PARCEL ID#**

|                                                                                                                                                      |         |
|------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| NAME OF OWNER                                                                                                                                        | PHONE # |
| STREET ADDRESS / JOB LOCATION                                                                                                                        |         |
| HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NOT REQUIRED |         |

**II. APPLICANT / CONTRACTOR CONTACT INFORMATION**

|                                                                                      |                                        |                           |                 |     |
|--------------------------------------------------------------------------------------|----------------------------------------|---------------------------|-----------------|-----|
| APPLICANT IS: <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner | TELEPHONE NUMBER                       | EMAIL                     |                 |     |
| NAME                                                                                 | ADDRESS                                | CITY                      | STATE           | ZIP |
| STATE LICENSE NUMBER                                                                 | EXPIRATION DATE                        | STATE REGISTRATION NUMBER | EXPIRATION DATE |     |
| FEDERAL EMPLOYER ID NUMBER                                                           | WORKERS COMPENSATION INSURANCE CARRIER | UIA NUMBER                |                 |     |

**III. TYPE OF JOB**

|                                        |                                      |                                             |                                                               |                                      |
|----------------------------------------|--------------------------------------|---------------------------------------------|---------------------------------------------------------------|--------------------------------------|
| <input type="checkbox"/> SINGLE FAMILY | <input type="checkbox"/> NEW         | <input type="checkbox"/> SERVICE ONLY       | <input type="checkbox"/> PREMANUF. HOME SETUP (STATE APPROVE) | <input type="checkbox"/> STATE OWNED |
| <input type="checkbox"/> OTHER         | <input type="checkbox"/> ALTERATIONS | <input type="checkbox"/> SPECIAL INSPECTION | <input type="checkbox"/> MANUF. HOME SETUP (HUD MOBILE HOME)  | <input type="checkbox"/> SCHOOL      |

**IV. PLAN REVIEW INFORMATION**

Plans must be submitted with an application for Plan Examination and the appropriate deposit before a permit can be issued, except as indicated below:

**PLANS ARE NOT REQUIRED FOR THE FOLLOWING:**

- When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, check box "Plans Not Required." ☐ **PLANS NOT REQUIRED**

What is the rating of the service or feeder in ampere? \_\_\_\_\_ What is the building size in square footage? \_\_\_\_\_

**Plans are required** for all other building types and shall be prepared under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

**V. APPLICANT SIGNATURE**

|                                                                                                                                                                                                                                                                                                                                        |      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
| Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines. |      |
| SIGNATURE OF CONTRACTOR OR HOMEOWNER<br>(HOMEOWNER SIGNATURE INDICATES COMPLIANCE WITH SECTION VI. HOMEOWNER AFFIDAVIT)                                                                                                                                                                                                                | DATE |

**VI. HOMEOWNER AFFIDAVIT**

I hereby certify the electrical work described on this permit application, shall be installed by myself, in my own home, in which I am living or about to occupy. All work shall be installed in accordance with the State Electrical Codes and shall not be enclosed, covered up or put into operation until it has been inspected and approved by the Brockway Township Electrical Inspector. I will cooperate with the Brockway Township Electrical Inspector and assume the responsibility to arrange for the necessary inspections.

**INSTRUCTIONS:** No electrical work shall be started until the application for permit has been filed. All installations shall be in conformance with the Michigan Electrical Code. No work shall be concealed until it has been inspected. Please phone PAUL RAICEVICH at (586)873-2660, with the job location and permit number, in order to schedule your inspections.

**EXPIRATION:** A permit remains valid as long as work is in progress and inspections are requested and conducted. A permit becomes invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after commencing the work. Permit will be closed when no inspections are requested and conducted with six months of the date of issuance or the date of a previous inspection. Closed permits cannot be refunded or reinstated.

Brockway Township will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability or political beliefs. If you need help with reading, writing, hearing, etc.... under the Americans with Disabilities Act, you may make your needs known to this agency.

| FEE TYPE | FEE | # | TOTAL |
|----------|-----|---|-------|
|----------|-----|---|-------|

### ELECTRICAL SERVICE

|                              |       |  |  |
|------------------------------|-------|--|--|
| Service: Through 200 Amps    | 30.00 |  |  |
| 201 through 600 Amp          | 35.00 |  |  |
| 601 through 800 Amp          | 40.00 |  |  |
| 801 through 1200 Amp         | 45.00 |  |  |
| Over 1200 Amp (GFI only)     | 50.00 |  |  |
| Emergency Service Disconnect | 25.00 |  |  |

### CIRCUITS, OUTLETS, and FIXTURES

|                                                                                            |       |  |  |
|--------------------------------------------------------------------------------------------|-------|--|--|
| Circuits 120 volt - include all branch circuits regardless of load end termination point.  | 7.00  |  |  |
| Power outlets 240 volt - ranges, dryers, welders, etc. (if new, include circuit as above). | 10.00 |  |  |
| Lighting fixtures - per 25                                                                 | 15.00 |  |  |
| Dishwasher / Disposal / Appliances - Stationary. (If new, include circuit).                | 8.00  |  |  |
| Furnace, Boiler, Unit Heater                                                               | 10.00 |  |  |
| Electrical Heating Units (Baseboard)                                                       | 10.00 |  |  |
| Bus duct, wire ways, cable bus, under floor, raceway underground feeders, etc. PER 50'     | 15.00 |  |  |

### POWER APPARATUS

|                          |       |  |  |
|--------------------------|-------|--|--|
| Units up to 20 K.V.A.    | 25.00 |  |  |
| Units 21 to 50 K.V.A.    | 35.00 |  |  |
| Units 51 K.V.A. and over | 45.00 |  |  |

### MISCELLANEOUS

|                                              |       |  |  |
|----------------------------------------------|-------|--|--|
| Sub-Panels / Additional Distribution Centers | 25.00 |  |  |
| Generator Transfer Switch                    | 30.00 |  |  |
| Energy Retrofit - Temp Control               | 45.00 |  |  |
| Conduit or Grounding Only                    | 45.00 |  |  |

### MOBILE HOME - RECREATIONAL - CARNIVAL

|                                               |       |  |  |
|-----------------------------------------------|-------|--|--|
| Mobile home hook-up                           | 25.00 |  |  |
| Recreational Vehicle Park Site                | 6.00  |  |  |
| Carnival - Ride, Booth, Display Charge / Hour | 50.00 |  |  |

DATE ISSUED \_\_\_\_\_ RECEIPT # \_\_\_\_\_

☐ CASH ☐ CHECK # \_\_\_\_\_

RECD BY \_\_\_\_\_

| FEE TYPE | FEE | # | TOTAL |
|----------|-----|---|-------|
|----------|-----|---|-------|

### ALTERNATIVE ENERGY

| Fee Type                                                                                                                         | Fee   | # | Total |
|----------------------------------------------------------------------------------------------------------------------------------|-------|---|-------|
| K.V.A., H.P., WIND TURBINES, SOLAR PANELS<br>EVSE - Electrical Vehicle Supply Equipment<br>PV MODULES - Photovoltaic (Per Panel) |       |   |       |
| Units up to 20 K.V.A. or H.P. / Per PV Module                                                                                    | 6.00  |   |       |
| Units 21 to 50 K.V.A. or H.P. / Per PV Module                                                                                    | 10.00 |   |       |
| Units over 50 K.V.A. or H.P. / Per PV Module                                                                                     | 12.00 |   |       |

### SIGNS, FIRE ALARMS, COMMUNICATIONS

| Fee Type                                 | Fee    | # | Total |
|------------------------------------------|--------|---|-------|
| SIGNS - Unit                             | 10.00  |   |       |
| SIGNS - Letter                           | 15.00  |   |       |
| SIGNS - Neon - each 25 ft.               | 20.00  |   |       |
| FIRE ALARM SYSTEMS (Not Smoke Detectors) |        |   |       |
| 1 to 10 Devices                          | 50.00  |   |       |
| 11 to 20 Devices                         | 100.00 |   |       |
| Over 20 Devices (Cost per each)          | 5.00   |   |       |
| DATA / TELECOMMUNICATION OUTLETS         |        |   |       |
| 1 -19 Devices (Cost per each)            | 5.00   |   |       |
| 20 - 300 Devices                         | 100.00 |   |       |
| Over 300 Devices                         | 300.00 |   |       |

### POSSIBLE ADDITIONAL CHARGES

|                                                          |       |  |  |
|----------------------------------------------------------|-------|--|--|
| Application Fee / Commercial Additional (Non Refundable) | 55.00 |  |  |
| Special / Safety Insp (per hour)                         | 55.00 |  |  |
| Additional or Re-Inspection                              | 44.00 |  |  |
| Plan Review (per hour)                                   | 55.00 |  |  |
| License Registration                                     | 17.00 |  |  |

### REQUIRED FEES TO ALL PERMITS

|                                              |       |   |         |
|----------------------------------------------|-------|---|---------|
| Application Fee Residential (Non-Refundable) | 55.00 | 1 | \$55.00 |
| Final Inspection                             | 55.00 | 1 | \$55.00 |

TOTAL MUST INCLUDE FEES FOR APPLICATION & FINAL INSP.

| MAKE CHECKS PAYABLE TO "CITY OF MEMPHIS" | TOTAL FEES |
|------------------------------------------|------------|
|                                          | \$ _____   |

UPDATED DEC. 2025