

INC. VILLAGE OF CENTRE ISLAND

303 Centre Island Road, Oyster Bay, New York 11771

T. 516-922-0606 Email: centreislandvillage@centreisland.org

FILMING PERMIT APPLICATION

APPLICANT INFORMATION

Company Name : _____

Contact Information : _____

Address : _____ City : _____ State : _____ Zip : _____

Email : _____ Tel. _____

Cell : _____ Work : _____

FILM/VIDEO INFORMATION

SCOPE

Number of days (include set-up and breakdown): _____

Set-Up Date(s) _____ Start Time: _____ End: _____

Breakdown Date(s) _____ Start Time: _____ End: _____

Filming Dates: _____ Start Time: _____ End: _____

VEHICLES

Description of vehicle/trucks and number of each:

Description of other large equipment i.e. generators:

Please note - There is no parking on Centre Island Roads.

Number of crew: _____

Number of actors: _____

CONSENT

Signed consent of owner(s) where filming will take place:

Print Name: _____

Address: _____

Signature: _____

Date: _____

ADJACENT PROPERTY OWNER INFORMATION

Along with the fees and the permit application signed by the owner, the homeowner must notify their neighbors of the intent to film on their property.

Please list the name and address of the owner(s) of the adjacent properties:

_____	Date of Notification
_____	Date of Notification
_____	Date of Notification

PERMIT RESTRICTIONS

At no time shall filming or the use of equipment shall be conducted between the hours of 11:00 p.m. and 8:00 a.m.

No filming shall commence prior to 10:00 a.m. on Sundays.

The Village Clerk may place further reasonable limitations on the hours of operation bases on the needs of the particular neighborhood or the existence of conflicting scheduled events.

INSURANCE

No permit shall be issued until the applicant has deposited with the Village Clerk a certificate of policy of general liability insurance, including personal injury liability, in amount not less than \$1,000,000 bodily injury and property damage combined single limit naming the Village as additional insured, thereby providing a defense and indemnity from and against any claim, loss or damage resulting from the filming for which the permit is issued.

FEES

The fee for a filming permit which includes set-up and breakdown dates is \$2,000 per day which must be paid by check prior to issuance of the permit. The permit must be submitted to the Village Clerk at least three days prior to the issuance of the permit.

INCIDENTAL COSTS

The applicant shall pay the actual cost for the incidental use of any Village personnel, services or equipment including Police overtime in connection with the filming. A refundable deposit of \$500 shall be made to the Village to ensure payment of these costs.

Checks should be made payable to the Village of Centre Island.

Signature of Applicant

Date

.....

☐ **Approved**

☐ **Denied/Reason**

Village Clerk

Date

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INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

Notwithstanding the obligation of _____ (*Applicant*) to provide and maintain insurance relating to the set up, filming and clean up for _____ (*Event*) at the _____ residence, _____ in the Village of Centre Island, on (*date(s)*) _____ the Applicant and its agents to the fullest extent permitted by law, except to the extent of the gross negligence or willful misconduct of any of the Indemnitees as defined herein, shall also save, hold harmless and indemnify the Incorporated Village of Centre Island, its trustees, agents, servants and employees, (*collectively, the "Indemnitees,"*) from and against any and all actions, suits, claims, losses, costs and damages of any kind or nature (including but not limited to all reasonable fees and charges of outside attorneys and other professionals and all court or arbitration or other dispute resolution costs) caused by or arising out of or in any way resulting from Applicant's acts or omissions in connection with such event, including the Applicant's failure to comply with the permit issued by the Village to conduct such activity. Said permit is incorporated in and made a part hereof. All representation, indemnification, warranties and guarantees made in, required by or given in accordance with this agreement shall survive expiration of the permit.

IN WITNESS WHEREOF, the undersigned has duly executed this Agreement the _____ day of _____ 20 ____

Name of Applicant

Address

Applicant's Signature

Print Name and Title

Witness:

Signature

Print Name Date