



APPLICATION FOR PRIVATE TREE REMOVAL PERMIT

Borough of Pompton Lakes
Attn: Borough Administrator
25 Lenox Avenue
Pompton Lakes, N.J. 07442
administrator@pomptonlakes-nj.gov

PROPERTY INFORMATION			
Name:		Phone:	
Address:		City/Zip:	
Email:		Block/Lot:	
Tree(s) to be removed by: Property Owner: _____ Licensed Contractor: _____			
Name of Licensed Contractor:		Phone:	
Contractor's NJTC Number:			
Proposed Removal Date:			
Is tree(s) in Right-of-Way? Yes: _____ No: _____ (Right of Way – within 10 ft. of Borough or County Road)			

No personal, firm, or corporate shall do or cause to be done any of the following acts upon any of the streets, highways, roads, or parks within the Borough without prior written permission of the Borough.

- Cut, trim, break, climb, spike, or disturb the roots of or otherwise injure or spray with any chemical or removal of any living shade tree, or injure, misuse, or remove any structure or device placed to support or protect such tree.
- Plant any such tree.
- Fasten any rope, wire, electrical attachment, sign, or other device to any such tree.
- Close or obstruct any open space provide about the base of any such tree to permit the access of air, water, or fertilizer to the roots of any such tree.
- Pile any building materials within six (6) feet of any such tree.

TREE REMOVAL INFORMATION

Has the above premise been the subject of any current or prior application to the Zoning Board of Adjustment or Planning Board? _____ (Yes/No)

If yes, please state date: _____ Resolution #: _____ Related to Building Permit? _____

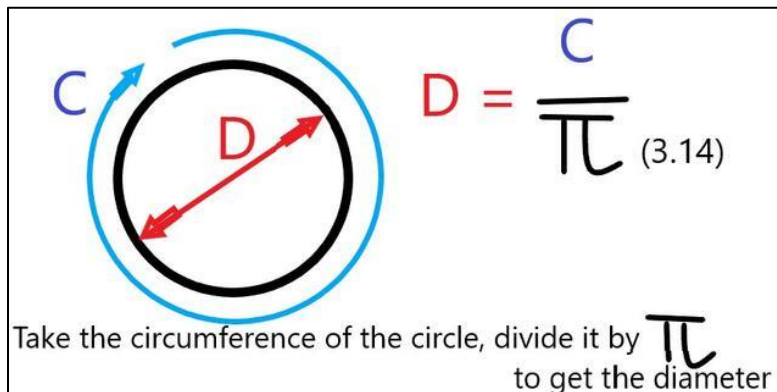
PERMIT APPLICATION MUST BE RECEIVED AT LEAST SEVEN (7) DAYS PRIOR TO REMOVAL

ALL TREES PROPOSED FOR REMOVAL MUST BE MARKED WITH COLORED TAPE

Proposed Date of Removal: _____ Number of Trees: _____

Number:	Trunk Diameter:	Reason for Removal:	Forester Notes:
1			
2			
3			
4			
5			
6			
7			

DBH stands for Diameter at Breast Height and is a standard method of measuring the diameter of a tree trunk. It is measured at a height of 4.5 feet (1.37 meters) above the ground.



- Permit application does not constitute approval; do not schedule tree removal until a permit has been approved by the Borough.
- A copy of the applicant's property survey (preferred) or a hand drawn map with the trees to be removed clearly located is required for this application to be considered.
- The submittal of a tree replacement plan may be required and is indicated below.

- No substitutions of replacement tree varieties permitted without prior Borough written approval.
- Approved permits are valid for twelve (12) months, beginning on the authorization date written below.
- ***The fee for processing this permit is \$35.00; for applications of six (6) or more trees, then the cost is \$7.00 per tree. SEPARATE CHECKS FOR FEE IN LIEU OF PLANTING.***
- For a subdivision or major site plan development application, the fee to be charged will be determined by the above formula or at a fee of \$1,300 per acre, whichever is greater.
- Have the tree(s) been marked with spray paint or tape? _____

Tree Sketch Here:

FOR OFFICE USE ONLY

PERMIT FEE: _____ REPLACEMENT(S) FEE: _____

CASH/CHECK: _____ CHECK #: _____

RECEIVED BY: _____ DATE: _____

TREE REPLACEMENT PLAN: ☐ NOT REQUIRED ☐ REQUIRED BY: ____/____/____

RIGHT OF WAY: YES _____ NO _____

TABLE 1: TREE MITIGATION REPLACEMENT SCHEDULE			
Quantity of trees to be removed at each size category	Size Category (Diameter of Tree to be Removed)	Quantity of Replacement Trees Required	Total Number of Replacement Trees Required (Column A x Column C)
	Dead or Ash Tree	0	
	DBH of 6" to 12.99"	1	
	DBH of 13" to 22.99"	2	
	DBH of 23" to 32.99"	3	
	DBH 33" or greater	4	
TOTAL:			

REPLACEMENT SCHEDULE REQUIRED: Any person who removes one or more non-street tree(s), unless exempt, with a DBH of 6", unless otherwise provided, shall be subject to the requirements of the Tree Replacement Requirements Table. The species type and diversity of replacement trees shall be in accordance with a list of approved trees Attached hereto as Exhibit A and planting requirements kept on file in the Borough.

If the municipality determines that some or all required replacement trees cannot be planted on the property where the tree removal activity occurred, then the applicant shall pay a fee of per tree removed as follows:

UNDER 36"	\$75.00
OVER 36"	\$150.00
COMMERCIAL	\$300.00

TREE REMOVAL PERMIT APPROVED: ☐

NOTES:

BY: _____ **DATE:** _____
John Linson, Borough Forester

BY: _____ **DATE:** _____
Michael Carelli, Borough Administrator

----- DO NOT WRITE ABOVE THIS LINE -----

By signing the application below, you are acknowledging the conditions described above for any required replacements. Furthermore, you hereby grant permission for the Borough's Licensed Tree Expert to conduct the required inspection on premise.

BY: _____ **DATE:** _____
Applicant

Any person who violates any provision of the chapter of the Borough Code relative to this tree permit, upon conviction thereof, shall be subject to a fine not exceeding \$1,000.00 or the replacement cost of the tree or both for each tree removed or damaged in violation of the Borough Code. Each tree shall be deemed a separate offense.